

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY FEBRUARY 19, 2020 AT 7:00 P.M.**

**AGENDA**

1. **CALL TO ORDER**
2. **DECLARATIONS OF INTEREST**
3. **PRIORITIZATION OF AGENDA**
4. **ADOPTION OF MINUTES**
  - i) THAT the minutes of the Committee/Council Meeting held on February 5, 2020 be adopted as circulated. **Rsl.**
5. **DEPUTATIONS**
  - i) Rita Orr, CEO, Parry Sound Public Library **(attachment)**  
Re: 2019 Annual Report, and 2020 Budget.  
  
**Matters Arising.**
6. **PLANNING/BUILDING**  
  
**Matters Arising.**
7. **BY-LAW ENFORCEMENT**
  - i) Report of the Municipal Law Enforcement Chief MLEC-2020-04 **(attachment)**  
Re: Park Control By-law Replacement.  
  
**Matters Arising.**
8. **FIRE PROTECTION**
  - i) Report of the Fire Chief FC-2020-02. **(attachment)**  
Re: Self-Contained Breathing Apparatus Replacement.  
  
**Matters Arising.**
9. **EMERGENCY MANAGEMENT**  
  
**Matters Arising.**
10. **RECREATION**

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY FEBRUARY 19, 2020 AT 7:00 P.M.**

**AGENDA**

**Matters Arising.**

**11. PUBLIC WORKS**

**Matters Arising.**

**12. ENVIRONMENT**

- i) Waste Management.
- ii) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: Elevated Sodium Levels in Waubamik Community Centre,  
Municipality of McDougall Water Supply

**Matters Arising.**

**13. FINANCE**

- i) Accounts Payable. **Rsl.**
- ii) Gord Knowles, General Manager, Parry Sound Area Community Business  
& Development Centre Inc. **(attachment)**  
Re: Municipality of McDougall Contribution to the CB&DC – 2020
  - CB&DC's September 30, 2019 year-end financial statements
  - Summary of Municipal Contribution 2011-2019
  - CB&DC 2019 Annual Report
- iii) Municipal Property Assessment Corporation (MPAC). **(attachment)**  
Re: 2019 Year-End Assessment Report.

**Matters Arising.**

**14. ADMINISTRATION**

- i) Todd Smith, Minister of Children and Community and Social Services.  
**(attachment)**  
Re: Ontario's next Poverty Reduction Strategy Online Survey
- ii) West Parry Sound Health Center. **(attachment)**  
Re: Issues discussed at the West Parry Sound Health Centre Board of  
Directors meeting held February 10, 2020.

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**AGENDA**

- iii) The Federation of Northern Ontario Municipalities (FONOM).  
**(attachment)**  
Re: 2020 FONOM Conference.
- iv) Jennifer Keyes, Director, Natural Resources Conservation Policy Branch,  
Ministry of Natural Resources and Forestry. **(attachment)**  
Re: Proposed regulatory changes under the Aggregate Resources Act
- v) Report of the Clerk C-2020-01. **(attachment)**  
Re: Application to Purchase Shore Road Allowance – Drake
- vi) Report of the Clerk C-2020-02. **(attachment)**  
Re: Application to Purchase Shore Road Allowance – Janik
- vii) Erinn Lawrie, Executive Director, Lake Huron Centre for Coastal  
Conservation. **(attachment)**  
Re: 'Is the Coast Clear?' Lake Huron Conference.

**Matters Arising.**

**15. REQUESTS FOR SUPPORT**

- i) The City of Sarnia. **Rsl.**  
Re: Ontario Power Generation's Deep Geologic Repository Project.

**Matters Arising.**

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

**17. COMMITTEE REPORTS**

- i) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: News Release – Parenting Campaign.

**Matters Arising.**

**18. REPORT OF THE CAO**

**19. GENERAL ITEMS AND NEW BUSINESS**

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL  
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**TO BE HELD WEDNESDAY FEBRUARY 19, 2020 AT 7:00 P.M.**

**AGENDA**

**20. BY-LAWS**

- i) By-law 2020-04  
Re: Being a By-law to declare to be surplus, stop up, close and sell:  
Part of the Original Road Allowance laid out between the Townships of  
McDougall and McKellar in front of Lot 1, Concession 11, in the  
geographic Township of McDougall, now in the Municipality of McDougall,  
in the District of Parry Sound, designated as Part 1 on 42R-21287  
(SCOTT).
- ii) By-law 2020-09. **(attachment)**  
Re: Being a By-law to regulate parks, parkland, Facilities and Municipal  
owned lands within the Corporation of the Municipality of McDougall and  
to rescind By-law 2016-51 and 2019-34.

**21. TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during  
scheduled meetings. **No items on the tracking sheet.**

**22. CLOSED SESSION**

**23. RATIFICATION OF MATTERS FROM CLOSED SESSION**

**24. CONFIRMATION BY-LAW**

- i) By-Law No. 2020-07.  
Re: To confirm the proceedings of the Committee/Council meeting held  
on February 19, 2020.

**25. ADJOURNMENT**

## **Resolution List for February 19, 2020**

**THAT** the minutes of the Committee/Council Meeting held on February 5, 2020 be adopted as circulated.

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**THAT** Council for the Corporation of the Municipality of McDougall supports the attached resolution of the City of Sarnia in regards halting of the construction of the Deep Geological Repository, in the Bruce Peninsula, so that less dangerous solutions can be found for the longer storage of nuclear waste.

**AND FURTHER BE IT RESOLVED THAT** a copy of this resolution be sent to the Honourable Doug Ford, and Premier of Ontario Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change.

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**THAT** the attached lists of Accounts Payable for February \_\_, 2020 in the amount of \$\_\_\_\_\_ and payroll for February \_\_, 2020 in the amount of \$\_\_\_\_\_ be approved for payment.

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**BE IT RESOLVED** that the next portion of the meeting be closed to the public at \_\_\_\_\_ p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization

13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

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**THAT** Council reconvene in Open Session at \_\_\_\_\_ p.m.

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**THAT** we do now adjourn at \_\_\_\_\_ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 5, 2020 AT 7:00 P.M.**

**MINUTES**

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	K. Dixon
	Councillor	J. Ryman

And

Draft

CAO	T. Hunt
Clerk	L. West
Fire Chief	B. Leduc
Public Works Manager	N. Thomson
Environmental Services Supervisor	S. Goman
Admin/Treasury Assistant	T. Hazzard

Regrets:	Councillor	L. Gregory
	Councillor	J. Constable
	Treasurer	E. Robinson

Mayor Robinson called the meeting to order at 7:00 p.m.

**1. DECLARATIONS OF INTEREST**

Councillor Dixon noted that he was absent from the January 15<sup>th</sup> Committee/Council meeting and declared a conflict regarding item 3.) under closed session for that meeting.

**2. PRIORITIZATION OF AGENDA**

Nil

**3. ADOPTION OF MINUTES**

i) THAT the minutes of the Committee/Council Meeting held on January 15, 2020 be adopted as circulated.

**Resolution No. 2020/07**

**Dixon/Ryman**

THAT the minutes of the Committee/Council Meeting held on January 15, 2020 be adopted as circulated.

**“Carried”**

**4. DEPUTATIONS**

i) Linda West, Rotary President.  
Re: Rotary – 3 Pitch Tournament.  
Linda West, President, and Chair of Fundraising and Dave Brunton, Past Rotary President gave a presentation which consisted of the following:  
- Rotary 3 Pitch Tournament.

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**MINUTES**

- How Rotary Raises/Spends Money.
- Matching Grants From Rotary District.
- Sponsorship Opportunities 2020.

Council thanked Ms. West and Mr. Brunton for their presentation.

- ii) Lis McWalter, Chair, West Parry Sound SMART Community Network.  
Re: WPS SMART Project, CENGN Project Update.  
Lis McWalter gave a presentation which consisted of the following:
- Residential Broadband Technical Problem Statements.
  - Residential Broadband Innovation Projects.
  - Existing SMART Network Tower.
  - WPS SMART Projects.
  - Case Study-Innovative Middle Km Solution.
  - Subsequent Network Expansion Opportunities.

Council thanked Ms. McWalter for the presentation.

**Matters Arising.**

Nil

**5. PLANNING/BUILDING**

Nil

**Matters Arising.**

Nil

**6. BY-LAW ENFORCEMENT**

- i) Report of the Municipal Law Enforcement Chief MLEC-2020-01.  
Re: New Crawford Sewer and Drainage By-Law Amendment.  
It was the recommendation of the Municipal Law Enforcement Chief that Crawford Sanitary Sewer and Drainage By-Law 2019-57 be amended to match the set fine schedule as approved by the Ontario Court of Justice Northwest Region. The Clerk noted that a by-law would be coming forward further in the agenda.

**Matters Arising.**

Nil

**7. FIRE PROTECTION**

Nil



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**MINUTES**

**Matters Arising**

Chief Leduc requested Council to approve a letter which would allow him to continue to act as the Mutual Aid Fire Coordinator for West Parry Sound. Council approved this request.

**8. EMERGENCY MANAGEMENT**

Nil

**Matters Arising.**

Nil

**9. RECREATION**

Nil

**Matters Arising.**

Chief Leduc gave an update on the McDougall Recreation Centre Ice Rink regarding fluctuating weather temperatures.

**10. PUBLIC WORKS**

i) Report of the Manager of Public Works PW 2020-1.

Re: Monthly Report.

Mr. Thomson gave an overview of this report.

ii) Association of Ontario Good Road Supervisors.

Re: Congratulations to Public Works Manager, Nick Thomson – CRS-S Certification.

Council expressed congratulations to Mr. Thomson on achieving this certification.

**Matters Arising.**

Nil

**11. ENVIRONMENT**

i) Waste Management.

Nil

ii) Municipality of McDougall Nobel Water Distribution System, Large Municipal Residential Drinking Water System.

Re: Summary Report 2019.

**Resolution No. 2020/08**

**Ryman/Dixon**

**WHEREAS**, the Municipality of McDougall owns and operates the Nobel Drinking Water Distribution system (MOE Designation Number

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**MINUTES**

260079131), which has been categorized as a “Large Municipal Residential” Drinking Water System; and

**WHEREAS** Ontario Regulation 170/03 (as amended – under the Safe Drinking Water Act (SDWA)) requires according to its Schedule 22 – “Summary Reports for Municipalities” that all Large Municipal Residential Drinking Water Systems have a report prepared no later than March 31<sup>st</sup> of each year addressing the items detailed in the Regulation and is given to the members of Municipal Council in the case of a drinking water system owned by a municipality; and

**THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of McDougall hereby acknowledges receipt of the report entitled:

“Municipality of McDougall  
McDougall Nobel Distribution System  
Large Municipal Residential Drinking Water System  
Summary Report for 2019”  
Prepared February, 2020  
Prepared by the Environmental Services Supervisor

**“Carried”**

- iii) Ontario Drinking-Water Systems Regulation Annual Report.  
Re: McDougall Nobel Distribution System.

**Resolution No. 2020/09**

**Dixon/Ryman**

**WHEREAS** Drinking Water System Regulation 170/03 requires that the Municipality of McDougall prepare an annual report for its drinking water systems that service the community of McDougall; and

**THAT** the Municipality of McDougall had these reports prepared by municipal staff, and these reports have been received by the Municipality and delivered to the Ministry of the Environment as required by the regulation;

**THEREFORE BE IT RESOLVED** that the Council accepts the reports and directs the Administration to advertise to the public that these reports are available at the Municipal Office free of charge.

**“Carried”**

**Matters Arising.**  
Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**HELD WEDNESDAY, FEBRUARY 5, 2020 AT 7:00 P.M.**

**MINUTES**

**12. FINANCE**

- i) Accounts Payable.  
**Resolution No. 2020/10**  
**THAT** the attached lists of Accounts Payable for February 4, 2020 in the amount of \$228,694.11 and payroll for January 30, 2020 in the amount of \$50,227.88 be approved for payment.

**Dixon/Ryman**

**“Carried”**

**Matters Arising.**

Nil

**13. ADMINISTRATION**

- i) Sylvia Jones, Solicitor General.  
Re: Bill 68 Community Safety and Policing Act, 2019, OPP Regulations.  
This was reviewed by Council.
- ii) Ontario Provincial Police Municipal Policing Bureau.  
Re: January 2020 News Bulletin.  
This was reviewed by Council.
- iii) West Parry Sound Health Centre.  
Re: West Parry Sound Rapid Access Addiction Medicine Open House.  
This was reviewed by Council.
- iv) West Parry Sound Health Centre.  
Re: Issues discussed at the West Parry Sound Health Centre Board of Directors meeting held January 13, 2020.  
This was reviewed by Council.
- v) CN.  
Re: Here for you, CN Public Inquiry Line and CN Police.  
This was reviewed by Council.
- vi) Ontario Farmland Trust.  
Re: 2020 Farmland Forum March 26, 2020.  
This was reviewed by Council.
- vii) Council Statement of Priorities and Direction 2018-2022.  
Council requested this item be brought back when all members of Council are present. The Clerk requested Council's approval to bring this item back quarterly with updates. Council approved this request.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**HELD WEDNESDAY, FEBRUARY 5, 2020 AT 7:00 P.M.**

**MINUTES**

**Matters Arising.**

The Clerk gave an update regarding the delivery of flyers at the end of driveways and noted that she has contact information if any McDougall residents choose to opt of flyer delivery.

**14. REQUESTS FOR SUPPORT**

- i) The City of Sarnia.  
Re: Ontario Power Generation's Deep Geologic Repository Project.  
Council requested a resolution be brought forward.

