

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY, MARCH 18, 2020 AT 7:00 P.M.

MINUTES

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	J. Constable
	Councillor	L. Gregory

Regrets:	Councillor	J. Ryman
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And

CAO	T. Hunt
Clerk	L. West
Treasurer	E. Robinson
Fire Chief	B. Leduc

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 7:00 pm.

2. DECLARATIONS OF INTEREST

Nil.

3. PRIORITIZATION OF AGENDA

- i) Deletion of item 5.1 Deputation Laurie Del Net, executive Director and Dan DiNicolo, President, Parry Sound Area Chamber of Commerce.
- ii) Addition of item 6.3 Planning/Building Plan of Subdivision Application No. S1/2016 (McD) Grandview Estates Limited.
Re: Resolution to accept water services constructed and tested on municipal lands.
- iii) Addition of item 22.1 Closed Session, Labour relations or employee negotiations.
Re: COVID-19
- iv) Item 18 Report of the CAO to be considered under 9.2 Emergency Management.
Re: COVID-19 Municipal Operations
- v) Addition of item 15.4 Municipality of Callander
Re: Request to waive restrictions on electronic participation in Council Meetings.

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Special Budget Meeting held on March 4, 2020 be adopted as circulated.
Resolution No. 2020-27 **Gregory/Constable**
THAT the minutes of the Special Budget Meeting held on March 4, 2020 be adopted as circulated.
“Carried”
- ii) THAT the minutes of the Committee/Council Meeting held on March 4, 2020 be adopted as circulated.
Resolution No. 2020-28 **Gregory/Constable**
THAT the minutes of the Committee/Council Meeting held on February 19, 2020 be adopted as circulated.
“Carried”

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5. DEPUTATIONS

Nil.

Matters Arising.

The Clerk recommended that due to COVID-19 in-person deputations be suspended until further notice. This action was agreed upon by Council.

6. PLANNING/BUILDING

- i) Steve Clark, Minister of Municipal Affairs.
Re: Provincial Policy Statement, 2020.
This was reviewed by Council, and received as information.
- ii) John Jackson, Parry Sound Area Planning Board.
Consent Application No. B05/2020 (McD) Mercer. Staff comments (2 New Lots, and 1 Lot Addition, Haines Lake Road).
The Clerk/Planner provided an overview of the application and noted that consideration should be given to the following as well as the conditions outlined in the report prepared by John Jackson Planner Inc.
- Receiving 911 addressing for the new lots.
 - Approval of driveway location to the satisfaction of the Municipality's Public Works Department
 - That the proposed lot addition merge in title with the benefitting lands
 - Complying with the Municipality's zoning by-law.
- Proposed Lot 1: may require special exception if the driveway is to be located off of the privately maintained colonization road. The applicant may be required to enter into an agreement to use/maintain the colonization road.
- Proposed Lot 1 Meet Minimum Distance Separation I if required.
- Council gave Staff direction to proceed as recommended, and bring a resolution forward at a future meeting of Council.
- iii) Plan of Subdivision Application No. S1/2016 (McD) Grandview Estates Limited.
Re: Resolution to accept water services constructed and tested on municipal lands.
- Resolution No. 2020-29** **Gregory/Constable**
WHEREAS the Corporation of the Municipality of McDougall ratified resolution 2016-197 that approved in principal subdivision application No. S1/2016 (McD) Grandview Estates Limited, subject to conditions;
- AND WHEREAS** among the conditions was a requirement that the lots be serviced by municipal water;
- AND WHEREAS** it is the responsibility of the owner/developer to construct the municipal water services to the standards, specifications and requirements of the Municipality and all applicable law;
- NOW THEREFORE BE IT RESOLVED THAT** once accepted by the Municipality, the Water Services constructed and tested on municipal lands, shall be exclusively owned by the Municipality.

“Carried”

Matters Arising.

Nil

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7. BY-LAW ENFORCEMENT

- i) Cheryl Ward, Rotary Club of Parry Sound. (attachment)
Re: Rotary Strikes Against Cancer 3 Pitch Tournament (formerly the RACH) Noise Exemption Request.
Resolution No. 2020-30 **Constable /Gregory**
THAT as per the March 5, 2020 letter (copy attached) from Cheryl Ward, Rotary Club of Parry Sound, requesting a Noise By-law Exemption, regarding The Rotary Strikes Against Cancer 3 Pitch Tournament, and pursuant to By-law No. 97-01, Council of The Corporation of the Municipality of McDougall does hereby grant an exemption to By-law No. 97-01, Being a By-law to prohibit or regulate unusual noises or noises likely to disturb the inhabitants of the Township of McDougall. The said exemption is for The Rotary Strikes Against Cancer 3 Pitch Tournament at the Kinsman Park located at 110 Parry Sound Drive, June 19 and 20, 2020 and the exemption is until 1:00 a.m. local time.

