

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, APRIL 6, 2022 AT 7:00 P.M.**

**MINUTES**

**Present:**

Mayor	D. Robinson (Chairperson)
Councillor	J. Constable
Councillor	L. Gregory
Councillor	L. Malott
Councillor	J. Ryman
Clerk	L. West
CAO/Director of Operations	T. Hunt
Chief Financial Officer	S. Brisbane
Chief Building Official	K. Dixon
Environmental Services Supervisor	S. Goman
<b>Regrets:</b>	
Fire Chief	P. Shoebottom

This Public Meeting was held electronically in accordance with Section 238 of the Municipal Act, 2001.

**PUBLIC MEETING**

The regular meeting of Council was preceded by a Public Meeting to consider a proposed Zoning By-law Amendment applications pursuant to Section 34 of the Planning Act;

- i) GAER2 Corporation Zoning By-law Amendment Application Z04-2021.  
Re: Part of Lot 26, Concession 8, Municipality of McDougall, Portage Lake.  
Report of the Clerk C-2022-03.

Mayor Robinson noted the proposed Zoning By-law Amendment is a condition of Consent Applications B35 & 36/2020 (McD) to implement the recommendation of the Environmental Impact Study prepared by Riverstone Environmental Solutions by rezoning the lands from the WF1-LS (Waterfront Residential Limited Service) Zone to the WF1-40-LS (Waterfront Residential, Exception 40, Limited Service) Zone to apply a setback of 30 metres for all natural heritage features, 15 metre setback for all streams, and to apply site plan control, pursuant to Section 41 of the Planning Act.

Mayor Robinson asked the Clerk if any written correspondence had been received on this file. The Clerk noted no written correspondence was received.

Mayor Robinson asked if there was anyone present who wished to make verbal representation either in support of, or in opposition to this zoning by-law amendment.

No one was present.

Mayor Robinson noted that this concludes the public meeting.

Council proceeded with the regular committee/council meeting.

**1. CALL TO ORDER**

Mayor Robinson brought the meeting to order at 7.07 p.m.

**2. DECLARATIONS OF INTEREST**

Nil

**3. PRIORITIZATION OF AGENDA**

- i) Addition to Section 20. 4. By-law 2022-22 Being a By-law to authorize the execution of a contribution agreement between with The Federal Economic Development Agency for Northern Ontario, as represented by

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the Minister of Indigenous Services and Minister responsible for the Federal Economic Development Agency for Northern Ontario, and the Corporation of the Municipality of McDougall for the transfer of funds for the Northern Ontario Resource Development Support Fund.

- ii) Section 21, item 1 "A proposed or pending acquisition or disposition of land by the municipality or local board" deferred to April 20, 2022
- iii) Addition to Section 21. Closed Session "personal matters about an identifiable individual, including municipal employees or local board employees; and labour relations or employee negotiations;"

**4. ADOPTION OF MINUTES**

**Resolution No. 2022-31**

**Ryman/Constable**

- i) **THAT** the minutes of the Committee/Council Meeting held on March 16, 2022 be adopted as circulated.

**"Carried"**

**5. DEPUTATIONS**

Nil

**Matters Arising.**

Nil

**6. PLANNING/BUILDING**

- i) John Jackson, Parry Sound Area Planning Board  
Re: B04-2022 (McD) Anderson, Part Lot 29, Concession 7, McDougall, 70 Nobel Rd.  
Staff Comments.  
John Jackson joined the meeting electronically and gave an overview of this application.  
Council noted that both dwellings are required to connect to the municipal water system.

- ii) Patrick Townes, MHBC.  
Re: Draft Official Plan for Ministry Review  
Patrick Townes joined the meeting electronically and gave an overview of the official plan review process and the updated Draft Official Plan.  
The following resolution was brought forward.  
**Resolution No. 2022-32** **Gregory/Malott**  
**THAT** the Council for the Corporation of the Municipality of McDougall directs staff to submit the Draft Official Plan, presented at the regular meeting of Council April 6, 2022 to the Ministry for review and comment.

**"Carried"**

**Matters Arising.**

Nil

**7. BY-LAW ENFORCEMENT**

Nil

**Matters Arising.**

Nil

**8. FIRE PROTECTION**

Nil

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**Matters Arising.**

Nil

**9. EMERGENCY MANAGEMENT**

- i) Teepu Khawja, Assistant Deputy Minister and Chief, Emergency Management, Ministry of the Solicitor General.  
Re: 2021 Emergency Management and Civil Protection Act (EMCPA) Compliance.  
Mayor Robinson noted that McDougall has met all the requirements and are in compliance for 2021. Council congratulated all involved in bringing McDougall up to date.

**Matters Arising.**

Nil

**10. RECREATION**

Nil

**Matters Arising.**

The CAO gave an update regarding the swim program and noted he had received an email from the Town of Parry Sound suggesting a possible collaboration due to the shortage of swim instructors.  
Council gave direction to staff to investigate in participating in a joint effort with the Town of Parry Sound in order to move forward with the swim program.