**Matters Arising.**

Nil

**15. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

**16. COMMITTEE REPORTS**

- i) West Parry Sound Community Policing Advisory Committee.  
Re: February 6, 2020 Agenda package.  
This was reviewed by Council.
- ii) West Parry Sound Community Policing Advisory Committee.  
Re: Police Services Board Report for West Parry Sound Collision Reporting System October to December -2019.  
This was reviewed by Council.
- iii) North Bay Parry Sound District Health Unit.  
Re: Board of Health Wednesday January 22, 2020 Agenda.  
This was reviewed by Council.
- iv) North Bay Parry Sound District Health Unit.  
Re: Board of Health Wednesday December 4, 2019 Minutes.  
This was reviewed by Council.
- v) North Bay Parry Sound District Health Unit.  
Re: Finance and Property Committee of the Board Of Health Wednesday January 22, 2020 Agenda.  
This was reviewed by Council.

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**HELD WEDNESDAY, FEBRUARY 5, 2020 AT 7:00 P.M.**

**MINUTES**

- vi) North Bay Parry Sound District Health Unit.  
Re: Finance and Property Committee of the Board Of Health  
Wednesday December 4, 2019 Minutes.  
This was reviewed by Council.
- vii) North Bay Parry Sound District Health Unit.  
Re: Public Health Bulletin #2020-003 Novel Coronavirus.  
This was reviewed by Council.

**Matters Arising.**

Mayor Robinson gave an update regarding three deputations which took place at the ROMA conference.

Councillor Ryman noted that he had attended the ROMA Conference and provided a summary of workshops attended.

**17. REPORT OF THE CAO**

- i) Report of the CAO, 2020-01.  
Re: General Update.  
The CAO gave an overview of this report.

**18. GENERAL ITEMS AND NEW BUSINESS**

Nil

**19. BY-LAWS**

- i) By-law 2020-05.  
Re: Being a By-law to amend By-law 2019-57 being a by-law to control and regulate Sanitary Sewer and Drainage in Crawford Sub-division.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 5<sup>th</sup> day of February 2020.**

**20. TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. – **No items on the tracking sheet.**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 5, 2020 AT 7:00 P.M.**

**MINUTES**

**21. CLOSED SESSION**

- i) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.  
Re: Concession 1 Part Lot 24, Municipality of McDougall  
**Resolution No. 2020/11** **Dixon/Ryman**  
**BE IT RESOLVED** that the next portion of the meeting be closed to the public at 8:33 p.m. in order to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**“Carried”**

**Resolution No. 2020/12** **Ryman/Dixon**  
**THAT** Council reconvene in Open Session at 8:56 p.m.

**“Carried”**

**22. RATIFICATION OF MATTERS FROM CLOSED SESSION**

Council gives staff direction to proceed with property discussions from closed session.

**23. CONFIRMATION BY-LAW**

- i) By-Law No. 2020-06.  
Re: To confirm the proceedings of the Committee/Council meeting held on February 5, 2020.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 5<sup>th</sup> day of February 2020.**

**24. ADJOURNMENT**

**Resolution No. 2020/13**  
**THAT** we do now adjourn at 8:57 p.m.

**Dixon/Ryman**

**“Carried”**





## 2019 ANNUAL REPORT

### Our Mission Statement:

The Parry Sound Public Library enriches the quality of life in the Town of Parry Sound, contracting municipalities and surrounding areas by providing access to information for cultural, economic, educational, and recreational development, and also by promoting personal growth.



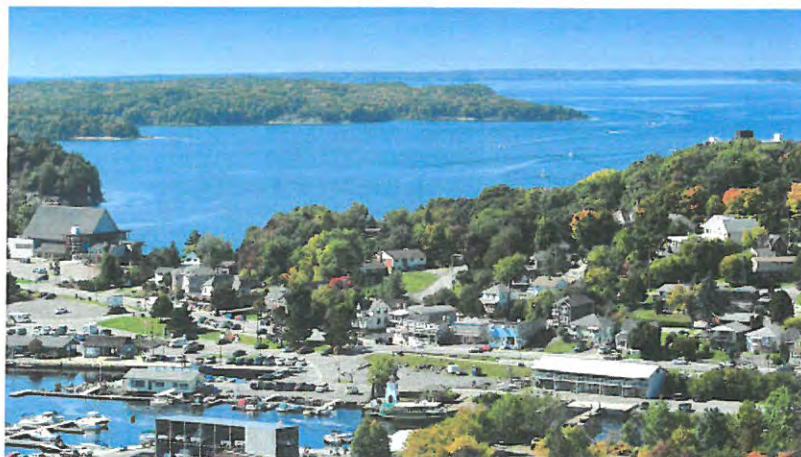
4,162  
LIBRARY  
CARDHOLDERS



THE GATEWAY  
TO A LIFELONG LOVE OF READING,  
JOY OF LEARNING, AND  
SEARCH FOR INFORMATION

#  
PSPL  
ROCKS

48,851  
ITEMS  
CIRCULATED  
THIS YEAR







## A MESSAGE FROM TOM LUNDY, BOARD CHAIR

Reflecting on my first term as Parry Sound Public Library Board Chair, I feel enormous pride for the accomplishments of the Parry Sound Public Library employees and Board over the last year. The Parry Sound Public Library continues to be a popular community resource for information, learning, innovation and public events. We started the year off in 2019 by winning the Parry Sound Muskoka Community Network IMPACT Innovation Award for our Social Media Non-Profit Platform. In 2019, we welcomed over 76,000 people into the library; doubling the count from 2018. Digital circulation increased by 10% and, in general, our circulation increased by 20%. We credit these increases to creating new programs, book clubs, and keeping the collection current with best sellers. The community of the Town of Parry Sound and area is changing. Many young families and new retirees are moving into the area, drawn to the quality of life provided by plentiful outdoor activities and the natural surroundings. With three innovation awards under us, we strive to implement the library's new four-year Strategic Plan. The Board is proud of the C.E.O., the staff, and individual input to support the objectives outlined in the Strategic Plan. Objectives include: an increasing focus on community partnerships, enhancing additional programs, evaluating current use of the library space, and maximizing the space to meet community needs. Working with a dynamite Library Board and staff, we are excited to continue our service excellence and championing the Library values to the residents of the community.

## THE PARRY SOUND PUBLIC LIBRARY BOARD

Engage our community, create a culture of innovation, tell our story and build a foundation for growth.



**Tom Lundy**  
Board Chair

Archipelago Representative  
tomlundy@sympatico.ca

**Susan Murphy**  
Vice-Chair

Carling Council Representative  
susanmurphy@carlingtownship.ca

**Vanessa Backman**

Parry Sound  
Council Representative  
vbackman@townofparrysound.com

**Lynne Gregory**

McDougall  
Council Representative  
lgregory@mcdougall.ca

**Doug McCann**

Parry Sound  
Council Representative  
dmccann@townofparrysound.com

**Abbey Dudas**

Parry Sound  
Representative  
abbey.dudas@gmail.com

**Stephen Heder**

Parry Sound  
Representative  
theheders@vianet.ca

**Colleen O'Hare**

Parry Sound  
Representative  
irishcolleenohare@gmail.com



# 2019 HIGHLIGHTS



We held many successful Elevating Minds Campaign fundraisers, raising money for accessibility needs at your public library: our second annual summer yard sale, basket raffles, silent auctions, used book sales, and more! We reached our year-end goal of \$5,000! Wow! Thank-you to all who supported us this year.

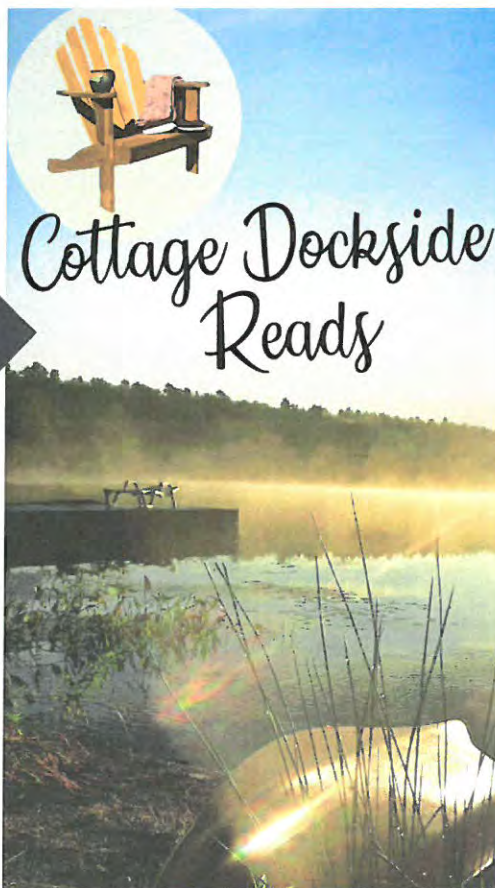


23  
COMMUNITY  
PARTNERSHIPS

FACEBOOK REACH  
228,225



76,633  
LIBRARY  
VISITS



Cottage Docksides  
Reads

31,339  
ITEMS  
IN OUR  
COLLECTION

CHILDREN  
AND ADULT  
PROGRAMS:

285

PARTICIPANTS:

3,807

WI-FI  
USAGE  
30,186

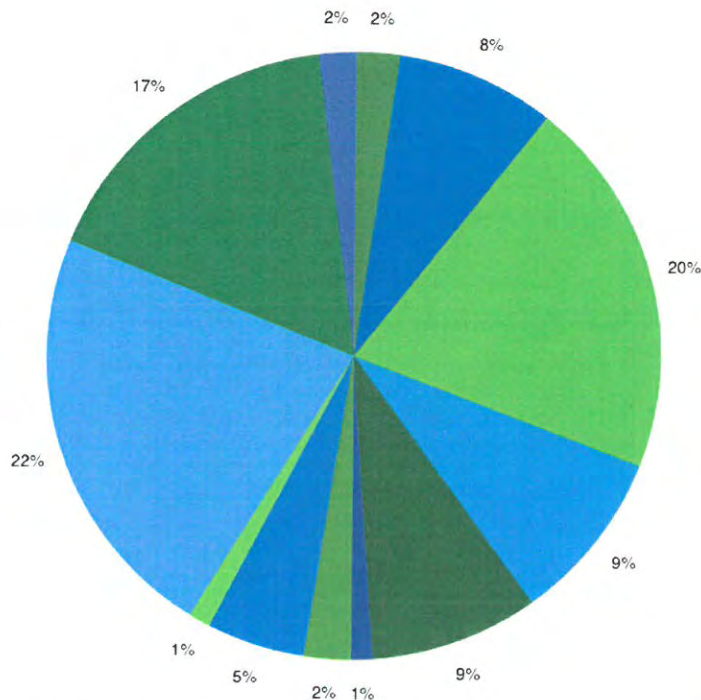




# FINANCIAL STATEMENT

## January - December 2019 Ordinary Income Total: 30,446.18

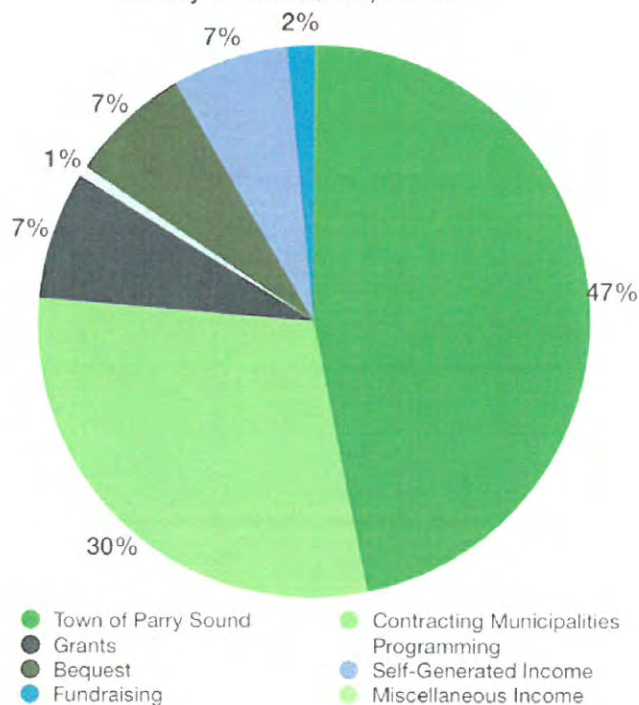
- Programming Admissions
- Auditorium Rental
- Fines
- Non-Resident Memberships
- Adopt-A-Book/Honour With Books
- Elevating Minds Fundraisers
- Cafe/Shop Revenue
- Photocopies & Fax
- Used Book Donations
- Interest Income
- Donations
- Miscellaneous Income



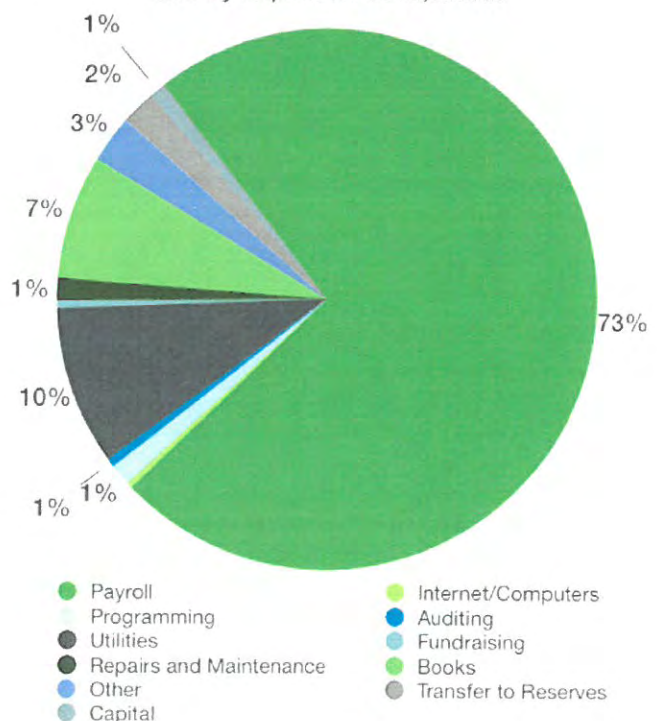
We are pleased to report that we raised \$30,446 towards our 2019 budget! We accomplished this through Elevating Minds Campaign fundraisers, donations, daily print, scan & fax services, auditorium rentals and more.



