

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY APRIL 15, 2020 AT 7:00 P.M.

MINUTES

Present Physically:	Mayor	D. Robinson (Chairperson)
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Present Electronically:	Councillor	J. Constable
	Councillor	L. Gregory
	Councillor	L. Malott
	Councillor	J. Ryman

And

Present Physically:	CAO	T. Hunt
	Clerk	L. West

Present Electronically:	Treasurer	E. Robinson
	Fire Chief	B. Leduc
	Chief Building Official	K. Dixon

It should be noted that social distancing measures were implemented for the Mayor and two staff members physically attending the meeting. Members of the public are encouraged to view the Council proceedings through the municipal website.

IMPORTANT NOTE:

As a result of the Order in Council recently issued by the Province of Ontario, and the Municipality of McDougall declaring an emergency for the COVID-19 pandemic, as well as the requirements for social distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 6:47 p.m.

The Clerk took a roll call of Council and confirmed that all members were in attendance, either in person or electronically.

2. DECLARATIONS OF INTEREST

Nil

3. PRIORITIZATION OF AGENDA

AMENDMENT TO THE PROCEDURAL BY-LAW

- i) The following Items to be considered after Section 3 and before Section 4.
 - a) Report of the Clerk C-2020-04 ;
Re: Bill 187 to amend the Municipal Act; Electronic Participation by Council During a Declared Emergency.
 - b) By-law 2020-18
Re: Being a by-law to amend By-law No. 2017-75, a by-law Governing the calling, place, and proceedings of meetings of the Municipal Council and Committees of Council for the Corporation of the Municipality of McDougall.
Read a First, Second and Third Time, Passed, Signed and Sealed this 15th day of April 2020.

PRIORITIZATION OF AGENDA CONTINUED

- ii) Addition to *Section 10. Recreation* i) Report of the CAO
Re: Water Access Plan 2020.

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- iii) Removal of item 13.3 under Finance re: Letter from Rod Phillips, Minister of Finance – duplication.
- iv) Addition to *Section 19 General Items and New Business i)* Request to North Bay Parry Sound District Health Unit to report COVID-19 cases by area.
- v) Addition to *Section 20. By-laws iii)* By-law 2020-20.
Re: Being a By-law to authorize the renewal of a Mutual Assistance Agreement between the West Parry Sound Municipalities.

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on March 18, 2020 be adopted as circulated.
Resolution No. 2020-38 **Constable /Gregory**
THAT the minutes of the Committee/Council Meeting held on March 18, 2020 be adopted as circulated.
“Carried”
- ii) THAT the minutes of the Special Meeting of Council held on March 19, 2020 be adopted as circulated.
Resolution No. 2020-39 **Gregory /Ryman**
THAT the minutes of the Special Meeting held on March 19, 2020 be adopted as circulated.
“Carried”

5. DEPUTATIONS

Nil

Matters Arising.

Nil

6. PLANNING/BUILDING

- i) John Jackson, Parry Sound Area Planning Board.
Consent Application No. B05/2020 (McD) Mercer. (2 New Lots, and 1 Lot Addition, Haines Lake Road).
The Clerk/Planner advised that the application was brought forward at the last meeting of Council and noted that the proposed conditions met the concerns of Council and Staff.
Resolution No. 2020-40 **Ryman/Constable**
THAT the Council for the Corporation of the Municipality of McDougall has no objections to the approval of the proposed consents as applied for by Lynn Mercer in Consent Application No. B05/2020 (McD) on Lots 11 – 13, Concession 2, Municipality of McDougall, subject to the following conditions;
 - 1. Receiving 911 addressing for the new lots
 - 2. Approval of driveway locations to the satisfaction of the Municipality's Public Works Department
 - 3. That the proposed lot addition merge in title with the benefitting lands.
 - 4. Rezoning the lands to reflect the re-alignment of waterfront lots and rural residential lots to the satisfaction of the Municipality;
 - 5. Payment of cash in lieu of parkland in accordance with the requirements of the Municipality;
 - 6. Conveyance of any portion of Haines Lake Road on Fire Route 309 that is under the control of the applicant 10 metres from the centre line of the travelled road(s);

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7. The applicant enters into a 51(26) consent agreement to provide for a number of details applicable to the severed lots including the indemnification of any liability or responsibility for road use not maintained year round by the Municipality, notices that ensure the protection of any relevant natural heritage matters or habitat of endangered or threatened species and entrance permits;
8. Proposed Lot 1 meet the requirements of the Minimum Distance Separation I if applicable; and
9. Payment of any applicable planning fees.

“Carried”

- ii) Chief Building Official's Letter to the Building Industry.
Re: Essential Services COVID-19 2020-04-08.
The acting Chief Building Official Kim Dixon, gave an overview of the letter to Council, and how staff interpret the provisions of the Provincial Order relating to the issuance of permits. Council received this correspondence as information.
- iii) Steve Clark, Minister of Municipal Affairs and Housing.
Re: Proposed legislation to allow for the suspension of specified timelines associated with the Planning Act during a declared emergency.
The Clerk/Planner noted that the legislation received royal assent to allow for the suspension of timelines associated with Planning Applications. Currently the municipality does not have any Planning Applications on file that would be effected by this legislation, and will consider future applications on a case by case basis. Council received the correspondence as information.