**11. PUBLIC WORKS**

Nil

**Matters Arising.**

Nil

**12. ENVIRONMENT**

- i) Waste Management.  
Nil
- ii) Report of the Chief Administrative Officer, CAO-2022-04.  
Re: Landfill Building Tender.  
The CAO noted two tenders were received and both met the criteria. However, both submissions were significantly over the amount included in the capital budget. Staff recommended that neither tender be accepted at this time, and the capital budget item be deferred.  
Council gave direction to defer the project.
- iii) Report of the Environmental Services Supervisor ENV-5-2022.  
Re: General Update.  
The Environmental Services Supervisor gave an overview of this report.  
Council received this report as information.
- iv) Report of the Environmental Services Supervisor ENV-6-2022.  
Re: 2021 McDougall Landfill Site Report.  
The Environmental Services Supervisor gave an overview of this report.  
Council received this report as information.

**Matters Arising.**

Nil

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**13. FINANCE**

- i) Accounts Payable.  
**Resolution No. 2022-33** **Constable/Ryman**  
**THAT** the attached lists of Accounts Payable for April 7, 2022 in the amount of \$238,565.50 , and payroll for March 24, 2022 in the amount of \$54,691.64 be approved for payment.  
**“Carried”**
- ii) Report of the Chief Financial Officer, CFO-22-02.  
Re: Municipal Banking Agreement.  
The CFO gave an overview of this report.
- iii) Report of the Chief Financial Officer, CFO-22-03.  
Re: Insurance & Risk Management RFP.  
The CFO gave an over of this report. It was recommended that Council approve Intact Public Entities to provide insurance services for the Municipality for a 12-month term from April 17, 2022 to April 16, 2023 with the option to renew on satisfactory performance and service. Council approved this recommendation.  
**Resolution No. 2022-34** **Malott/Gregory**  
**THAT** the Council for the Municipality of McDougall approve the General Insurance & Risk Management RFP submitted by Intact Public Entities in the amount of \$124,276 plus HST for a 12-month term from April 17, 2022 to April 16, 2023 with the option to renew on satisfactory performance and service.  
**“Carried”**

**Matters Arising.**

Nil

**14. ADMINISTRATION**

- i) Danny Whalen, President, Federation of Northern Ontario Municipalities (FONOM).  
Re: Letter from Sarita Verma, Northern Ontario School of Medicine – NOSM Expansion Announcement.  
Council received as information.
- ii) The Ministry of Northern Development, Mines, Natural Resources and Forestry.  
Re: Watershed Conditions Statement - Water Safety Parry Sound District Including Muskoka River Watershed and Magnetawan River Watershed.  
Council received as information.
- iii) Report of the Clerk C-2022-04.  
Re: 2022 Municipal Election – Restricted Acts of Council “Lame Duck” Periods.  
The Clerk gave an overview of this report requesting that Council receive as information, and that Council approve By-law 2022-19 delegating authority to the Chief Administrative Officer and Chief Financial Officer from August 19, 2022 to November 16, 2022.  
Council received this report as information.

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- iv) Report of the Clerk C-2022-05.  
Re: Shore Road Allowance Application SRA-2021-03 Phillips/GAER2 Corp/Murray.  
The Clerk gave an overview of this report and recommended that the application proceed, noting a By-law will be brought forward following the public notice.  
Council received this report as information, and directed staff to move the application forward.
- v) Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing.  
Re: Consultations on Bill 109 - the More Homes for Everyone Act, 2022  
Council received as information.
- vi) Herb Villneff, Director, Northeast Operations, Ministry of Transportation (MTO).  
Re: MTO Speed Limit Initiative (Municipality of McDougall).  
Council received as information.
- vii) Town of Parry Sound.  
Re: Notice of Complete Application and Electronic Public Meeting.  
Application B-22-03 Thunder Creek Homes Inc. 47, 49, and 51 Winnifred Ave.  
Council received as information.
- viii) Geoff Gordon, Vegetation Management Specialist, Canadian Pacific.  
Re: 2022 annual vegetation control program  
Council received as information.
- ix) Kim Jones, Executive Director Crime Stoppers.  
Re: Offer to Present to Council to help create more awareness.  
Council directed staff to schedule a deputation with the organization.
- x) Ministry of Northern Development, Mines, Natural Resources and Forestry.  
Re: Parry Sound District, French Severn Forest, NDMNRF Digital Mail List.  
Council received as information.
- xi) Township of Seguin.  
Re: Notice of Public Meeting, Proposed Housekeeping Amendment to the Zoning By-Law 2006-125.  
Council received as information.
- xii) Bob Griffiths, Chair, Parry Sound Area Community Business & Development Centre (CB&DC).  
Re: Contribution to the Parry Sound Area CB&DC - 2022  
Council received as information.

**Matters Arising.**

The Clerk advised Council that an agreement has been secured with E-Scribe as a meeting management software and is working on implementing this software by the Summer.

**15. REQUESTS FOR SUPPORT**

- i) The Municipality of South Huron.  
Re: Firefighter Certification.

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Council reviewed with no action indicated.