## January - December 2019 Library Income: \$422,243.82



## January - December 2019 Library Expenses: \$390,623.56







The Municipality of McDougall  
5 Barager Boulevard  
McDougall, ON  
P2A 2W9  
January 28, 2020

Dear Mayor and Council:

***RE: Financial support for the Parry Sound Public Library 2020 Budget***

Thank you for the opportunity to appear before the Council to discuss the important role the library plays in our community. We have brought to you today a "Parry Sound Public Library 2019 Commercial" for your viewing. Also in your package is our "2019 Annual Report"

We at the Parry Sound Public Library are working diligently to deliver first rate customer service to our community and creating variety of programs for children, youth and adults and of course bringing in best sellers and keeping up with the times with E-resources. The computers and Wi-Fi have increased in numbers we had over 30,000 usages and so has our social media numbers that tripled in the last year. Be it Facebook, Instagram or visiting to our web page, we are making a mark in our community.

Now saying this, the main funding for libraries comes from its Town of Parry Sound and our contract Municipalities/Townships. We have also introduced 2018 a fundraising campaign "Elevating Minds" which we are proud to say we raised over \$10,000. These funds will be going towards a new accessible circulation desk. We have also received a donation to purchase a new accessible public computer.

We have also completed a complicated inventory process of our items in our collection and now have an accurate count for the items in the library. This whole process of updating and cleaning out of the data base has taken two years. We now are starting 2020 with accurate numbers.

As discussed last year there will be no increase in your contribution for 2020. Please find invoice enclosed. The two year system has worked extremely well for us.

We firmly believe we are heading in the right direction in providing the best little library we could possibly bring to our community and we are all so proud of it. It has been proven this past year with winning another award; the IMPACT Innovation Award for our Social Media Non Profit Platform. We appreciate your support and we look forward in continuing to having you as a library supporter and bringing more individuals to our little treasure in our community.

Sincerely,

*Rita Orr*

C.E.O.

Parry Sound Public Library

Cc: Tom Lundy— Board Chair

Encl.

CA

Date	Invoice #
2020-01-03	6529

Invoice To
The Municipality of McDougall 5 Barager Boulevard McDougall, ON P2A 2W9

Description	Amount
library service contract 2020	47,019.00
Total	\$47,019.00



## REPORT TO COUNCIL

<b>Report No.:</b>	MLEC-2020-04
<b>Council Date:</b>	February 19, 2020
<b>From:</b>	Municipal Law Enforcement Chief
<b>Subject:</b>	Park Control By-Law Replacement

### **REPORT**

After the Council meeting of February 5, 2020, there were questions regarding the parking control authority and the implementation of new parking pass policies for 2020. Staff reviewed the current Parks Control By-Law 2016-51 amended 2019-34 and Regulate Traffic and Govern and Control Parking By-Law 2018-32. It is the opinion of staff that Parks Control By-Law 2016-15 amended 2019-34 requires changes to provide proper authority for the new policies surrounding 2020 parking permits. The suggested changes are highlighted in red in the attached draft by-law. Further, in order to keep the authority clear on the POA Part II Offence Notices, staff suggest adopting a new Parks Control By-Law with all of the previous and suggested changes consolidated into the new authority. Thus, By-law No. 2016-51 and amended By-law No. 2019-34 would be consolidated into new Parks Control By-Law 2020-09. The highlighted changes clean up past changes of park names and better defines the authority sections for parking offences.

It is the opinion of staff that no changes are required for Regulate Traffic and Govern and Control Parking By-Law 2018-32.

### **RECOMMENDATION**

It is the recommendation of the Municipal Law Enforcement Chief that a new Parks Control By-Law 2020-09 be adopted as presented and By-Law 2016-51 amended By-Law 2019-34 be rescinded.

**THE CORPORATION OF THE MUNICIPALITY OF  
MCDOUGALL**

**BY-LAW NO. 2020-09**

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Being a By-law to regulate parks, parkland, Facilities  
and Municipal owned lands within the Corporation of  
the Municipality of McDougall and to rescind  
By-law 2016-51 and 2019-34.

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**WHEREAS** Section 10, 11 and 224 of the Municipal Act S.O. 2001, as amended M.45; and Section 11 (3) of the Municipal Act 2001 S.O. 2001, C. 25, provides that by-laws may be passed for the use, regulation, protection and government of public parks;

**AND WHEREAS** the Council of the Municipality of McDougall deems it expedient to regulate parks within the Municipality of McDougall;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. DEFINITIONS:

- a) Public Parks for the purposes of this by-law includes all such facilities as arenas, ice rinks, land, buildings, beach and waterfront areas, docks, wharfs and equipment owned, leased or under the auspices of the Municipality of McDougall or Town of Parry Sound, as outlined on Schedule "A" attached hereto.
- b) Municipal Parks for the purpose of this by-law includes all such facilities as arenas, ice rinks, land, buildings, beach and waterfront areas, docks, wharfs and equipment owned by the Municipality of McDougall or the Town of Parry Sound as outlined on Schedule "A" attached hereto.
- c) Valid Municipal Permit for the purpose of this by-law is a permit issued by the Municipality that allows a McDougall ratepayer to park in designated areas of Municipally owned properties AND is currently valid in the given year AND has not been REVOKED by the Municipality AND is properly displayed on the vehicle.**

2. No person shall park any vehicle, trailer, or vessel or otherwise:

- a) in any park owned by the Corporation of the Municipality of McDougall except in areas specifically marked for said purposes; as outlined on Schedule "B" and Schedule "E" and Schedule "F"
- b) In any park owned by the Corporation of the Municipality of McDougall overnight without authority granted by the Municipality; as outlined on Schedule "B"; Schedule "E" and Schedule "F"
- c) No person shall leave any boat unattended at any municipal dock or beach or property for more than fifteen (15) minutes, except for boats as outlined in Schedule "E"
- d) Any vehicle, trailer or vessel found to be in violation of this section may have their vehicle, trailer or vessel issued a parking infraction in the amount set by the Tariff of Fee Schedule By-law and/or removed from the site and the owner will be responsible for all charges associated with removal, towing, impound and storage of the vehicle, trailer or vessel.

3. All Municipal parks open at 8:00 a.m. daily and close at 11:00 p.m. daily, except for those listed in Schedule "E" and Schedule "F" or unless other authority has been granted by the Municipality;

4. No person shall use any municipal park for any purpose other than for access to or from their property after the hour of 11:00 p.m. unless authority has been granted by the municipality.

5. No person shall use any municipal park for camping or tenting unless authority has been granted by the municipality.

- READ** a **FIRST** and **SECOND** time this      day of      2020.

Clerk

Clerk

SCHEDULE “A” TO BY-LAW NO. 2020-09

**Designated Parks and Facilities**

Nine Mile Lake Beach Park

Bell Lake Beach Park

Taylor Beach Park

George Hunt Memorial Wharf

Beaver Trail Beach Park

Nobel Beach Park

Lorimer Lake Water Access

Trout Lake Water Access

CIL Village Park

**KARS** Park

Meadowcrest Portage Lake Park

Kinsmen Park, (owned by the Town of Parry Sound)

Waubamik Community Hall

Municipal Administration Office property

McDougall Recreation Centre

Nobel Recreation Trail



SCHEDULE "B" TO BY-LAW NO. 2020-09

**MUNICIPAL PARK and FACILITIES**

**VEHICLE PARKING REGULATIONS**

**Daytime Parking During Open Hours**

Nine Mile Lake Beach Park  
Taylor Beach Park  
George Hunt Memorial Wharf  
Beaver Trail Beach Park  
Nobel Beach Park  
Lorimer Lake Water Access  
CIL Village Park  
**KARS** Park  
Municipal Administration Office property  
Waubamik Community Hall  
Bell Lake Beach Park  
McDougall Recreation Centre  
Kinsmen Park (owned by the Town of Parry Sound)

**Overnight Parking Allowed With Restrictions**

Nine Mile Lake Beach

- parking allowed in designated area only

George Hunt Memorial Wharf

- parking allowed in designated lots 1 & 2
  - must be a McDougall Ratepayer
  - must display a valid Municipal Permit easily visible on/in vehicle

Lorimer Lake Water Access

- Parking allowed in designated area only

Waubamik Community Hall

- with authority from Municipality

McDougall Recreation Centre

- with authority from Municipality

Municipal Administration Office property

- with authority from Municipality

**Parking Anytime May 15 to October 15 (permit required)**

Lorimer Lake Water Access

- Parking of vehicles, in designated areas, allowed only for McDougall Ratepayers. Must display a **valid** Municipal Permit easily visible on dash of vehicle.

**McDOUGALL RECREATION CENTRE**

**ICE ACTIVITY SCHEDULE**

**FACILITY OPEN DAILY FROM 8 A.M. UNTIL 10 P.M.**

**MONDAY, WEDNESDAY, FRIDAY**

8:00 a.m. - 3:00 p.m.	Open ice time (see notes)
4:00 p.m. - 7:30 p.m.	Junior Hockey (15 and under)
7:30 p.m. - 10:00 p.m.	Hockey

**TUESDAY, THURSDAY**

8:00 a.m. - 3:00 p.m.	Open ice time (see notes)
4:00 p.m. - 8:00 p.m.	FAMILY FUN SKATING
8:00 p.m. - 10:00 p.m.	Hockey

**SATURDAY, SUNDAY, STAT & SCHOOL HOLIDAYS**

8:00 a.m. - 11:00 a.m.	Hockey
11:00 a.m. - 2:00 p.m.	FAMILY FUN SKATING
2:00 p.m. - 5:00 p.m.	Hockey
5:00 p.m. - 8:00 p.m.	FAMILY FUN SKATING
8:00 p.m.-10:00 p.m.	HOCKEY NIGHT NOBEL

**HOCKEY STICKS & PUCKS ARE ALLOWED ON THE ICE DURING  
SCHEDULED HOCKEY AND OPEN ICE TIMES**

**NOTES:**

- Open ice time has no set activity scheduled. Permissible activities during open ice time include skating, hockey, broomball and ringette.
- On school days, the school skating schedule takes precedence over open ice time.
- Special events may alter the schedule under the authority of the Municipality of McDougall
- Maintenance may occur at any time due to weather or ice conditions

**MUNICIPAL PARK DOG REGULATIONS**

**Parks Where Dogs Are Allowed \***

Nine Mile Lake Beach Park

Taylor Beach Park

George Hunt Memorial Wharf

Beaver Trail Beach Park

Nobel Beach Park

CIL Village Park

**KARS** Park

Meadowcrest Portage Lake Park

Nobel Recreation Trail

Municipal Administration Office property

\*Dogs must be leashed at all times;

\* Persons must maintain control of dogs at all times

\*Persons must remove dog fecal waste from park

\*Persons must NOT allow dogs to bark continuously or disturb other patrons

**Parks Where Dogs Are Not Allowed \*\*\***

Waubamik Community Hall

Bell Lake Beach Park

McDougall Recreation Centre

Kinsmen Park (owned by the Town of Parry Sound)

\*\*\*bona fide service dogs exempt

SCHEDULE "E" TO BY-LAW NO. 2020-09

**LORIMER LAKE WATER ACCESS**  
**SITE SPECIFIC REGULATION**

Parking of Vehicles

- vehicles may park on site during daytime hours and overnight hours when space allows and are required to display, easily visible on the dash of a vehicle a valid Municipal permit or be subject to Part II parking offence notice and or towed at owners expense;  
**Valid** Parking permit requirement is May 15 – October 15 annually.

Parking of Trailers

- trailers may be parked on site for a period no longer than 72 hours

Mooring of Vessels

- vessels may be moored in water on the shoreline and tied securely, during the non-ice season
- vessels must be maintained during pro-longed mooring so as to not allow them to become submerged due to a buildup of interior water
- vessels are not to be left unattended at the Municipal dock for more than 15 minutes
- vessels found to be moored at the municipal dock past the allowable time limit will be removed and towed away from the municipal property at the owners expense

Storage of Vessels

- no dry land storage of vessels allowed on the municipal property

Delivery and storage of building materials and items

- Excessive amounts of building supplies, or other large items that are delivered to the site awaiting owner transport to an offshore property must be removed from the municipal property within 3 days from delivery; and further, that materials be placed as not to obstruct the passage way to the waterfront; and further, that overly large items such as disposal bins must first be given written permission from the Municipality before being placed on the property.

Noise

- No person shall cause or create unreasonable loud noise outside the operational hours of 8 a.m. – 11 p.m. daily

USE AT OWN RISK

- This municipal property is a limited service property and does not have daily maintenance or staff on site. So PLEASE USE AT OWN RISK
- If any person finds a problem or hazard, please report and call the Municipality of McDougall (7/24) at 705-342-5252.

**MUNICIPAL PARK and FACILITIES &**

**VEHICLE PARKING REGULATIONS**

**GEORGE HUNT MEMORIAL BOAT LAUNCH AND PARKING FACILITY**

**Daytime vehicle parking** allowed on site when space permits and in the specified areas Lot 1 and Lot 2 (5a.m. until 11p.m.), no permit required.

**Overnight vehicle parking** is considered 11p.m. until 5a.m. the next morning

**Overnight vehicle parking** is allowed only for Ratepayers of McDougall AND **a valid** Municipal Permit issued by McDougall must be easily visible on dash of vehicle; **Vehicles** found to be in violation will be issued **a Part II offence notice** ticketed and possibly towed at owner's expense

**Vessels** are not to be left unattended at the Municipal dock for more than 15 minutes

**Noise;** no person shall cause or create unreasonable loud noise outside the operational hours of 5 a.m. – 11 p.m. daily

**No camping,** tenting or fires allowed on site

**No littering**

**Pets** must be leashed at all times

**USE AT OWN RISK**

## **SCHEDULE "G" - By-law 2020-09 ISSUANCE OF PERMIT POLICY**

**The policy for distribution of Permits that allow or overnight parking at water access facilities, and the use of the Municipality of McDougall Transfer Station and Landfill will be as follows:**

1. Number of Permits to be Issued
  - a) Municipal Permits will be issued to residents as follows:
    - Two sticker permits per property roll. Permits will be issued with the interim tax bill.
    - One hanging tag permit will be issued for properties with more than 2 registered owners, proof of registration will be required.
  - b) One sticker permit per household may be exchanged for a hanging tag permit.
2. Time and Date Validation
  - a) Municipal Permits will be numbered, will be valid for a period of one year from the date of issue, and will be stamped with an expiry date.
3. Revoking of Permits
  - a) Where a Municipal Permit is revoked, a record of the number of the revoked pass will be on file for the Municipal Law Enforcement Department.
  - b) Municipal Permits will be revoked in the following circumstances:
    - When a Permit is lost or forgotten.
    - When the ownership of a property changes.
    - When the Municipality is notified that a tenant no longer occupies a dwelling.
    - When a damaged permit requires replacement.
4. Person to Whom the Permit is issued
  - a) Municipal Permits will be issued to:
    - A property owner of land within the Municipality of McDougall.
    - It is the landlord/property owners' responsibility to provide a tenant with the necessary permit. It is the responsibility of the landlord to notify the Municipality when the tenant no longer occupies the dwelling.
5. Displaying of Municipal Permits
  - a) Municipal Permits must be displayed on the windshield fixed to the lower passenger side in such a way that the permit is clearly visible from outside the vehicle.
6. In cases where a hanging permit is being used, the Municipal Permit shall be displayed on the review mirror in such a way that the permit is clearly visible from outside the vehicle. Replacement Municipal Permits
  - a) Replacement Municipal Permits will be issued for a fee when the following supporting documentation is provided:
    - Receipt for windshield replacement
    - Proof of purchase of a new vehicle
  - b) Ripped or damaged Municipal Permits will be exchanged at no cost.

## REPORT TO COUNCIL



<b>Report No.:</b>	FC-2020-02
<b>Council Date:</b>	February 19, 2020
<b>From:</b>	Fire Chief
<b>Subject:</b>	Self-Contained Breathing Apparatus Replacement

### **REPORT**

The current self-contained breathing apparatus in use at McDougall Fire Department is NFPA 2002 compliant MSA Firehawk (14 units). These were purchased in 2004 with an Ontario Government grant. The air bottles that are used in them are carbon fibre cylinders with a 15 year life span and steel cylinders with a 30 year service life cycle. After 15 years, the carbon fibre units can no longer be hydro tested and filled. The steel cylinders can be used if they pass their hydro-static test every 5 years. Therefore, over the next year, 15 scba bottles are coming out of service and within 3 years another 13 bottles are aging out. Our current scba air bottle supply consists of 60 carbon fibre cylinders (4.6 lbs each) and 24 steel bottles (22 lbs each). At most fires we attend, our carbon fibre air cylinder supply is 90 % depleted during operations before the fire is declared out. Since almost half of our carbon fibre cylinders are aging out in the next 3 years it is prudent to review the upgrade from 2216 psi scba to 4500 psi scba.

### **2216 psi vs 4500 psi SCBA**

- Our current scba are MSA 2216 psi breathing apparatus. This gives us an average working time of about 15-20 minutes on air. The low air alarm sounds at 500 psi or 25%, which is our reserve to exit the hazardous environment. However, in 2018, the NFPA 1981 standard was changed to have low air alarms sound at 33% air remaining. This reduces our working on airtime to 12-16 minutes. A 4500 psi scba has a working time of 32-37 minutes at 33% reserve air. Further, the Fire Service best practice is to operate with air awareness which encourages firefighters to exit the hazardous environment before the low air alarm sounds which should ensure that a firefighter never encounters an out of air emergency before exiting a hazardous atmosphere. The traditional method of operating is to work until the low air alarm sounds and then exit the hazardous atmosphere. We operate this way because our limited 2216 air supply is very time constricted. There have been many upgrades in the past 15 years to scba. Some of the critical components are clear speaking amplifiers built into the masks so that radio communications can be clear and understood; head up displays in scba masks have been changed to more visible, facepiece regulators connections are more robust and require two distinct actions to remove a regulator; pneumatic data logging for SCBA specific events built into integrated cpu; improved integrated PASS system and dual **EBSS** (Emergency Breathing Support System) now standard. The DUAL **EBSS** hose is waist mounted and equipped with both female AND male quick disconnect and is used to supply air to or receive air from another respirator user. The new integrated PASS alarms are more refined and built to a more durable standard. The majority of the fire service

has moved away from 2216 psi scba and are using 4500 psi scba. When we factor in that our steel cylinder scba bottles range in age from 29 to 47 years old (average age of 35 years) it is time to remove these bottles from service as well.

### **Financials**

If we stay with our current 2002 compliant SCBA and purchase replacement bottles, this in reality is locking our firefighters into these scba for another 15+ years. If we choose to replace our scba with 4500 psi scba we will be purchasing new units in January 2022.

A carbon fibre scba bottle whether 2216 psi or 4500 psi is about \$1100 per bottle. I calculate that we would require a standing stock of 36 4500 psi bottles. This is half the number of 2216 psi cylinders we require. A new scba compliant to 2018 standards is approximately \$9000. I am proposing establishing a reserve fund to be dedicated to purchasing 14 new SCBA 4500 psi systems over the next 3 years beginning with an induction of \$50,000 in 2020, \$50,000 in 2021 and the balance of \$50,000+ and delivery in 2022. The expected replacement cost is \$155,000. This 3-year period allows us to focus on testing and evaluating new SCBA, running a tender and spreading our cost over multiple year budgets. Further, revenues from Fire Marque should assist us with replacing this vital equipment our Firefighters need.

The Fire Department fire ground operations will be more efficient with 4500 psi SCBA, our Firefighters will be safer with 4500 psi SCBA and we will integrate better into our Mutual Aid system with 4500 psi SCBA.

### **RECOMMENDATION**

It is the recommendation of the Fire Chief that this report be accepted and forwarded to 2020 Budget negotiations for consideration.



RECEIVED FEB 9 2020

February 3, 2020

Municipality of McDougall  
Waubamik Community Centre  
5 Barager Blvd  
McDougall, ON P2A 2W9

Dear Owner/Operator:

**Re: Elevated Sodium Levels in Waubamik Community Centre, Municipality of McDougall Water Supply**

Our records indicate that the Drinking Water System you are responsible for has sodium concentration 158 mg/L that exceeds the drinking water objective set at 20 mg/L. Whereas this level of sodium does not pose a health threat to most individuals, however, it could pose a problem for those on reduced sodium diets who consume this water on a regular basis.

The Medical Officer of Health is required to alert area physicians when it exceeds 20mg/L, so that they can manage with their patients the risk this may pose. North Bay Parry Sound District Health Unit requires you to keep sodium exceedance tap signs posted at all faucets in public places.

Should you have any concerns or questions regarding this matter, please feel free to contact a public health inspector, at 1-800-563-2808, extension 5400.

Sincerely,



Dr. Jim Chirico, H.BSc., M.D., F.R.C.P. (C), MPH  
Medical Officer of Health/Executive Officer

/pstpc

Copies to: Sherry Ilersich, Ontario Ministry of the Environment, Conservation and Parks, North Bay  
Robert A-Muhong, Program Manager, Environmental Health



# Parry Sound Area

COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.

A COMMUNITY FUTURES DEVELOPMENT CORPORATION

Friday, January 31, 2020

Mayor and Council  
Municipality of McDougall  
5 Barager Boulevard  
McDougall, Ontario P2A 2W9

Attention: Mayor Dale Robinson

Re: Municipality of McDougall Contribution to the CB&DC - 2020

Mayor Robinson,

On behalf of our Board, volunteers and the staff of the Parry Sound Area CB&DC please share with Council our sincere appreciation for its past tangible support to our Operations budget. In support of our request for a 2020 contribution of \$3,000.00 the following is attached:

- 1.) CB&DC's September 30, 2019 year-end financial statements
- 2.) Summary of Municipal Contributions 2011 – 2019
- 3.) CB&DC 2019 Annual Report

The CB&DC's core business is the provision of lending capital to entrepreneurs throughout West Parry Sound. It should be noted that the entrepreneurs we provide this service to are unable to attract funds from conventional sources. This 'development lending' is crucial to growing and sustaining our small businesses, the employment generating base in our Community.

Since 1988 the CB&DC has advanced more than \$25 million dollars into the regional economy in small loans funds, that leveraged a further \$45 million from other lenders and owner equity. These investments helped create and / or maintain over 2,300 jobs in the West Parry Sound area. In our fiscal year ended September 30, 2019 the \$2.6 million lent impacted 116 jobs across 18 businesses.

This year we created the first of what we envision is many annual updates to provide to our stakeholders, so we can highlight the work and the initiatives undertaken by the CB&DC. We have attached a copy with this request and invite your comments and feedback as we develop this tool moving forward.



# Parry Sound Area

**COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.**

A COMMUNITY FUTURES DEVELOPMENT CORPORATION

We continue to operate on budgets frozen since 2007. The operating efficiencies we continue to implement together with the contributions received from our municipal partners allow us to continue to deliver the high level of service our business community has come to expect and quite rightly deserves, including hosting the Regional Economic Development Officer on behalf of the seven municipalities through FedNor's CiiNO program.

We thank you in advance for your consideration of this request and as always I am available with our team to meet with Council at your convenience.

Sincerest regards,

Gord Knowles, B.A., Ec.D, CEcD  
General Manager

**2019 Annual Report**  
Parry Sound Area Community  
Business & Development Centre Inc.



# CB&DC Organizational Overview

## EXECUTIVE SUMMARY

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The Parry Sound Area Community Business & Development Centre (CB&DC) is a Community Futures organization (CFDC) that serves the municipalities of the Archipelago, Seguin, McDougall, McKellar, Carling, Whitestone, Magnetawan, the Town of Parry Sound, the unorganized municipalities of Blair, Brown, Henvey, Mowat, Wallbridge and the First Nations of Wasauksing, Shawanaga, Henvey Inlet and Magnetawan.

The Parry Sound Area Community Business & Development Centre (CB&DC) is a Community Futures organization (CFDC) that serves the municipalities of the Archipelago, Seguin, McDougall, McKellar, Carling, Whitestone, the Town of Parry Sound, the unorganized municipalities of Blair, Brown, Henvey, Mowat, Wallbridge and the First Nations of Wasauksing, Shawanaga, Henvey Inlet and Magnetawan.

Formed in 1988 as one of Ontario 61 CFDCs, the CB&DC is funded primarily through FedNor (Ministry of Economic Development and Official Languages and Ministry of Innovation, Science and Industry), with municipal contributions from the seven organized municipalities we serve. We recognize the fiscal challenges our partners face are not unlike our own, especially in lieu of recent changes at both the provincial and federal levels. Our goal as an organization has always been to seek efficiencies wherever possible, despite the increases in economic development budgeting in other areas from various levels of government. In 2019 a three-year business plan was submitted to FedNor for a continued operating agreement for the organization; approval is pending.

Regular contact is maintained with our various community partners through both Board and staff participation in a wide variety of municipal and not-for-profit committees and Boards that operate throughout our service area. CB&DC staff sit on executive levels of regional and provincial programs in the economic development field, including tourism, youth programming and employment services.

The community economic development side of CB&DC organization has been dedicated to three projects: the Georgian Bay Women's Network (GBWN), a support role for the West Parry Sound contracted Regional Economic Development Officer, and the hiring of a Head Start in Business intern through the Northern Ontario Heritage Fund, the latter which runs until mid-2021. As the signator and applicant to these contracts, the CB&DC Board receives monthly progress/status reports from the staff to ensure contract terms and deliverables are met or exceeded. This is augmented through monthly steering committee meetings, as well as presentations, attendance at Council and Committees of Council meetings and at meetings of the CB&DC Board of Directors as required. The contract for Phase 1 of the CiINO project, which provides funding assistance for a regional economic development officer completes in March 2020, and there is increased optimism that a multi-year renewal is forthcoming.

The GBWN, which has flourished in recent years, has provided a number of high-quality, high-traffic events and proven itself to be a leader in female-focused business development. The GBWN recognized some time ago that access to conventional lending capital was a true barrier to female

entrepreneurs who had historically been made dependent on their male spouse/partner via outdated and outmoded policies. The GBWN created the Micro Loan Program whereby members of the Network can apply for a loan of up to \$10,000 in support of their business plan. The application is adjudicated and decisioned by a group of well experienced female entrepreneurs who additionally offer their counsel and mentorship to the borrower over the term of the loan. Security is minimal, repayment based on ability to pay, the application is reviewed by staff and presented to the CB&DC Board for ratification, not approval. A contract renewal of the program with FedNor is expected in 2020.

Our strong working relationship with the local media allows us to inform the public about the activities and projects of the CB&DC. We are able to request a meeting to provide extensive background information and our partners in the media are very adept at transforming that information into interesting copy, news clips, sound bites and interviews for publication. The CB&DC has also made it a priority to pursue digital advertising and service provision in outlying areas, in lieu of budget restrictions and the geographic challenges that are often presented with a service area the size of CB&DC, and we remain actively engaged in social media across multiple platforms.

The CB&DC is in a highly visible location in Parry Sound's downtown, located in the same building as a credit union. Clients and public alike are encouraged to visit whenever they feel the need. As a de facto business information hub in the community, the CB&DC experiences good levels of traffic. We routinely field questions from travelers about the community, and act as ambassadors for both the business community and the region as a whole in our interactions with the public.

The CB&DC's lending function is essential to the region we serve, as alternate sources of financing are nearly nil, especially in light of regionalization of services and high-risk rating thresholds from traditional lenders, credit unions and the BDC. The closure of bricks-and-mortar buildings in more rural locations has compounded the challenge to new and expanding businesses, and small- and medium-business services are often provided from out-of-town representatives, or if they are offered locally, on a sporadic basis. Our experience has been that entrepreneurship tends to be inversely proportional to employment; however, the recent spike of lending activity in 2018-2019 suggests there may be some change afoot. CB&DC's challenge over the course of the next year will be meeting the community needs in a proactive way that promotes growth in a responsible manner for all involved, while ensuring it continues to be able to meet possible future demands, as our resources – both lending-wise and resource-wise to facilitate lending – are finite.

With all that said, the CB&DC has assembled a snapshot of the activities this past year with this report, as a means of showcasing transparency with funders and clients alike, and developing increased knowledge with our local and regional stakeholders about our role. It is our intention to continue these reports into the future, and have them available at any time both in hard copy and digital form on the CB&DC's website (<https://cbdc.parrysound.on.ca>). Should you have any questions, our doors remain open and your comments, concerns and other communications are always welcomed.

**Gord Knowles, B.A., Ec.D, CEcD**  
General Manager

**Bob Griffiths**  
Chair of the Board of Directors

# Community & Committee Reports

## INVOLVEMENT AND UPDATES

### COMMUNITY FUTURES ONTARIO (CFO)

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General Manager Gord Knowles (and beforehand previous GM Bill Spinney) represented the CB&DC during semi-annual regional meetings of the northeastern networks, as well as the organization at the Community Futures Conference held in London, Ontario. CB&DC staff have also participated in regional and organizational committees during the past year, including in marketing, professional development and the Northeastern Ontario Investment Pool (NEOIP), the regional lending arm of the northeastern CFDCs, the Northern Youth Internship Program and the Northern Ontario Women's Program.

### ECONOMIC DEVELOPERS COUNCIL OF ONTARIO (EDCO)

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In 2018-2019 CB&DC General Manager Gord Knowles was elected to serve as Vice President of the Board of Directors of the Economic Developers Council of Ontario, and will be serving as the organization's President in February 2020. In 2019 he sat on the organization's conference, awards, nominations, finance, and human resources committees. EDCO, which has grown to be the country's largest economic development body meets six to eight times in person annually in various locations in Ontario, and the organization serves over 1,100 economic development and municipal members through networking, events, and professional development and awareness campaigns, including a Day at Queen's Park, which connects economic development professionals with Ministers of Provincial Parliament for a day of productive meetings.

### LABOUR MARKET GROUP

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In 2018-19 Gord Knowles served on the Labour Market Group's Board of Directors. The Labour Market Group is one of 26 workforce planning boards across Ontario funded by the Ministry of Labour, Training and Skills Development. Servicing Nipissing and Parry Sound Districts, it engages various community stakeholders in a consultative and inclusive local labour market planning process. Its Board of Directors consists of individuals representing a variety of industry sectors in both the private and public sectors.

### PARRY SOUND SMALL BUSINESS CONSORTIUM

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This past year the CB&DC has engaged with fellow local and regional practitioners in the business development sphere, as we look to share resources, best practices, and ensure our collective clientele are receiving consistent, high quality service



## PROFESSIONAL SKILLS DEVELOPMENT

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CB&DC's staff continued to develop their skills through additional professional development, in an effort to increase our capacity to assist clients and better our understanding of economic development as it relates to community building. In 2018-19 staff attended annual conferences for the Community Futures Ontario (CFO), the Economic Developers Council of Ontario (EDCO), the Economic Developers Association of Canada (EDAC) and the Canadian Rural Broadband Network, as well as a number of meetings for regional projects including the Northeast CF Network, Head Start in Business, and the Labour Market Group.

General Manager Gord Knowles completed a college certified education through the Leadership Development series at Confederation College in the Spring of 2019, and successfully recertified both his Ec.D and CEcD economic development certifications through their respective organizations.

Loans Officer Sherry Keown completed courses through Acadia University on *Counselling Your Clients through Succession Planning* and *Business Plan Analysis for Small and Micro Enterprises*, as well as an eight-week online Leadership Boot Camp offered through the eLeadership Academy.

Staff continue to attend seminars and courses designed to maintain their designations and build skillsets to serve our clients and the community.

## HEAD START IN BUSINESS (by Marissa Martin, HSIB Coordinator)

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Head Start in Business (HSIB) is a Pan-Northern Community Futures Development Corporation initiative. This initiative aims to encourage youth to explore and expand their entrepreneurial potential while remaining in Northern Ontario. In 2019 the CB&DC welcomed Marissa Martin as the HSIB Coordinator to fulfill this role. Marissa is a recent graduate from the University of Guelph where she studied International Development. Marissa is passionate about community and economic development, gender equality and social justice. While in University she had the opportunity to do some volunteer work in Kenya, Modesto California and Mizoram India. Marissa loves travelling and is always looking for opportunities to learn and develop skills. She hopes to one day continue to work in developing countries and turn her passions into a fulfilling career.

HSIB offers various business and entrepreneurship related programs and workshops to youth between the ages of 4 & 34 as we believe that you can think about entrepreneurship as a viable career option at any age. Over the past 16 years more than 20,000 youth have participated in our innovative and experiential programs making entrepreneurship a more realistic and attainable career.





HSIB loves to connect with young people and their communities by encouraging them to seek innovative solutions to the problems they see and bridge the gap between thinking about starting a business and actually starting one. Many HSIB participants have started their own businesses (both short and long term) and has resulted in the development of a more prosperous, vibrant and innovative Northern Ontario economy.

HSIB is back in the Parry Sound Area and recently did their first event at the Mary Street Centre. The 'Kids Invent' workshop took place on November 30th, 2019 and all participants had a lot of engaging with business and entrepreneurship while getting the opportunity to learn about inventions by making their very own. At the workshop participants did a variety of activities such as learning about the history and making of Slime, the world's first paper airplane and reverse engineering, which has participants take apart various objects to see if they can figure out how



they work. The participants then made their very own business plans by filling out a business model canvas and making a prototype of their very own toy inventions. Participants came up with some amazing ideas including a confetti cannon that automatically refilled itself, a mechanical arm for reaching high objects or to give yourself an extra hand, and an amazing puzzle advent calendar. This wonderful event will run again next year but keep an eye out



for other events and workshops presented by HSIB throughout the year!

## GEORGIAN BAY WOMEN'S NETWORK

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The Georgian Bay Women's Network remained very active this past year, hosting a number of high-profile workshops and events that sold out in record time! Thanks to the tireless work of the CB&DC's Susan Tait, the spirit and efforts of female-led entrepreneurship remains one of the strongest in the province. Sessions on business expansion, marketing, financial literacy, budgeting, succession planning, empowerment were highly successful, as was the social media consultations and mentorship, which exceeded capacity.

## WE'RE INVOLVED!

---

Staff of the CB&DC participate in a number of local, regional, and provincial groups, both to raise exposure of the organization and to share knowledge and best practices with stakeholders, as well as to share in common interests and develop community economic development. CB&DC staff serve with, among others the Parry Sound Founders Circle, the Georgian Bay Biosphere Reserve, the Labour Market Group, Head Start in Business, Parry Sound SMART Committee, the YMCA Employment Council,

the Economic Developers Association of Canada, Community Futures Ontario, and the Parry Sound Airport Commission.

# COMMUNITY ENGAGEMENT

## METRICS FOR SUCCESS (OCT 1 2018 TO SEPT 30 2019)

General Inquiries	↑ 835 (Target 230)
In-Depth Counselling and Information Services	↑ 261 (Target 140)
CED Projects: New and In-Progress	↓ 15 (Target 2)
CED Partners Engaged	↑ 84 (Target 3-6)

## Social Media Accounts

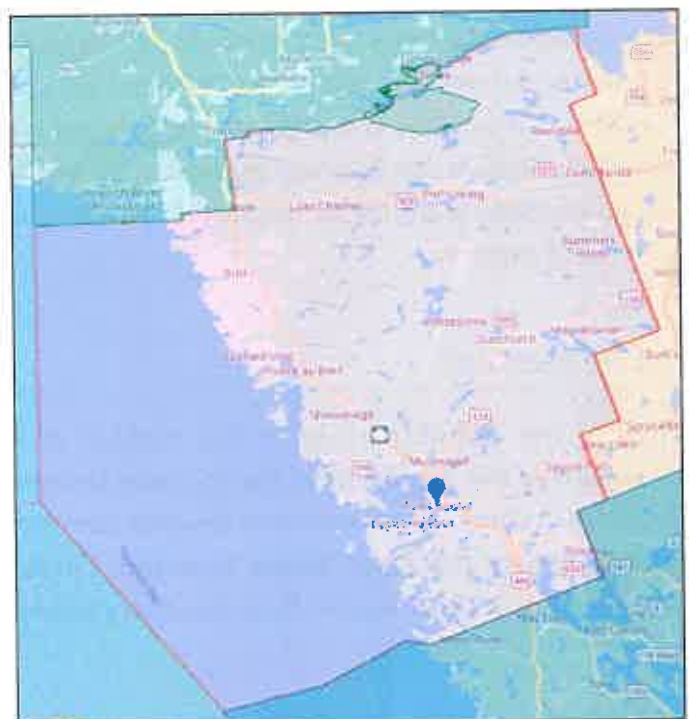
Website	cbdc.parrysound.on.ca	N.A.* <i>change in webhost providers</i>
Facebook	CBDCParrySound	149 Likes 2,110 Post Reach 252 Engaged
Instagram	@parrysoundbusinessdevelopment	240 Followers 2 Posts 27 Engagements

## OUR SERVICE AREA

The CB&DC offers its services to the residents of the municipalities of the Archipelago, Seguin, McDougall, McKellar, Carling, Whitestone, Magnetawan, the Town of Parry Sound, the unorganized municipalities of Blair, Brown, Henvey, Mowat, Wallbridge and the First Nations of Wasauksing, Shawanaga, Henvey Inlet and Magnetawan.

*Map courtesy of Community Futures Ontario*

**DID YOU KNOW?** The CB&DC's service area is over 2,400 square kilometers!



## CLIENT TESTIMONIALS

The whole process of becoming self-employed is a scary and unsettling venture for anyone to attempt. There are tons of things that will need consideration - TONS. Just the thought of not having a regular paycheck each week is frightening, and stressful for anyone. Keeping the money flowing, bills paid, and the kids fed is a job on its own; forget about running a business on top of running a household.

We get an idea, or opportunity, to leave the job market and create our own income. And soon realize, we need some serious help. At the bank, you see a sign that may say "We help small business," but when you ask about any help, you will be told that "86% of small business fail in the first year, and we don't like the risk, so.... we can't offer you anything" (true story!). You're on your own to get your idea or opportunity off the ground. But you're not.

I walked into CBDC and explained my situation. I sat down, and someone listened, and explained to me the challenges I will need to overcome. They never once told me "you're going to fail". They said the opposite, this is how you won't fail.

Starting out in my own business was scary, but I got used to it - real quick. Having the funding I needed to get here was critical for my success.

For me, it's been over seven years, and have never, not once, looked back, and the bills have always been paid, and kids have food. It takes lots of work and energy, as does anything worth doing.

In business, you don't just want to survive, you want to thrive. You will need help to do so, and there are many places you can try to get that help from.

CB&DC worked for me."

**Les Purcell, O'Rourke Electric**

"We always knew that birds went south for the winter. It wasn't clear however where the larger vessels who made Parry Sound their home during the summer months went for the winter, for that matter why did they leave at all?

What was needed to keep them here in the Parry Sound Area was a facility to offer an alternative to their traditional winter storage areas. We needed a marine lift with a 40-ton capacity together with the infrastructure to handle said weights in a safe manner.

Our budget indicated that we needed to invest up to \$250,000 for the lift, infrastructure and associated labour. Our commercial banker more or less told us to go and fly a kite. Their vision was on past performance not on the potential such an investment could bring. They also seem to have lost touch with the local economy and their needs. No enthusiasm for forward looking investment.

So we contacted our local CB&DC. They came out to the site the very next day. A business plan forecast and budget was put together and presented to the CB&DC board of directors. The board consisting mostly of area residents, business owners and professionals recognized the merit of our proposal. The project was approved and the lift was sourced through a local manufacturer.

No advertising was done to avoid disappointments in case we could not meet our build schedule. The first winter storage season earned 10% gross of the project investment. (Remember, no advertising). Year 3, third winter season pushed that number to 21%. Payback period (gross) is estimated to be below the target of seven years. Vision and understanding of the local market were all that was needed! Neither of this was available through the commercial banking system. Another development which was not anticipated is the increased demand for covered storage. Will that be the next project CB&DC and Carling Bay Marina will do together?"

**Harald Themer, Carling Bay Marina**

# LOCAL LOAN DISBURSEMENT

## SMALL BUSINESS EMPLOYMENT, LOANS & THE COMMUNITY

**Our mandate:** Working in partnership with the people of the West Parry Sound area, to generate and maintain permanent employment through the creation and support of self-employment initiatives and economic-based community projects.

The Parry Sound Area CB&DC works with local residents to create and maintain jobs by:

- ◆ providing access to a loan program;
- ◆ providing technical and advisory support, such as help with their business plan, cash flow projections, staffing issues, training, etc.;
- ◆ working with area municipalities and community groups, planning to the future;

2018-19 was an excellent year in terms of loan disbursement, as a number of businesses opened their doors and existing businesses made the leap with capital upgrades and improvements. During 2018-19, the office disbursed new investment funds of \$2,619,704 towards new loans, more than four times FedNor's program targets for CBDC's CFDC classification. In total, 20 loans were refinanced, amalgamated and/or disbursed to clients in a wide range of sectors. We continue to work with traditional lenders to transition loan clients to their services as per our mandate, but uptake from those institutions has been a challenge, even with a wide range of lenders available locally.

Since 1987, the Parry Sound Area Community Business & Development Centre has dispersed almost \$50,000,000 of loan funds in our service area.

With the CB&DC, thirteen additional CFDCs within northeastern Ontario form a corporate pool for dispensing larger loans: CDC of Sault Ste. Marie, East Algoma CFDC (Blind River), Muskoka (Bracebridge), Nickel Basin (Sudbury), Nord-Aski (Hearst), North Claybelt (Kapuskaing), Lacloche Manitoulin Business Assistance Corporation (Gore

Bay), Kirkland & District CDC (Kirkland Lake), South Temiskaming (Haileybury), Superior East (Wawa), The Venture Centre (Timmins), Waubetek (Birch Island), and NECO (North Bay).

At fiscal year end, the CB&DC had some fiscal role in 77 of these regional investments totaling \$1,297,273. This partnership allows the CB&DC and its partners to consider investments in excess of \$250,000 by sharing the risk with the other partners (up to a maximum loan of \$500,000).

All funding applications received by the CB&DC are reviewed by the Board of Directors, after undergoing rigorous undertaking with CB&DC staff to ensure they meet the requirements of the Community Futures lending program and FedNor, as well as the mandate of CB&DC.

### BUSINESSES & JOBS CREATED/MAINTAINED VIA BUSINESS LOANS

YEAR	BUSINESSES ASSISTED	JOBS CREATED	JOBS MAINTAINED
2014-15	24	20	167
2015-16	6	5	10
2016-17	10	93	26
2017-18	12	11	21
2018-19	18	17	91
<b>ACCUMULATED TOTALS (1987-present)</b>	<b>426</b>	<b>949</b>	<b>1370</b>

### INVESTMENT PORTFOLIO ACTIVITY

SECTOR	NUMBER OF LOANS ISSUED IN 2018-19	CURRENT # OF LOANS IN PORTFOLIO	CURRENT VALUE OF LOANS
Hospitality	5	26	\$1,736,178
Agriculture	2	11	\$564,352
Mining	--	3	\$300,806
Service	9	44	\$2,337,837
Tourism	--	5	\$167,187
Manufacturing	1	15	\$1,056,477
Transportation	--	3	\$38,689
Retail	2	15	\$828,704
Forestry	--	11	\$180,254
Research/Development	1	3	\$83,125
Culture & Arts	--	5	\$260,466
<b>TOTAL</b>	<b>20</b>	<b>142</b>	<b>\$7,554,075</b>

### INVESTMENT ACTIVITY BY MUNICIPALITY

MUNICIPALITY	NUMBER OF LOANS ISSUED IN 2018-19	CURRENT # OF LOANS IN PORTFOLIO	CURRENT AMOUNT OF LOANS
Archipelago	--	--	--
Carling	--	1	\$129,850
Magnetawan	2	8	\$484,603
McDougall	--	5	\$525,768
McKellar	1	2	\$155,059
Mowat	--	--	--
Seguin	6	12	\$1,925,965
Town of Parry Sound	5	32	\$4,188,612
Wallbridge	--	--	--
Whitestone	--	1	\$88,205
Other	2	4	\$841,654
<b>TOTAL</b>	<b>16</b>	<b>65</b>	<b>\$8,339,717</b>

### INVESTMENT PORTFOLIO BALANCE (YEAR ENDING SEPT 30)

YEAR	LOANS ISSUED	LOAN AMOUNT	REPAYMENTS	PORTFOLIO BALANCE
2014-15	22	\$1,745,133	\$2,110,945	\$5,515,775
2015-16	16	\$953,136	\$1,218,290	\$5,378,260
2016-17	20	\$2,875,120	\$2,347,451	\$6,247,677
2017-18	20	\$1,935,850	\$1,802,095	\$6,927,046
2018-19	20	\$2,619,704	\$2,438,262	\$7,554,074
<b>ACCUMULATED TOTALS (1987- present)</b>	<b>551</b>	<b>\$49,616,057</b>	<b>--</b>	<b>--</b>

# Meet Our Team

## **General Manager**

**Gord Knowles, B.A., Ec.D, CEcD**

*General management responsibilities including personnel, financial planning and management, business planning, government relations, technical and advisory services to businesses and organizations.*

## **Loans Officer**

**Sherry Keown**

*Business planning and counseling, loan disbursement and compliance, liaison with community groups and organizations.*

## **Office Administrator**

**Susan Tait**

*Contract administration, financial recordkeeping, bookkeeping, loans administration, benefits administration, recording of official minutes.*

## **Administrative Assistant**

**June McGarvey**

*Reception and customer relations, banking, correspondence, recordkeeping, community information.*

## **Regional Economic Development Officer (CiiNO)**

**Glen Barnden**

*Regional economic development and community development for the West Parry Sound Area.*

## **Head Start in Business Coordinator (HSIB)**

**Marissa Martin**

*Youth Business Programming and Facilitation.*

# CB&DC Board of Directors

We wish to thank the 2018-19 Board of Directors and community volunteers of the Parry Sound Area Community Business & Development Centre. Your tireless dedication and commitment - to not just the CB&DC, but to our communities as a whole - allows us to operate as an effective organization.

**BOB GRIFFITHS**  
**CHAIR**

**LIS MCWALTER**  
**VICE-CHAIR**

**LISA ERNST**  
**TREASURER**

**DONNA BESMAN**  
**PAST CHAIR**

**CRYSTAL TURNER**

**DIANE DELUCA**

**LINDA WEST**

**LISA LUND**

**CHRISTINE CORBETT**

**GEORGE STRIVINS**

**JANICE HEIDMAN**

**BILL ROBINSON**  
**MEMBER EMERITUS**



# Words of Thanks

We wish to thank those Board retiring Board members whose years of experience helped steer the CB&DC with strong, compassionate leadership to build our business community. In 2019 we said goodbye to Jack Tynan, who was serving as the CB&DC Board Chair and left the Board as a result of a change in employment. Jack was a calming influence whose leadership helped bring the CB&DC forward during a time of organizational changes with staff, and his rational demeanour was welcomed – and is missed – by those he worked with.

We also say goodbye to two stalwarts of the CB&DC Board (it is only natural to describe them together, given their history with the Board) at the conclusion of the 2018-2019 term, as they move on to pursue other endeavours. Donna Besman and Diane Deluca, both former Chairs served on the board a combined six decades plus – Donna since 1987 and Diane since 1990 – with grace and dignity. Their backgrounds in finance, administration and as community ambassadors brought crucial assets to the Board of Directors, and they both provided succinct input to the Board that struck the right tone between the needs of businesses and the mandate of the Corporation. Our everlasting thanks to the both for their dedication to the CB&DC and the Parry Sound area – you’ve left some big shoes to fill!

And finally, a warm welcome to Janice Heidman, who stepped onto the Board of Directors following Jack’s departure. She has proven to be a wonderful addition to the Board and we look forward to her continued contributions as we move forward.



REGIONAL EDO GLEN BARNDEN ADDRESSES PARTICIPANTS OF THE FIRST  
PARRY SOUND HOUSING SUMMIT IN MAY 2019, HELD AT GRAND TAPPATTOO RESORT.



# Looking Ahead

## OUR PRIORITIES FOR THE UPCOMING YEAR...

While not every counseling client becomes a loan client, these latter services are most certainly offered, and remain the top priority moving forward.

Several years prior CB&DC introduced the Micro Loan Program through the Georgian Bay Women's Network. While uptake has not been as expected it remains a valuable part of our service offerings.

The Express Credit Program has seen minimal uptake in its infancy; however, under new management who have made it a priority to push microloans as a solution for local businesses, it is anticipated that usage of this fund will increase exponentially over the near future.

The CB&DC offers loans, loan guarantees, and equity investments to businesses. These investments are now to a maximum of \$300,000 but only in exceptional circumstances are loans over \$150,000 considered and most loans typically are for less. CB&DC's participation in the North Eastern Ontario Investment Pool allows clients requiring larger credit facilities to access investments of up to \$500,000 regionally, if their business plan can support it.

The CB&DC will continue to pursue Community Economic Development avenues for growth where appropriate and champion them on behalf of the municipalities we serve. The CiiNO program and ongoing projects with our regional stakeholders remain at the forefront of our activities as we look at addressing the needs of those in the community so they may grow both positively and generically, creating the conditions necessary to attract solid, community-minded outside investment. Staff are encouraged to participate in volunteer groups and with not-for-profits in relevant industries to increase networks, gain knowledge and bring perspective to these groups and for our clients with the goal of determining the future of the Parry Sound area. CB&DC will continue to work with these organizations in a support role to assist in determining how that future looks, and how they can collaborate on cohesive projects and visions to move the entire region forward.

Similarly, the CB&DC will attempt to work closer with our First Nation communities to assist with strategic plans for those communities. Participation in any such planning processes will be in a support role as it would be highly inappropriate to take on any other role.

In contrast to CFDCs located in more populous- or sector-concentrated areas of Ontario, the CB&DC tends to be a reactive lender, like many in Northern Ontario. It is very difficult to target innovation, high tech, clean tech or value-added enterprise when primary and service industries are not only pounding on the door, but make up about half of local employment. CB&DC does its best to try to shift the current client base towards activities with a more positive future (per the prerogative of the federal government) but in the end, it is the client's business and their decision, and CB&DC staff's role is as advisors and not consultants or owner-operators. However, we will continue to advocate for new

and emerging technologies with prospective clients and work with our municipal colleagues and our local and regional stakeholders to identify potential opportunities for entrepreneurs to locate in the Parry Sound area.

## 'A great ride' for Parry Sound's Bill Spinney who retires April 1

### Community Business and Development Centre welcomes Gord Knowles to GM position

Mar 29, 2019 by Stephannie Johnson, Parry Sound North Star

PARRY SOUND — Nearly 30 years to the day that he started — give or take — Parry Sound's Community Business and Development Centre, general manager Bill Spinney is set to retire.

Spinney and his wife Sue West moved to the area in 1986, where Spinney first worked for the CIBC.

Two years later, on April 7, 1988, Spinney started at the business development centre.

In 1990, Spinney quit and decided to sell real estate; not the wisest move, he confessed, as it was around the time "when the market went down the toilet — that's when I got into it."

"But they asked me to stay on the board when I resigned, so I stayed on the board," he said. "And in 1994, I quit the board because I could see there was a new position coming available, and I wanted to take a run at it for the economic development officer."

Spinney nailed the economic development officer position, and in 1999 he was offered the general manager job.

"And I've been on probation ever since," he joked. "It's been a great ride."

*Community Business and Development Centre general manager Bill Spinney, far right, who is retiring in April, is joined by colleagues senior administrator Susan Tait, loans officer Sherry Keown, administrative assistant June McGarvey and regional economic development officer Glen Barnden.*

*March 20, 2019 - Stephannie Johnson/Metroland*



As a not-for-profit organization, Spinney said that the organization takes its "responsibilities really seriously, because it's your money and my money we're lending out — it's tax dollars, public dollars we're dealing with."

Between new technology — of which he's not proficient — and just a natural progression, Spinney said he felt it that was time for someone "younger" to be doing his job.

"There's a work-life balance ... you can get involved in too many things. You've got to pick your priorities," Spinney said of his past work missteps, and cautions others from falling into the same trap. "I just found at that time in my life I was just stretched so thin and trying to do so much — you just can't do it."

As for what he'll get up to during retirement, Spinney said that his own personal job jar will keep him busy for a little while, as well as his six grandchildren and his various volunteer gigs.

"It's going to be a totally different dynamic within the family, that's for sure," he said. "We'll see what rolls around."

One thing is for sure: Spinney said that he's sticking around Parry Sound.

"This is home now," he said.

Spinney retires April 1, but is staying on for a little while to help new general manager Gord Knowles get his feet wet.

*Stephannie Johnson is a reporter with the Parry Sound North Star. She can be reached at [sjohnson@metrolandnorthmedia.com](mailto:sjohnson@metrolandnorthmedia.com). Follow her on Twitter and Facebook. Reprinted with permission.*

## Reaching the CB&DC

COMMENTS? SUGGESTIONS? IDEAS? GET A HOLD OF US!

[WWW.FACEBOOK.COM/CBDCPARRYSOUND](http://WWW.FACEBOOK.COM/CBDCPARRYSOUND)  
[WWW.INSTAGRAM.COM/PARRYSOUNDBUSINESSDEVELOPMENT/](http://WWW.INSTAGRAM.COM/PARRYSOUNDBUSINESSDEVELOPMENT/)



(705) 746-4455  
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1A Church  
Street



1A Church St.  
Parry Sound,  
ON P2A 1Y2

**PARRY SOUND AREA COMMUNITY  
BUSINESS & DEVELOPMENT  
CENTRE INC.**

**Financial Statements**

**For the year ended September 30, 2019**

Draft

**Parry Sound Area Community Business & Development Centre Inc.**  
**Financial Statements**  
**For the year ended September 30, 2019**

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**Supplementary Information**

Location	1A Church Street, Parry Sound, Ontario
Bank	Kawartha Credit Union

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## Independent Auditors' Report

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**To the Directors of  
Parry Sound Area Community Business & Development Centre Inc.**

### **Qualified Opinion**

We have audited the accompanying financial statements of Parry Sound Area Community Business & Development Centre Inc. (the "entity"), which comprise the statement of financial position as at September 30, 2019 and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at September 30, 2019, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Qualified Opinion**

Loans and mortgage receivables have been recorded at amortized cost at inception as market value was not determined. We were unable to determine the adjustment to fair market value that would be necessary. Therefore, we were not able to determine whether any adjustments might be necessary to excess of revenue over expenses, and cash flows from operation for the years ended September 30, 2019 and September 30, 2018, current assets as at September 30, 2019 and September 30, 2018, and net assets as at October 1 and September 30 for both years. Our audit opinion on the financial statements for the year ended September 30, 2019 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- \* Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- \* Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- \* Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- \* Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- \* Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Parry Sound, Ontario  
January 27, 2020

Chartered Professional Accountants  
Licensed Public Accountants



**Parry Sound Area Community Business & Development Centre Inc.**  
**Statement of Financial Position**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>		
<b>September 30</b>					<b>2019</b>	<b>2018</b>
<b>Assets</b>						
<b>Current</b>						
Cash	\$ 52,774	\$ -	\$ -	\$ -	\$ 52,774	\$ 38,081
Contributions receivable	1,210	-	-	-	1,210	-
Other receivables (Note 3)	6,673	-	-	-	6,673	3,263
	<u>60,657</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,657</u>	<u>41,344</u>
<b>Capital assets (Note 2)</b>	<u>1,649</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,649</u>	<u>2,474</u>
<b>Restricted</b>						
Cash	-	2,904,344	35,705	52,295	2,992,344	3,131,390
Contributions receivable	-	-	-	29,357	29,357	29,895
Other receivables (Note 3)	-	1,038	1,571	951	3,560	1,186
Interfund balances (Note 12)	-	58,858	-	-	58,858	39,858
Interfund balance - long-term (Note 12)	-	18,000	-	-	18,000	24,000
Loans and mortgages receivable (Note 4)	-	6,317,475	-	-	6,317,475	5,728,642
Long-term investments (Note 5)	-	-	-	-	-	5,419
	<u>-</u>	<u>9,299,715</u>	<u>37,276</u>	<u>82,603</u>	<u>9,419,594</u>	<u>8,960,390</u>
<b>Total Assets</b>	<u>\$ 62,306</u>	<u>\$ 9,299,715</u>	<u>\$ 37,276</u>	<u>\$ 82,603</u>	<u>\$ 9,481,900</u>	<u>\$ 9,004,208</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Financial Position**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>		<b>2019</b>	<b>2018</b>
<b>September 30</b>							
<b>Liabilities and Fund Balances</b>							
<b>Current</b>							
Accounts payable and accrued liabilities (Note 6)	\$ 8,851	\$ 4,720	\$ 3,887	\$ 2,270	\$ 19,728	\$ 16,356	
Interfund balances (Note 12)	58,858	-	-	-	58,858	39,858	
Interfund balance - long-term (Note 12)	18,000	-	-	-	18,000	24,000	
	<u>85,709</u>	<u>4,720</u>	<u>3,887</u>	<u>2,270</u>	<u>96,586</u>	<u>80,214</u>	
<b>Deferred revenue</b>							
Deferred operating contributions (Note 7)	-	-	13,144	80,333	93,477	88,098	
<b>Commitments and contingencies (Note 8)</b>							
<b>Fund Balances</b>							
External restrictions	-	9,294,995	-	-	9,294,995	8,841,934	
Internal restrictions	-	-	20,245	-	20,245	22,323	
Unrestricted	(23,403)	-	-	-	(23,403)	(28,361)	
	<u>(23,403)</u>	<u>9,294,995</u>	<u>20,245</u>	<u>-</u>	<u>9,291,837</u>	<u>8,835,896</u>	
<b>Total Liabilities and Fund Balances</b>	<b>\$ 62,306</b>	<b>\$ 9,299,715</b>	<b>\$ 37,276</b>	<b>\$ 82,603</b>	<b>\$ 9,481,900</b>	<b>\$ 9,004,208</b>	

The accompanying summary of significant accounting policies and notes are an integral part of those financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Operations and Changes in Fund Balances**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>		2019	2018
<b>For the year ended September 30</b>							
<b>Revenues</b>							
Industry Canada - FedNor							
- Operating funds - current year	\$ 300,000	\$ -	\$ 10,548	\$ 65,523	\$ 376,071	\$ 376,332	
Government and other grants (Note 10)	16,310	-	-	41,371	57,681	50,843	
Investment income	3,252	75,150	1,100	1,559	81,061	87,526	
Loan interest income	-	434,720	-	-	434,720	375,696	
Sales income (events, tickets etc.)	-	-	6,864	-	6,864	508	
Other income	7,581	-	-	1,000	8,581	7,576	
	<b>327,143</b>	<b>509,870</b>	<b>18,512</b>	<b>109,453</b>	<b>964,978</b>	<b>898,481</b>	
<b>Expenses</b>							
Amortization	825	-	-	-	825	825	
Loan loss provision (recovery)	-	36,430	-	-	36,430	(34,008)	
Decline in value of investment (recovery)	-	(206)	-	-	(206)	(1,043)	
Salaries and benefits (see schedule)	249,136	-	-	96,362	345,498	319,181	
Occupancy and equip. (see schedule)	28,676	-	-	848	29,524	27,335	
Director's expenses	3,832	-	-	-	3,832	4,390	
Community development (see schedule)	110	-	18,512	3,679	22,301	33,305	
Administration (see schedule)	53,932	6,259	2,078	8,564	70,833	55,599	
	<b>336,511</b>	<b>42,483</b>	<b>20,590</b>	<b>109,453</b>	<b>509,037</b>	<b>405,584</b>	
<b>Excess of Revenue (Deficiency) over Expenses</b>	<b>(9,368)</b>	<b>467,387</b>	<b>(2,078)</b>	<b>-</b>	<b>455,941</b>	<b>492,897</b>	
<b>Fund Balances</b>							
Beginning of year	(28,361)	8,841,934	22,323	-	8,835,896	8,342,999	
Interfund transfers (Note 12)	14,326	(14,326)	-	-	-	-	
<b>End of year</b>	<b>\$ (23,403)</b>	<b>\$ 9,294,995</b>	<b>\$ 20,245</b>	<b>\$ -</b>	<b>\$ 9,291,837</b>	<b>\$ 8,835,896</b>	

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.**  
**Schedule of Expenditures**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>	2019	2018
<b>For the year ended September 30</b>						
<b>Salaries and Benefits</b>						
Salaries	\$ 206,061	\$ -	\$ -	\$ 86,601	\$ 292,662	\$ 268,485
Benefits	41,731	-	-	9,761	51,492	50,696
Intern - wages & benefits	1,344	-	-	-	1,344	-
	<u>\$ 249,136</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 96,362</u>	<u>\$ 345,498</u>	<u>\$ 319,181</u>
<b>Occupancy &amp; Equipment</b>						
Insurance	\$ 4,879	\$ -	\$ -	\$ -	\$ 4,879	\$ 4,765
Rent (net of recovery)	17,837	-	-	-	17,837	17,670
Telephone, fax, internet & IT	5,960	-	-	848	6,808	4,900
	<u>\$ 28,676</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 848</u>	<u>\$ 29,524</u>	<u>\$ 27,335</u>
<b>Community Development &amp; Other</b>						
Digital strategy	\$ -	\$ -	\$ -	\$ 3,679	\$ 3,679	\$ 12,548
Projects						
Projects	110	-	-	-	110	275
Women's Network	-	-	6,213	-	6,213	50
Business Growth and Competitiveness	-	-	12,299	-	12,299	20,432
	<u>\$ 110</u>	<u>\$ -</u>	<u>\$ 18,512</u>	<u>\$ 3,679</u>	<u>\$ 22,301</u>	<u>\$ 33,305</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.**  
**Schedule of Expenditures**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>	2019	2018
<b>For the year ended September 30</b>						
<b>Administration</b>						
Advertising and promotion	\$ 601	\$ -	\$ -	\$ -	\$ 601	\$ 3,095
Bank charges and interest	-	24	-	-	24	14
Conventions, subscriptions, fees & dues	8,732	-	-	5,412	14,144	10,693
Employee training	824	-	-	-	824	2,958
Meetings	52	-	-	-	52	1,049
Office supplies and general	13,591	-	-	189	13,780	10,608
Postage	620	-	-	-	620	349
Professional fees	2,425	6,235	2,078	1,559	12,297	12,052
Staff travel and expenses	12,761	-	-	1,404	14,165	14,781
Transition expenses	14,326	-	-	-	14,326	-
	<b>\$ 53,932</b>	<b>\$ 6,259</b>	<b>\$ 2,078</b>	<b>\$ 8,564</b>	<b>\$ 70,833</b>	<b>\$ 55,599</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Cash Flows**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>	2019	2018
<b>For the year ended September 30</b>						
<b>Cash provided by (used in)</b>						
<b>Operating activities</b>						
Revenue in excess of expenditures	\$ (9,368)	\$ 467,387	\$ (2,078)	\$ -	\$ 455,941	\$ 492,897
Interfund transfer	14,326	(14,326)	-	-	-	-
Items not involving cash						
Amortization of capital assets	825	-	-	-	825	825
Loan loss provision	-	36,430	-	-	36,430	(34,008)
Decline in value of investment (recovery)	-	(206)	-	-	(206)	(1,043)
Changes in non-cash working capital balances						
Contributions receivable	(1,210)	-	-	538	(672)	(29,895)
Other receivables	(3,410)	(456)	(1,194)	(724)	(5,784)	3,488
Interfund balances	13,000	(13,000)	-	-	-	-
Accounts payable and accruals	530	43	1,600	1,199	3,372	(1,556)
	14,693	475,872	(1,672)	1,013	489,906	430,708
<b>Investing activities</b>						
Purchase of capital assets	-	-	-	-	-	(3,299)
Redemption of investments	-	5,625	-	-	5,625	11,222
Loans and mortgages advances	-	(2,619,704)	-	-	(2,619,704)	(1,764,724)
Loans and mortgages repaid	-	1,994,441	-	-	1,994,441	1,241,347
	-	(619,638)	-	-	(619,638)	(515,454)
<b>Financing activities</b>						
Deferred operating contributions	-	-	(6,019)	11,398	5,379	24,121
	-	-	(6,019)	11,398	5,379	24,121
<b>Increase (decrease) in cash during the year</b>	14,693	(143,766)	(7,691)	12,411	(124,353)	(60,625)
<b>Cash, beginning of year</b>	38,081	3,048,110	43,396	39,884	3,169,471	3,230,096
<b>Cash, end of year</b>	\$ 52,774	\$ 2,904,344	\$ 35,705	\$ 52,295	\$ 3,045,118	\$ 3,169,471
<b>Represented by</b>						
Unrestricted cash (bank indebtedness)	\$ 52,774	\$ -	\$ -	\$ -	\$ 52,774	\$ 38,081
Restricted cash	-	2,904,344	35,705	52,295	2,992,344	3,131,390
	\$ 52,774	\$ 2,904,344	\$ 35,705	\$ 52,295	\$ 3,045,118	\$ 3,169,471

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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## Parry Sound Area Community Business & Development Centre Inc. Summary of Significant Accounting Policies

September 30, 2019

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### **Basis of Accounting**

#### Fund accounting

The Corporation follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Corporation's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating contributions.

The Community Futures Investment Fund was established to provide financing for new and existing enterprises in order to protect or create new jobs. The contributions to the Investment Fund are externally restricted for use in achieving those objectives.

The CiiNO Fund (Community Investment Initiative for Northern Ontario) includes externally restricted contributions to carry out this program.

The Project Fund includes externally restricted contributions for miscellaneous projects carried out by the Corporation.

### **Cash and cash equivalents**

The Corporation's policy is to present bank balances and term deposits with a maturity period of three months or less from the date of acquisition under cash and cash equivalents.

### **Contributions Receivable**

Contributions receivable are recognized as an asset when the amounts to be received can be reasonably estimated and ultimate collection is reasonably assured.

### **Capital Assets**

Capital assets are recorded at cost. Amortization is based on the estimated useful life of the asset and is provided at the following rates and methods. They are also tested for impairment.

Furniture and equipment	- 10 years straight line method
Computer equipment	- 4 years straight line method
Leasehold improvements	- 10 years straight line

A capital asset is written off as an expense in the year of acquisition if the acquisition is less than \$1,000.