“Carried”

Matters Arising.

Nil

8. FIRE PROTECTION

9.

- i) Report of the Fire Chief.
Re: Monthly Summary Fire Services 2020.
This was reviewed by Council, and received as information.
- ii) Report of the Fire Chief FC-2020-03.
Re: Fire Marque By-Law Amendment.
Chief Leduc gave an overview of the report and recommended that Council approve a new By-law dealing with Fire Marque for cost recovery and amend the fees schedule by-law as needed. The proposed by-law would follow later on the agenda for Council's consideration.
- iii) Report of the Fire Chief FC-2020-04.
Re: Naloxone Agreement North Bay Parry Sound District Health Unit.
Chief Leduc gave an overview of the report and recommended that Council authorize the Fire chief to enter into an agreement with North Bay Parry Sound District Health Unit to permit McDougall Fire Department to carry and administer nasal Naloxone kits for pre-hospital care of Firefighters or members of the public in an overdose crisis. Council directed staff to proceed as per the recommendation.

Matters Arising.

Nil

10. EMERGENCY MANAGEMENT

- i) Emergency Management Update.
Re: COVID-19
Chief Leduc provided Council with an update regarding the actions of the area Chief Emergency Management Coordinator's (CEMC's).
- ii) Report of the CAO
Re: COVID-19 Municipal Operations
The CAO provided Council with an update regarding municipal operations. Council agreed that the April 1, 2020 meeting of Council be cancelled to reduce the number of gatherings in accordance with the COVID-19 response plan. The CAO noted that as new information from provincial

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and federal governments becomes available it will be communicated to Council.

Matters Arising.

Nil

11. RECREATION

Nil

Matters Arising.

Nil

12. PUBLIC WORKS

Nil

Matters Arising.

Nil

13. ENVIRONMENT

- i) Waste Management.
Nil

Matters Arising.

Nil

14. FINANCE

- i) Accounts Payable.
Resolution No. 2020-31 **Constable /Gregory**
THAT the attached lists of Accounts Payable for March 19, 2020 in the amount of \$450,629.02 and payroll for March 12, 2020 in the amount of \$39,641.58 be approved for payment.

“Carried”

- ii) Municipality of McDougall Annual Budget.
Re: 2020 Final Budget.
The Treasurer provided Council a summary of the final changes. This was reviewed by Council, and received as information.
- iii) Andre Couture, Manager of the Town of Parry Sound POA Court Services.
Re: 2019 Q4 POA Summary of Operations.
The Treasurer provided Council an overview. This was reviewed by Council, and received as information.

Matters Arising.

The Treasurer noted;

- Tax sales will be released as advertised March 19, 2020
- Audit is on schedule
- Interim tax due date is scheduled for the end of the week.

15. ADMINISTRATION

- i) Report of the Clerk C-2020-03.
Re: Resignation of Councillor Dixon, Declaration of Council Seat Vacancy
Resolution No. 2020-32 **Gregory/Constable**

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THAT Council of the Municipality of McDougall acknowledges receipt of the resignation of Councillor Dixon dated March 5, 2020 from the office of Councillor;

AND THAT in accordance with section 262 of the Municipal Act, 2001, Council of the Municipality of McDougall does hereby declare the office of Councillor to be vacant;

AND THAT Council, in accordance with subsection 263 (1) of the Municipal Act, 2001, hereby fills the vacancy for the office of Councillor by Option 1 – Appointment of the candidate who ran for the position from the 2018 Municipal Election that holds the next greatest amount of votes.

“Carried”

In response to the COVID-19 situation Council directed a Special Meeting be called for March 19, 2020 to make the appointment.

- ii) The District of Parry Sound Municipal Association.
Re: Fall 2020 District of Parry Sound Municipal Association Host Municipality Request.
This was reviewed by Council, and received as information.
- iii) Association of Municipalities Ontario (AMO).
Re: Ontario's Flooding Strategy Released.
This was reviewed by Council, and received as information.
- iv) Association of Municipalities Ontario (AMO).
Re: Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted.
This was reviewed by Council, and received as information.
- v) West Parry Sound Health Centre.
Re: Issues discussed at the West Parry Sound Health Centre Board of Directors meeting held March 9, 2020.
This was reviewed by Council, and received as information.

Matters Arising.

The Clerk provided Council with brief updates regarding;

- Spadzinski Lane Closure, waiting on MTO comments
- Nobel Church purchase is on hold due to the closure of the superior court.

16. REQUESTS FOR SUPPORT

- i) Village of Merrickville-Wolford and Municipality of West Nipissing.
Re: Provincially Significant Wetlands Designation.
This was reviewed by Council with no action indicated.
- ii) Town of Parry Sound.
Re: Public Health Funding.
Council requested a resolution be brought forward.
- iii) Township of Tyendinaga.
Re: Motion of Support for a peaceful conclusion to the ongoing rail disruptions and encouragement for ongoing discussions for a solution to the Costal GasLink Project.
This was reviewed by Council with no action indicated.
- iv) Municipality of Callander.
Re: Request to waive restrictions on electronic participation in Council Meetings.
Council requested a resolution be brought forward.

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Matters Arising.

Nil

17. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN
Nil

18. COMMITTEE REPORTS

- i) North Bay District Health Unit.
Re: Health Unit Preparing For Covid-19.
This was reviewed by Council, and received as information.
- ii) North Bay District Health Unit.
Re: Health Unit update on Covid-19.
This was reviewed by Council, and received as information.
- iii) West Parry Sound Area Recreation and Culture Centre Citizens Advisory Committee.
Re: Public Information Meetings.
The Clerk noted that this has been cancelled until further notice.

Matters Arising.

Councillor Constable updated Council on the DSSAB CAO Position vacancy, advising that the Board is working on filling the position.

19. REPORT OF THE CAO
Nil

20. GENERAL ITEMS AND NEW BUSINESS

21. BY-LAWS

- i) By-law 2020-11. (attachment)
Re: Being a by-law to authorize cost recovery (fees) with respect to fire department specific response.
Read a First, Second and Third Time, Passed, Signed and Sealed this 18th day of March 2020.
- ii) By-law 2020-12. (attachment)
Re: Being a By-law to adopt the 2020 Budget estimates of all sums required during the year.
Read a First, Second and Third Time, Passed, Signed and Sealed this 18th day of March 2020.
- iii) By-law 2020-13. (attachment)
Re: Being a By-law to set tax ratios for municipal purposes for the year 2020.
Read a First, Second and Third Time, Passed, Signed and Sealed this 18th day of March 2020.
- iv) By-law 2020-14. (attachment)
Re: Being a By-law to strike the tax rates for the year 2020.
Read a First, Second and Third Time, Passed, Signed and Sealed this 18th day of March 2020.
- v) By-law 2020-15. (attachment)

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Re: Being a By-law to authorize the execution of an Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing, and the Corporation of the Municipality of McDougall for the transfer of Funds for the Municipal Modernization Program.

Read a First, Second and Third Time, Passed, Signed and Sealed this 18th day of March 2020.

22. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No Items on the tracking sheet.**

23. CLOSED SESSION

Resolution No. 2020-33

Gregory/Constable

BE IT RESOLVED that the next portion of the meeting be closed to the public at 7:54 p.m. in order to address a matter pertaining to:

- i) Labour relations or employee negotiations.
Re: COVID-19.

“Carried”

Resolution No. 2020-34

Constable /Gregory

THAT Council reconvene in Open Session at 8:06 p.m.

“Carried”

24. RATIFICATION OF MATTERS FROM CLOSED SESSION

Council accepts the recommendation of the CAO in response to the COVID-19 Pandemic, and directs staff to proceed in accordance with the staffing recommendation.

DECLARATION OF EMERGENCY

In response to COVID-19 pandemic Mayor Robinson Declared an emergency in the Municipality of McDougall in accordance with *The Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9, as amended 2006 Section 4(1).*

25. CONFIRMATION BY-LAW

- i) By-Law No. 2020-18.
Re: To confirm the proceedings of the Committee/Council meeting held on March 18, 2020.
Read a First, Second and Third Time, Passed, Signed and Sealed this 18th day of March 2020.


26. ADJOURNMENT

Resolution No. 2020-35

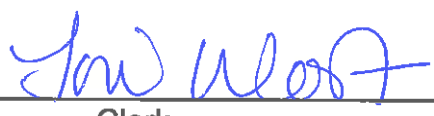
Gregory/Constable

THAT Council reconvene in Open Session at 8:13 p.m.

“Carried”



Mayor



Clerk