

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY NOVEMBER 4, 2020 AT 7:00 P.M.**

**MINUTES**

Present Physically:	Mayor	D. Robinson (Chairperson)
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Present Electronically:	Councillor	J. Constable
	Councillor	L. Gregory
	Councillor	M. Malott
	Councillor	J. Ryman

Present Physically:	Clerk	L. West
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Present Electronically:	Fire Chief	B. Leduc
	Chief Building Official	K. Dixon
	Environmental Services Supervisor	G. Goman

Regrets	CAO	T. Hunt
	Treasurer	E. Robinson
	Public Works Manager	N. Thomson

It should be noted that social distancing measures were implemented for the Mayor, and staff physically attending the meeting. Members of the public are able to view the Council proceedings through the municipal website and YouTube Channel.

**IMPORTANT NOTE:**

As a result the Municipality of McDougall declaration of emergency for the COVID-19 pandemic, as well as the requirements for physical distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

The Municipal Clerk took a roll call of Council and determined that quorum was established for the meeting to proceed.

The Clerk then took a roll call of staff to advise who was participating in the Council meeting.

**1. CALL TO ORDER**

Mayor Robinson called the meeting to order at 7:00 p.m.

**2. DECLARATIONS OF INTEREST**

Councillor Malott declared a conflict with item 13. i) regarding one item on the accounts payable listing due to his place of business.

**3. PRIORITIZATION OF AGENDA**

- i) Item 22.1 Closed Session - Report of the Chief Building Official CBO-2020-6 and CloudPermit Building Software - Training/Presentation be heard after Section 4 "Adoption of Minutes" and before Section 5 "Deputations".
- ii) Addition of item 22. ii) Closed Session, Personal matters about an identifiable individual, including municipal employees or local board employees. To be heard after Section 4 "Adoption of Minutes" and before Section 5 "Deputations".  
Re: Parry Sound Area Planning Board.

**4. ADOPTION OF MINUTES**

- i) **Resolution No. 2020-106** **Gregory/Malott**  
**THAT** the minutes of the Committee/Council Meeting held on October 21, 2020 be adopted as circulated.

**"Carried"**

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In accordance with the prioritization of the Agenda Council went into closed session at this time, and the live stream was suspended.

**22. CLOSED SESSION**

- i) **Resolution No. 2020-107** **Constable/Ryman**  
**BE IT RESOLVED** that the next portion of the meeting be closed to the public at 7:03 p.m. in order to address a matter pertaining to;

personal matters about an identifiable individual, including municipal employees or local board employees.

And

The meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.

**“Carried”**

- ii) **Resolution No. 2020-108** **Gregory/Malott**  
**THAT** Council reconvene in Open Session at 7:31 p.m.

**“Carried”**

Council proceeded to Open Session and presented the ratification of matters from closed session at this time.

**23. RATIFICATION OF MATTERS FROM CLOSED SESSION**

- i) Council received the report and training on CloudPermit Building Software.
- ii) Council acknowledges their role in reviewing the Planning Board report coming forward later in the meeting.

**5. DEPUTATIONS**  
Nil

**Matters Arising.**  
Nil

**6. PLANNING/BUILDING**

- i) Report of the Chief Building Official CBO 2020-04.  
Re: Building Permit Activity Update.  
The Chief Building Official gave an overview of this report. Council received the report as information.
- ii) John Jackson, Parry Sound Area Planning Board.  
Re: Consent Application B35&36/2020 (McD) Gaer2 Corp (Gary Phillips), 4 new lots, 1 lot addition and new Private Right-of-Way, Portage Lake. Staff Comments.  
John Jackson joined the meeting electronically and gave an overview of this application. The Clerk noted concerns and Council directed that a report come back to council including further information regarding road access and municipal services.

**Matters Arising.**

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**7. BY-LAW ENFORCEMENT**

- i) Correspondence Requesting By-law Amendment.  
Re: To Permit Backyard Chickens in Residential Zones.  
Chief Leduc gave an overview. Council directed staff to review the by-law and prepare a report to provide information to Council regarding current regulations for 'backyard chickens' within the residential areas of the Municipality of McDougall, as well as options and considerations on the matter.

**Matters Arising.**

Nil

**8. FIRE PROTECTION**

- i) Report of the Fire Chief FC-2020-09.  
Re: Operations Update.  
Chief Leduc gave an overview of this report noting all previous monthly covid-19 protections remain in place. Council received the report as information
- ii) Report of the Fire Chief FC-2020-10.  
Re: Fire Service Simplified Risk Assessment.  
Chief Leduc gave an overview of this report. Council received the report as information

**Matters Arising.**

Nil

**9. EMERGENCY MANAGEMENT**

- i) COVID-19 Emergency Response.  
Re: Declaration of Emergency.  
Mayor Robinson noted that the Municipality of McDougall will remain under Declaration of Emergency.

**Matters Arising.**

Nil

**10. RECREATION**

- i) Report of the Director of Parks and Recreation DPR-2020-07.  
Re: General Update.  
Chief Leduc gave an overview of this report. Council received the report as information
- ii) Report of the Director of Parks and Recreation DPR-2020-08.  
Re: Winter Recreational Use, Nine Mile Lake Park.  
Chief Leduc gave an overview of this report. It is the recommendation of the Director of Parks that winter plowing Nine Mile Lake Road and the promotion of access to Nine Mile Lake and Nine Mile Lake Park as a winter recreation destination site be approved for this winter. Council received as information, and and directed staff to bring back a final report following contact with the snowmobile club.

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**MINUTES**

- iii) Meadowcrest Park Correspondence.  
Re: Boat Launching at Park Facility.  
Chief Leduc gave an overview, noting that the permit received by Ministry of Natural Resources only permitted a beach, and not a launch. Council received the report as information, and directed staff to bring forward a report providing an end of season overview of all McDougall facilities including Meadowcrest Beach.

**Matters Arising.**

Nil

**11. PUBLIC WORKS**

Nil

**Matters Arising.**

Nil

**12. ENVIRONMENT**

- i) Waste Management.  
Nil
- ii) Report of the Environmental Services Supervisor ENV-2020-6.  
Re: Environmental Services Update Report.  
Mr. Goman gave an overview of his report. Council received the report as information.  
Mr. Goman along with Council thanked all those involved for the quick response and effort put into resolving the October watermain break.

**Matters Arising.**

Nil

**13. FINANCE**

- i) Accounts Payable.  
Councillor Malott declared a conflict regarding an item on the accounts payable listing due to his place of business.  
**Resolution No. 2020/109** **Constable/Ryman**  
**THAT** the attached list of Accounts Payable for November 5, 2020 in the amount of \$194,719.41 and payroll for November 5, 2020 in the amount of \$44,662.34 be approved for payment.

**“Carried”**

- ii) Aymone Agossou, Manager, Funding, Federation of Canadian Municipalities.  
Re: Asset Management Program Enhancements in McDougall – Funding Approval.  
The Clerk noted that this will fund asset management software. Council received as information.

**Matters Arising.**

Nil

**14. ADMINISTRATION**

- i) Mac Bain, Executive Director, The Federation of Northern Ontario Municipalities (FONOM).  
Re: Ontario Developing a Stronger, More Effective Blue Box Program.  
Council received as information.

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**MINUTES**

- ii) Graydon Smith, President, Association of Municipalities Ontario (AMO).  
Re: Proposed Transition schedule for your Blue Box program to the new Full Producer Responsibility regulation.  
Council received as information.
- iii) Ministry of Municipal Affairs and Housing.  
Re: Municipal Delegations at ROMA 2021 Conference.  
Council received as information. The clerk noted that this will be a virtual conference. Mayor Robinson noted if any members of Council wish to make a delegation to let the Clerk know at the next meeting.

**Matters Arising.**

Nil

**15. REQUESTS FOR SUPPORT**

- i) Village of Sundridge and Township of Machar.  
Re: Drive Test Centre in Sundridge Permanent Closure.  
This was reviewed by Council with no action indicated.

**Matters Arising.**

Nil

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

**17. COMMITTEE REPORTS**

- i) North Bay Parry Sound District Health Unit.  
Re: School in the Nipissing District has First Individual Test Positive for COVID-19.  
Council received as information.
- ii) North Bay Parry Sound District Health Unit.  
Re: Community Flu Clinic in South River.  
Council received as information.
- iii) North Bay Parry Sound District Health Unit.  
Re: The Health Unit Confirms Second Case of COVID-19 in a School in the Nipissing District  
Council received as information.
- iv) Wellness Centre Pool Committee (WCPC).  
Re: Draft Minutes – Thursday October 22, 2020.  
Council received as information with Mayor Robinson noting that he had attended along with Councillor Constable.
- v) Report from Councillor Gregory and Councillor Ryman.  
Re: Parry Sound Area Planning Board – Town of Parry Sound Request to Leave the Board.  
This was reviewed by Council. Staff is to prepare a report for Council noting various options.

**Matters Arising.**

Nil

**18. REPORT OF THE CAO**

Nil

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**19. GENERAL ITEMS AND NEW BUSINESS**

Nil

**20. BY-LAWS**

Mayor Robinson advised that Council would consider By-law No. 2020-48, Being a By-law to declare to be surplus, stop up, close and transfer Part of the Origanla Shore Road Allowance laid out along the shore of Lake Manitouwabin(g) in front of Lot 1 in Concessions 11 and 12.

Mayor Robinson requested that the Clerk provide the manner in which notice of the proposed by-law was given, and if any written correspondence was received on this matter.

The Clerk noted that notice of the proposed by-law was given by advertising in the Parry Sound North Star for four consecutive weeks, and by circulating the property owners in the immediate area. No written correspondence was received.

**i) By-law 2020-48.**

Re: Being a By-law to declare to be surplus, stop up, close and sell: Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabin(g) in front of Lot 1 in Concessions 11 and 12, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 3 on 42R-21395 and Parts 3, 5, 7, and 9 on 42R-21426.

**Read a First, Second and Third Time, Passed, Signed and Sealed this 4th day of November, 2020.**

**21. TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **(no items on the tracking sheet)**

**22. CLOSED SESSION**

Closed session items were considered following Section 4. "Deputations".

**i) Report of the Chief Building Official CBO-2020-6 and CloudPermit Building Software.**

Re: The meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.

**ii) Parry Sound Area Planning Board.**

Re: Personal matters about an identifiable individual, including municipal employees or local board employees.

**23. RATIFICATION OF MATTERS FROM CLOSED SESSION**

Ratifications were considered after Closed Session following Section 4. "Deputations".

**24. CONFIRMATION BY-LAW**

**i) By-Law No. 2020-49.**

Re: To confirm the proceedings of the Committee/Council meeting held on November 4<sup>th</sup>, 2020.

**Read a First, Second and Third Time, Passed, Signed and Sealed this 4th day of November, 2020.**

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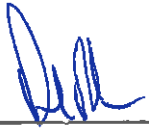
25. **ADJOURNMENT**

**Resolution No. 2020-110**

**THAT** we do now adjourn at 8:41 p.m.

**Constable/Ryman**

**"Carried"**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