Matters Arising.
Nil

7. BY-LAW ENFORCEMENT

Matters Arising.
Nil

8. FIRE PROTECTION

- i) Report of the Fire Chief.
Re: Monthly Summary Fire Services 2020.
Chief Leduc noted that the report includes year to date statistics to March 31, 2020. Council received the report as information.

Mayor Robinson expressed thanks from McDougall residents to the Fire Department for their efforts in these trying times.

Matters Arising.
Nil.

9. EMERGENCY MANAGEMENT

- i) Report of the CAO
Re: COVID-19 Update.
The CAO provided Council an update regarding municipal operations during the pandemic. Council received the report as information.
- ii) Report of the Community Emergency Management Coordinator CEMC-2020-01.
Re: Re-authorize Mutual Assistance Agreement.

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Chief Leduc provided a summary of the report, and recommended that Council pass a by-law to re-authorize the mutual assistance agreement. The Clerk noted that the By-law would follow later on the agenda. Council received the report as information

- iii) Chris Cuthbertson, Director, Aviation, Forest Fire and Emergency Services, Ministry of Natural Resources and Forestry.
Re: Restricted Fire Zone Declaration due to COVID-19.
Chief Leduc provided a summary of the declaration, noting a complete fire ban for the area. Council received the correspondence as information.

Matters Arising.

Nil

10. RECREATION

- i) Report of the CAO
Re: Water Access Plan 2020.
The CAO provided Council with a plan to address re-opening municipal boat launches. Council received the report as information and directed staff to proceed as recommended.

Matters Arising.

Nil

11. PUBLIC WORKS

- i) Report of the Public Works Manager.
Re: 2020 550 Truck Tender Recommendation.
Resolution No. 2020-41 **Malott/ Ryman**
THAT the Council for the Municipality of McDougall approve the Tender for a 2020 Crew Cab Truck with Dump Box, Plough and Sander submitted by Bourgeois Motors in the amount of \$101,489.00 plus HST.

AND THAT Council hereby declares the 2012 Dodge 550 with plough and sander as surplus to sell on Gov Deals.

“Carried”

Matters Arising.

Nil.

12. ENVIRONMENT

- i) Waste Management.

Matters Arising.

Nil

13. FINANCE

- i) Accounts Payable.
Resolution No. 2020-42 **Constable/Gregory**
THAT the attached lists of Accounts Payable for April 1, 2020 in the amount of \$474,316.31, and Accounts Payable for April 14, 2020 in the amount of \$139,212.33, and payroll for March 26, 2020 in the amount of \$46,220.74, and April 9, 2020 in the amount of \$37,412.19 be approved for payment.

“Carried”

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- ii) Rod Phillips, Minister of Finance.
Re: Ontario's Action Plan: Responding to COVID-19; Deferral of Education Property Tax Remittance and Postponing the property tax reassessment for 2021.
Council received the correspondence as information.
- iii) Allan Doheny, Assistant Deputy.
Re: Ontario's Action Plan: Responding to COVID-19 (Follow-up to agenda items 13.2 & 13.3).
The Treasurer provided an overview, and Council received the correspondence as information.
- iv) Report of the Treasurer T-2020-1.
Re: Insurance & Risk Management RFP.
The Treasurer provided an overview of the report and recommended that Council accept the policy submitted by Frank Cowen Canada for a 12-month term with the option to renew on satisfactory performance and service.

Resolution No. 2020-43

Ryman/Constable

THAT the Council for the Municipality of McDougall approve the Insurance & Risk Management RFP submitted by Frank Cowan Canada in the amount of \$99,852 plus HST for a 12-month term from April 17, 2020 to April 16, 2021 with the option to renew on satisfactory performance and service.

"Carried"

- v) Report of the Treasurer T-2020-2.
Re: Interim Property Tax Considerations.
The Treasurer provided an overview of the report. Council directed staff to proceed in accordance with Section 357(1) of the Municipal Act.

Matters Arising.

The Treasurer noted that;

- 2019 municipal audit is nearing complete.
- Tax sales have been postponed due to Covid-19.

14. ADMINISTRATION

- i) Report of the Clerk C-2020-04.
Re: Bill 187 to amend the Municipal Act; Electronic Participation by Council During a Declared Emergency.
This item was considered at the start of the meeting.
- ii) Danny Whalen, President, The Federation of Northern Ontario Municipalities (FONOM).
Re: Cancellation 2020 Annual General Meeting and Conference.
Council received this correspondence as information.
- iii) Association of Municipalities of Ontario (AMO).
Re: 2020 Annual Conference – In person or online, AMO 2020 will connect municipal leaders to the information they need most.
Council received this correspondence as information.
- iv) Steve Clark, Minister of Municipal Affairs and Housing, Sylvia Jones, Solicitor General.
Re: Operation of Seasonal Trailer Parks and recreational Campgrounds – Amended Essential Business Order as of April 3, 2020.
Council received this correspondence as information.

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- v) Danny Whalen, President, The Federation of Northern Ontario Municipalities (FONOM).
Re: Appointment of Mac Bain as the New Executive Director.
Council received this correspondence as information. Mayor Robinson expressed congratulations and thanks to Mac Bain and David King on behalf of Council.
- vi) The Township of Seguin.
Re: R-2020-0005 Zoning By-law 2006-125 Housekeeping Update.
The Clerk/Planner noted that the proposed housekeeping update is to address minor amendments, with no concerns identified.
Council received this correspondence as information.

Matters Arising.

Nil

15. REQUESTS FOR SUPPORT

- i) Town of Parry Sound.
Re: Public Health Funding.
Resolution No. 2020-44 **Gregory/Malott**
THAT the Council for the Municipality of McDougall supports the attached resolution of the Town of Parry Sound requesting that public health be funded through regular provincial taxation, not municipal property taxation.

AND FURTHER BE IT RESOLVED THAT a copy of this resolution be sent to all 22 Municipalities in the District of Parry Sound for endorsement with copies forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.

"Carried"
- ii) Grey County.
Re: Resolution Supporting 100% Canadian Wines Excise Exemption.
This was reviewed by Council with no action indicated.
- iii) Town of Midland.
Re: Direct Payment of Federal Funds to Municipalities to Waive Property Taxes for the Year 2020 – Financial help to alleviate the suffering from COVID-19 Pandemic.
Re: Resolution Supporting 100% Canadian Wines Excise Exemption.

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN
Nil

17. COMMITTEE REPORTS

- i) David C. Williams, Chief Medical Officer of Health.
Re: Emergency Order to Support Public health Units with Human Resource Capacity.
Council received this correspondence as information.

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- ii) North Bay Parry Sound District Health Unit.
Re: Ministry of Health Launches Online Portal for Individuals to Check COVID-19 Test Results.
Council received this correspondence as information.
- iii) North Bay Parry Sound District Health Unit.
Re: Stay Home Except for Essential Reasons.
Council received this correspondence as information.
- iv) North Bay Parry Sound District Health Unit.
Re: Health Unit Works With Bars and Restaurants to Continue to Start Take-Out And Delivery.
Council received this correspondence as information.
- v) North Bay Parry Sound District Health Unit.
Re: Repatriated Travelers Confirmed Positive for COVID-19 in Health Unit District.
Council received this correspondence as information.

Matters Arising.

Nil

18. REPORT OF THE CAO
Nil

19. GENERAL ITEMS AND NEW BUSINESS

- i) Request to North Bay Parry Sound District Health Unit to report COVID-19 cases by area.
Resolution No. 2020-45 **Gregory/Constable**
WHEREAS in order to fight the COVID-19 virus in your community it is important to understand the status of confirmed cases in that community; and
WHEREAS the catchment area for the West Parry Sound Health Centre is only a portion of the area served by North Bay Parry Sound District Health Unit; and
WHEREAS West Parry Sound is a large enough geographic area that the privacy of individuals is not at risk; and
WHEREAS West Parry Sound is host to the West Parry Sound Health Centre; and
WHEREAS the residents of West Parry Sound have been very diligent with Social Distancing and Self Isolation, and
WHEREAS the residents of West Parry Sound deserve to know that their efforts are working; and
WHEREAS other health units are reporting confirmed COVID-19 cases by municipality;
NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of McDougall requests that the North Bay Parry Sound District Health Unit publish statistics that provide the number of confirmed cases and other appropriate information for West Parry Sound; and
FURTHER THAT the North Bay Parry Sound District Health Unit be ordered by the Province of Ontario to publish full COVID-19 information for West Parry Sound; and

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FURTHER THAT this resolution be sent to the West Parry Sound Area municipalities, the West Parry Sound Health Centre, the Honourable Minister Christine Elliott, Minister of Health, and MPP Norm Miller.

"Carried"

20. BY-LAWS

- i) By-law 2020-19.
Re: Being a by-law to appoint a Chief Building Official and rescind By-law 2016-08.
Read a First, Second and Third Time, Passed, Signed and Sealed this 15th day of April 2020.
- ii) By-law 2020-20.
Re: Being a By-law to authorize the renewal of a Mutual Assistance Agreement between The Corporations of the Township of Carling, Municipality of McDougall, Township of McKellar, Town of Parry Sound, Township of Seguin, Township of The Archipelago and Municipality of Whitestone.
Read a First, Second and Third Time, Passed, Signed and Sealed this 15th day of April 2020.

21. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No items on the tracking sheet.**

22. CLOSED SESSION

Nil

23. RATIFICATION OF MATTERS FROM CLOSED SESSION

24. CONFIRMATION BY-LAW

- i) By-Law No. 2020-21.
Re: To confirm the proceedings of the Special Meeting of Council held on March 19, 2020, and the Committee/Council meeting held on April 15, 2020.
Read a First, Second and Third Time, Passed, Signed and Sealed this 15th day of April 2020.

25. ADJOURNMENT

Resolution No. 2020-46


THAT we do now adjourn at 8:10 p.m.

Ryman/Constable

"Carried"



Mayor



Clerk