- ii) The City of Barrie.  
Re: Request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability.  
Council reviewed with no action indicated.
- iii) Town of Mono.  
Re: Request for the Government of Canada to provide more material support for Ukraine.  
Council reviewed with no action indicated.
- iv) City of Cambridge.  
Re: Request to impose a moratorium on all new gravel applications, including expansions to existing licensed sites.  
Council reviewed with no action indicated.
- v) Town of Fort Erie.  
Re: Climate Change Emergency.  
Council reviewed with no action indicated.

**Matters Arising.**

Nil

16. **MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

17. **COMMITTEE REPORTS**

Nil

**Matters Arising.**

Nil

18. **REPORT OF THE CAO**

- i) Report of the Chief Administrative Officer, CAO-2022-05Re: Operations Report.  
The CAO gave an overview of this report noting that only one tender was received from Fowler Construction for resurfacing Lorimer Lake Road, Bell Lake Road and McDougall Road.  
The winter sand tender also received only one submission from Fowler Construction. It was the recommendation of staff that Fowler Construction be awarded the contracts for resurfacing and winter sand.

**Resolution No. 2022-35**

**Gregory/Malott**

**THAT** the Council for the Municipality of McDougall approve the Tender to supply/apply Hot Mix Asphalt (HMA) to Lorimer Lake Road, Bell Lake Road and McDougall Road submitted by Fowler Construction in the amount of \$957,287.10.

**“Carried”**

**Resolution No. 2022-36**

**Ryman/Constable**

**THAT** the Council for the Municipality of McDougall approve the Tender to supply Winter Sand submitted by Fowler Construction in the amount of \$78,208.71.

**“Carried”**

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Mayor Robinson noted he had received an email request from a ratepayer inquiring as to whether Mountain Basin Drive would be included in the Bell Lake Road project. The CAO responded that Mountain Basin Drive is not included but will be looked at in the Spring.

The CAO also noted the following:

- Staff is preparing the recreation building (former Nobel Church) for paint and proposals to update kitchen are being received.
- The annual fireworks display is coming up soon and the capital spending amount needs to be confirmed by council due to it being McDougall's 150<sup>th</sup> year of celebration. Council was in agreement to up the fireworks budget this year on a one time basis to \$12,000.00 from \$8,000.00.
- Public Works will install the electronic speed sign mounting posts on North Rd, Big Sound Rd, Nobel Rd, Lorimer Lake Rd and McDougall Rd as soon as the frost is out.
- A film company is inquiring about renting the Waubamik Hall from April 25 to May 18, 24 hours a day. Staff is proposing a rental rate of \$175/day. Council was in favor of the rental rate of \$175/day with an added substantial damage deposit amount submitted up front.

**19. GENERAL ITEMS AND NEW BUSINESS**

Nil

**20. BY-LAWS**

- i) By-law 2022-18.  
Re: A By-law to amend By-law No. 2017-05 to rezone Part of Lots 24, 25 and 26, Concession 8, Geographic Township of McDougall (Gear2 Corp.)  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 6th day of April, 2022.**
  
- ii) By-law 2022-19.  
Being a By-law to delegate certain authorities during Restricted Acts after Nomination Day "Lame Duck", pursuant to Section 275 of the Municipal Act, 2001, as amended.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 6th day of April, 2022.**
  
- iii) By-law 2022-20.  
Re: Being a By-law to enter into a banking services agreement with the Royal Bank of Canada, and to repeal By-law 2018-33.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 6th day of April, 2022.**
  
- iv) By-law 2022-22  
Re: Being a By-law to authorize the execution of a contribution agreement between with The Federal Economic Development Agency for Northern Ontario, as represented by the Minister of Indigenous Services and Minister responsible for the Federal Economic Development Agency for Northern Ontario, and the Corporation of the Municipality of McDougall for the transfer of funds for the Northern Ontario Resource Development Support Fund.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 6th day of April, 2022.**

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**21. CLOSED SESSION**

**Resolution No. 2022-37**

**Constable/Ryman**

**BE IT RESOLVED** that the next portion of the meeting be closed to the public at 7:57 p.m. in order to address a matter pertaining to:

- i) "personal matters about an identifiable individual, including municipal employees or local board employees; and labour relations or employee negotiations;"

**"Carried"**

**Resolution No. 2022-38**

**Malott/Gregory**

**THAT** council reconvene in Open Session at 8:04 p.m.

**"Carried"**

**22. RATIFICATION OF MATTERS FROM CLOSED SESSION**

That the CAO and Management Team are directed by Council to proceed with summer hiring as per the recommendation.

**23. CONFIRMATION BY-LAW**

- i) By-Law No. 2022-21.

Re: To confirm the proceedings of the Committee/Council meeting held on April 6, 2022.

**Read a first, Second and Third Time, Passed, Signed and Sealed this 6th day of April, 2022.**


**24. ADJOURNMENT**

**Resolution No. 2022-39**

**Gregory/Malott**

**THAT** we do now adjourn at 8:09 p.m.

**"Carried"**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk