

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY, FEBRUARY 3, 2021 AT 7:00 P.M.

MINUTES

Present Physically: Mayor D. Robinson (Chairperson)

Present Electronically: Councillor J. Constable
Councillor L. Gregory
Councillor L. Malott
Councillor J. Ryman

Present Physically: CAO T. Hunt
Clerk L. West

Present Electronically: Fire Chief B. Leduc
Treasurer E. Robinson
Chief Building Official K. Dixon
Public Works Manager N. Thomson
Environmental Services Supervisor S. Goman

It should be noted that social distancing measures were implemented for the Mayor, and staff physically attending the meeting. Members of the public are able to view the Council proceedings through the municipal website and YouTube Channel.

IMPORTANT NOTE:

As a result the Municipality of McDougall declaration of emergency for the COVID-19 pandemic, as well as the requirements for physical distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

The Municipal Clerk took a roll call of Council and determined that quorum was established for the meeting to proceed.

The Clerk then took a roll call of staff to advise who was participating in the Council meeting.

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 7:00 p.m.

2. DECLARATIONS OF INTEREST

Nil

3. PRIORITIZATION OF AGENDA

One item was added under item 22.) Closed Session regarding a personnel matter.

4. ADOPTION OF MINUTES

i) Resolution No. 2021/08

THAT the minutes of the Committee/Council Meeting held on January 20, 2021 be adopted as circulated.

Ryman/Malott

“Carried”

5. DEPUTATIONS

- i) James Cox, Regional Economic Development Officer, West Parry Sound Economic Development Collaborative.
Re: Introduction, and 2021 Priorities.
James Cox introduced himself and gave an overview and update of the initial priorities for Economic Development Collaborative for the area.

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Council welcomed Mr. Cox to the area and thanked him on behalf of McDougall for his presentation.

Matters Arising.

Nil

6. PLANNING/BUILDING

- i) John Jackson, Parry Sound Area Planning Board.
Re: Revised Consent Application B35&36/2020 (McD), and Condominium application Gaer2 Corp (Gary Phillips), 4 new lots, 1 lot addition and new Private Right-of-Way (condominium), Portage Lake. John Jackson joined the meeting electronically at this time. The Clerk and Mr. Jackson gave an overview of the application. A resolution will be brought forward for Council's consideration at the next Council meeting.
- ii) Report of the Chief Building Official CBO-2021-01.
Re: Building Permit Activity Update.
The Chief Building Official gave an overview of this report and also gave an update regarding the new Cloudpermit Software.
Council received the report as information.

Matters Arising.

The Clerk noted the following:

- i) The RFP has been issued to begin the official plan review. The RFP will close mid March and we are anticipating approval and award of the contract to the successful consultant in April 21.
- ii) The Town of Parry Sound has requested to leave the Parry Sound Area Planning Board. Municipal Affairs has requested Council's input as to whether they are in support or opposed to this request.
Council requested a resolution to be brought forward to the February 17th meeting.

7. BY-LAW ENFORCEMENT

Nil

Matters Arising.

Councillor Constable questioned if there was any update regarding property owners housing chickens. The Clerk provided an update noting upcoming meeting dates regarding this issue.

8. FIRE PROTECTION

- i) Report of the Fire Chief
Re: 2020 Year to Date Service Report.
Chief Leduc gave an overview of this report.
Council received the report as information.

Matters Arising.

Nil

9. EMERGENCY MANAGEMENT

- i) COVID-19 Emergency Response.
Re: Declaration of Emergency.

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Mayor Robinson noted that McDougall will remain under Declaration of Emergency.

Matters Arising.

Nil

10. **RECREATION**

Nil

Matters Arising.

Chief Leduc noted that despite the McDougall Rink being closed. Staff are still maintaining the ice and it will be ready for when Covid restrictions are lifted.

11. **PUBLIC WORKS**

- i) Report of the Public Works Manager PW-2021-01.
Re: Monthly Report.
The Public Works Manager gave an overview of this report.
Council received the report as information.

Matters Arising.

Nil

12. **ENVIRONMENT**

- i) Waste Management.
Nil
- ii) Report of the Environmental Services Manager ENV-1-2021.
Re: Environmental Services Update Report.
The Environmental Services Manager gave a brief overview of this report.
Resolution No. 2021-09 **Malott/Ryman**
WHEREAS, the Municipality of McDougall owns and operates the Nobel Drinking Water Distribution system (MOE Designation Number 260079131), which has been categorized as a "Large Municipal Residential" Drinking Water System; and

WHEREAS Ontario Regulation 170/03 (as amended – under the Safe Drinking Water Act (SDWA)) requires according to its Schedule 22 – "Summary Reports for Municipalities" that all Large Municipal Residential Drinking Water Systems have a report prepared no later than March 31st of each year addressing the items detailed in the Regulation and is given to the members of Municipal Council in the case of a drinking water system owned by a municipality; and

THEREFORE BE IT RESOLVED THAT the Council of the Municipality of McDougall hereby acknowledges receipt of the report entitled:

"Municipality of McDougall
McDougall Nobel Distribution System
Large Municipal Residential Drinking Water System
Summary Report for 2020"
Prepared February, 2021
Prepared by the Environmental Services Supervisor
"Carried"

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Resoluton No. 2021-10

Gregory/Constable

WHEREAS Drinking Water System Regulation 170/03 requires that the Municipality of McDougall prepare an annual report for its drinking water systems that service the community of McDougall; and

THAT the Municipality of McDougall had these reports prepared by Municipal staff and these reports have been received by the Municipality and delivered to the Ministry of the Environment as required by the regulation;

THEREFORE BE IT RESOLVED that the Council accepts the reports and directs the Administration to advertise to the public that these reports are available at the Municipal Office free of charge.

“Carried”

Matters Arising.

Nil

13. FINANCE

- i) Accounts Payable.

Resolution No. 2021-11

Constable/Gregory

THAT the attached lists of Accounts Payable for February 2, 2021 in the amount of \$142,123.16 and payroll for January 28, 2021 in the amount of \$51,495.50 be approved for payment.

“Carried”

Matters Arising.

Resolution to amend Council Schedule.

Mayor Robinson noted the proposed amendment would move budget meeting from February 17 to March 3, with a regular meeting of Council scheduled for February 17.

Resolution No. 2021-12

Constable/Gregory

WHEREAS the Council for the Corporation of the Municipality of McDougall approves the 2021 Committee/Council Schedule as amended.

“Carried”

14. ADMINISTRATION

- i) Danny Whalen, President, The Federation of Northern Ontario Municipalities (FONOM).
Re: Media Release: FONOM had a productive meeting with members of Premier Ford’s Cabinet during the ROMA Conference.
Council received as information.

Matters Arising.

Nil

15. REQUESTS FOR SUPPORT

- i) Township of Matachewan.
Re: Request for longer timeframes for grant application deadlines.
Resolution No. 2021-13 **Ryman/Malott**
BE IT RESOLVED THAT the Council of the Corporation of the Municipality of McDougall supports the attached resolution from the

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Township of Matachewan requesting application deadlines on any further grants have a longer turn around time; and

FURTHER that this resolution be shared with the Honourable Steve Clark, AMO, and FONOM.

“Carried”

- ii) Township of North Gengarry.
Re: Request that the Province allow for small businesses to immediately reopen.
Council requested a resolution to be brought forward.
- iii) Township of South-West Oxford.
Re: Support of the use of automatic speed enforcement (photo radar) by municipalities.
This was reviewed by Council with no action indicated.
- iv) Township of Augusta.
Opposing the closure of the Ontario Fire College.
Council requested a resolution to be brought forward.

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

Nil

17. COMMITTEE REPORTS

- i) Community Policing Advisory Committee.
Re: January 21, 2021 Agenda and supporting documents.
Council received as information.
- ii) North Bay Parry Sound District Health Unit.
Re: Notice of Closure of Snowmobile Trails to Community Partners.
Council received as information.
- iii) North Bay Parry Sound District Health Unit.
Re: COVID-19 Vaccine Update.
Council received as information.
- iv) North Bay Parry Sound District Health Unit.
Re: The Health Unit in Collaboration with Stay On Your Feet Asks You to Clean Out Your Unused Medications.
Council received as information.

Matters Arising.

Nil

18. REPORT OF THE CAO

- i) Report of the CAO 2021-001.
Re: Monthly Report.
The CAO gave an overview of this report.
Council received the report as information.

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19. **GENERAL ITEMS AND NEW BUSINESS**

Councillor Ryman noted that he had been invited to attend the AGM virtual meeting regarding the Park to Park Trail scheduled for February 4th and requested Council's approval to attend.
Council gave approval for Councillor Ryman to attend for observation only and to bring back information to next meeting.

20. **BY-LAWS**

- i) By-law 2021-06.
Re: Being a by-law to enter into an agreement with Robert J. Durance and Susan D. Durance as a condition of approval of consent No. B20/2020 (McD) Durance.
Read a first, Second and Third Time, Passed, Signed and Sealed this 3rd day of February, 2021.

21. **TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **(No items for the Tracking Sheet)**

22. **CLOSED SESSION**

Resolution No. 2021-14

Constable/Gregory

BE IT RESOLVED that the next portion of the meeting be closed to the public at 8:07 p.m. in order to address a matter pertaining to:

- i) Personal matters about an identifiable individual, including municipal employees or local board employees.

"Carried"

Resolution No. 2021-15

Malott/Ryman

THAT Council reconvene in Open Session at 8:30 p.m.

"Carried"

23. **RATIFICATION OF MATTERS FROM CLOSED SESSION**

Mayor Robinson has authorized to use the resources available to move forward with the matter discussed in closed session.

24. **CONFIRMATION BY-LAW**

- i) By-Law No. 2021-07.
Re: To confirm the proceedings of the Committee/Council meeting held on February 3, 2021.
Read a first, Second and Third Time, Passed, Signed and Sealed this 3rd day of February, 2021.

25. **ADJOURNMENT**

Resolution No. 2021-16

Gregory/Constable

THAT we do now adjourn at 8:32 p.m.

"Carried"



Mayor



Clerk