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## **Parry Sound Area Community Business & Development Centre Inc. Summary of Significant Accounting Policies**

**September 30, 2019**

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### **Revenue Recognition**

The Corporation follows the restricted fund method whereby restricted contributions for the corresponding restricted fund are recognized as revenue of that fund in the current period. Operating Contributions and other restricted contributions are recognized in the general fund in accordance with the deferral method. All other unrestricted contributions are recognized as revenue of the general fund in the current period.

Operating Contributions from Industry Canada/FedNor are recognized as revenue of the General Fund in the year of receipt except for the following:

- i) Contributions relating to capital assets are credited to deferred capital contributions and recognized as revenue on the same basis as amortization on the related asset is charged against operations.
- ii) Contributions relating to approved expenditures not yet incurred are credited to deferred operating contributions only if costs are to be incurred within a multi-year operating agreement and the deferral has been approved by IC/FedNor.
- iii) Unexpended funds at the end of the year from contributions by IC/FedNor to the General Fund reduce contribution revenue and are reported as amounts due to IC/FedNor. Over expenditures may not be reimbursed by Industry Canada.
- iv) Unopened funds from unrestricted revenues can be retained if approval to retain has been received by FedNor; otherwise unrestricted revenues reduce contribution revenue and are reported as amounts due to IC/FedNor.

Interest revenue on short-term investments, loans and mortgages receivable and dividends from preferred shares are recognized on the accrual basis. The Corporation accrues interest on loans and mortgages in arrears until collection becomes doubtful.

Other revenue is recorded in income when earned and measurable.

Private sector contributions are recorded in the period received except for when they relate to upcoming expenditures.

### **Contributed Services**

Volunteers contribute time to the Board of Directors and various sub-committees. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

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## Parry Sound Area Community Business & Development Centre Inc. Summary of Significant Accounting Policies

September 30, 2019

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### Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the reporting date, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates. These estimates are reviewed periodically and adjustments made as appropriate, in the statement of operations in the year they become known.

### Financial Instruments

#### *Measurement of financial instruments*

The entity initially measures its financial assets and financial liabilities at fair value.

The Corporation subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, accounts receivable, and loans and mortgages receivable.

Financial liabilities measured at amortized cost include accounts payable and deferred contributions.

#### *Impairment*

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

#### *Transaction costs*

Transaction costs related to financial assets measured at fair value are expensed as incurred. Transaction costs related to other financial assets and financial liabilities are included or deducted in the initial measurement of the asset or liability.

The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

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## Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

September 30, 2019

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### 1. The Corporation

The Corporation is incorporated without share capital under the laws of Ontario as a not-for-profit organization with the principal purpose to encourage job creation in the Parry Sound Area. If the corporation were to dissolve and after the payments of all debts, the remaining assets of the corporation would be distributed or disposed of to another organization with similar goals and objectives as approved by Industry Canada. The Corporation is exempt from Income Taxes under the Income Tax Act of Canada.

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### 2. Capital Assets

			2019		2018	
	Cost	Accumulated Amortization	Net Book Value		Net Book Value	
<b>General Fund</b>						
Furniture and fixtures	\$ 30,316	\$ 30,316	\$ -	\$ -	-	-
Computer equipment	87,333	85,684	1,649		2,474	
Leasehold improvements	16,928	16,928	-		-	
	<b>\$ 134,577</b>	<b>\$ 132,928</b>	<b>\$ 1,649</b>	<b>\$</b>	<b>2,474</b>	

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### 3. Other Receivables

	2019		2018	
Trade	\$ 224	\$	350	
HST recoverable	10,009		4,099	
	<b>\$ 10,233</b>	<b>\$</b>	<b>4,449</b>	

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The carrying value of accounts receivable approximates their fair value due to the short maturity of the instruments and the fact that they are subject to normal credit terms.

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2019**

**4. Loans and Mortgages Receivable**

The loans and mortgages receivable bear various interest rates from 4.50% to 8.50% and are generally fixed for terms of up to three years with amortization periods from one to fifteen years (shorter terms and longer amortization periods are occasionally approved by board of directors).

	Access to capital loans			2019	2018
	Loans	Host	Non-host		
Principal	\$ 5,143,028	\$ 1,069,107	\$ 1,313,650	\$ 7,525,783	\$ 7,116,573
Interest	7,281	16,378	15,415	39,074	32,247
	5,150,309	1,085,483	1,329,065	7,564,857	7,148,820
Allowance	704,971	169,505	372,906	1,247,382	1,420,178
	\$ 4,445,338	\$ 915,978	\$ 956,159	\$ 6,317,475	\$ 5,728,642

The activity for the year of the principal loan balance is as follows:

Beginning	\$ 4,799,823	\$ 902,770	\$ 1,446,227	\$ 7,148,820	\$ 6,694,947
Loans					
- advanced	2,223,448	300,000	96,256	2,619,704	1,764,724
- repaid	(1,696,853)	(117,287)	(180,301)	(1,994,441)	(1,241,348)
- written off	(176,109)	-	(34,780)	(210,889)	(71,114)
- recovery	-	-	1,663	1,663	1,611
Ending	\$ 5,150,309	\$ 1,085,483	\$ 1,329,065	\$ 7,564,857	\$ 7,148,820

The activity for the year in the Allowance for Doubtful Loans account is as follows:

Beginning	\$ 914,078	\$ 135,972	\$ 370,128	\$ 1,420,178	\$ 1,523,689
Loans					
- written off	(176,109)	-	(34,780)	(210,889)	(71,114)
- recovery	-	-	1,663	1,663	1,611
- provision	(32,998)	33,533	35,895	36,430	(34,008)
Ending	\$ 704,971	\$ 169,505	\$ 372,906	\$ 1,247,382	\$ 1,420,178

The Corporation determines the Allowance for Doubtful Loans by reviewing outstanding loans on a loan-by-loan basis plus the use of an estimated percentage based on past experience for all loans for which no specific provision has been established.

The Corporation's contract with FedNor enables them to provide loans up to \$250,000.

Access to capital loans are provided by the North East Network consisting of fifteen Community Futures Development Corporations (CFDC). The originating CFDC provides the first \$150,000 and the remaining fourteen Centres provide their share of the remaining amount up to a total of \$500,000 per loan.

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2019**

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**5. Long-term Investments**

Investments in preferred shares represent equity investments made in eligible investees. The preferred shares provide for cumulative dividends that yield returns similar to the interest rates on the Corporation's portfolio of loans and mortgages receivable.

The investment in preferred shares is comprised of the following:

	Access to capital loans				
	Loans	Host	Non-host	2019	2018
Beginning	\$ -	\$ -	\$ 5,419	\$ 5,419	\$ 16,847
Loans					
- purchased	-	-	-	-	-
- redeemed	-	-	(5,419)	(5,419)	(11,222)
- written off	-	-	-	-	-
	-	-	-	-	5,625
- provision	-	-	-	-	(206)
Ending	\$ -	\$ -	\$ -	\$ -	\$ 5,419

This information is provided by the company administer the loans.

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**6. Accounts Payable and Accrued Liabilities**

	2019	2018
Trade accounts payable	\$ 2,713	\$ 123
Wage accrual	5,073	4,592
Government remittances	301	-
Accrued liabilities	11,641	11,641
	<b>\$ 19,728</b>	<b>\$ 16,356</b>

The carrying value of other liabilities approximates fair value because of the short maturity of these instruments and because they are subject to normal credit terms.

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2019**

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**7. Deferred Operating Contributions**

	2019	2018
Project Fund		
Industry Canada - FedNor		
- Business Growth & Competitiveness	\$ -	\$ 2,080
Memberships		
- Women's Network	12,426	16,365
Trillium Grant		
Parry Sound Area Community Business & Development Centre		
- Youth Camp	718	718
	<u>13,144</u>	<u>19,163</u>
CiiNO Fund		
Industry Canada - FedNor	36,540	32,038
Municipal Contributions	43,793	36,897
	<u>80,333</u>	<u>68,935</u>
	<u>\$ 93,477</u>	<u>\$ 88,098</u>

**8. Commitments and Contingencies**

Commitment

The Corporation has entered into an operating lease for the rental of its office premises. Future rental payments on this lease amount to \$17,000 plus H.S.T. per year.

Contributions

The Corporation receives contributions for its operations from Industry Canada. Pursuant to the related agreements, if the corporation does not meet established objectives, Industry Canada is entitled to seek refunds. Should any amounts become refundable, the refunds would be charged to operations in the period in which the refund is determined to be payable.

**9. Economic Dependence**

Approximately 39% of the Corporation's revenue for the year ended September 30, 2019 (2018 - 42%) is received from Industry Canada - FedNor. The Corporation is dependent on annual contributions from Industry Canada/FedNor in order to finance its general fund operations. Should these contributions cease, the Corporation would be unable to continue its operations.

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2019**

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**10. Government and Other Grants**

	<b>2019</b>	<b>2018</b>
<b>General Fund</b>		
Municipal contributions		
Town of Parry Sound	\$ 2,000	\$ 2,233
Seguin Township	4,000	4,000
Township of the Archipelago	2,000	2,000
Municipality of McDougall	3,000	3,000
Municipality of Whitestone	1,100	550
Carling Township	1,500	1,500
McKellar Township	500	500
Municipality of Magnetawan	1,000	1,000
	<u>15,100</u>	<u>14,783</u>
NOHFC - Intern	1,210	-
	<u>16,310</u>	<u>14,783</u>
<b>CiiNO Fund</b>		
Municipal contributions		
Town of Parry Sound	12,500	12,500
Seguin Township	12,500	12,500
Township of the Archipelago	-	6,250
Municipality of McDougall	6,250	6,250
Municipality of Whitestone	6,250	6,250
Carling Township	6,250	6,250
McKellar Township	9,375	-
Deferred	(11,754)	(13,940)
	<u>41,371</u>	<u>36,060</u>
	<u>\$ 57,681</u>	<u>\$ 50,843</u>

**11. Comparative Figures**

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year's financial statements.

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## Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

September 30, 2019

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### 12. Interfund Transfer

#### Interfund balance

Funds were temporarily borrowed from the investment fund to help with cash flow. Per FedNor agreement the balance is to be repaid over 10 years.

In 2019, \$25,000 was borrowed from the investment fund to provide temporary cash to pay for the intern until funding claims are received from NOHFC.

#### Interfund balance - long-term

The funds to loan to the GBCTA were borrowed from the investment fund. Per FedNor agreement, \$60,000 is to be repaid to the investment fund over 10 years. At year-end, \$6,000 was repaid to the investment fund by the general fund to reduce the loan to \$18,000 (2018-\$24,000).

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### 13. Financial Assets and Financial Liabilities

#### Liquidity risk

Liquidity risk is the risk that the Corporation will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Corporation's cash requirements.

#### Credit risk

The Corporation is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable, secured loans and mortgages receivable and investments. Accounts receivable arise primarily from government funding agreements. The maximum exposure to credit risk is the carrying value of accounts receivable, loans and mortgages receivable and investments on the balance sheet.

#### Interest rate risk

The Corporation's interest-bearing assets and liabilities include loans and mortgages receivable.

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# MUNICIPAL CONTRIBUTIONS TO CB&DC

	2011	2012	2013	2014	2015	2016	2017	2018	2019
<b>Archipelago</b>	\$8,000	\$1,000	\$4,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<b>Carling</b>	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
<b>McDougall</b>	\$6,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
<b>McKellar</b>	\$1,500	\$1,000	\$500	\$500	\$500	\$500	\$500	\$500	\$500
<b>Parry Sound</b>	\$4,357	\$2,918	\$2,468	\$3,123	\$4,021	\$2,613	\$1,585	\$2,233	\$2,000
<b>Seguin</b>	\$14,000	\$7,000	\$7,000	\$7,000	\$0.00	\$4,000	\$4,000	\$4,000	\$4,000
<b>Whitestone</b>	\$1,100	\$550	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$550	\$1,100
<b>Magnetawan</b>	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
<b>Total</b>	<b>\$37,457</b>	<b>\$17,968</b>	<b>\$20,568</b>	<b>\$18,223</b>	<b>\$13,121</b>	<b>\$15,713</b>	<b>\$13,685</b>	<b>\$14,783</b>	<b>\$15,100</b>





MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

## APPENDIX 1

### Assessment Change Summary by Property Class Municipality of McDougall

The following chart provides a comparison of the total assessment for the 2016 base year, and a comparison of the assessment change for 2019 and 2020 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2019 Phased-In CVA	2020 Phased-In CVA	Percent Change 2019 to 2020
R Residential	752,626,100	741,972,257	752,626,100	1.44%
C Commercial	5,043,300	5,021,610	5,043,300	0.43%
X Commercial (New Construction)	1,900,400	1,899,650	1,900,400	0.04%
I Industrial	1,116,300	1,054,709	1,116,300	5.84%
J Industrial (New Construction)	171,800	171,800	171,800	0.00%
F Farm	1,201,800	1,046,000	1,201,800	14.89%
T Managed Forests	6,595,300	6,338,351	6,595,300	4.05%
W Railway Right-of-Way	0	0	0	0.00%
U Utility Transmission & Distribution Corridors	0	0	0	0.00%
(PIL) R Residential	1,420,200	1,383,275	1,420,200	2.67%
(PIL) C Commercial	578,100	564,100	578,100	2.48%
E Exempt	16,155,800	15,579,500	16,155,800	3.70%
<b>TOTAL</b>	<b>786,809,100</b>	<b>775,031,252</b>	<b>786,809,100</b>	<b>1.52%</b>



## APPENDIX 2

### Assessment Base Distribution Summary by Property Class Municipality of McDougall

This chart provides a comparison of the distribution of the total assessment for the 2016 base year, and the 2019 and 2020 phased-in assessment, which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2016 Full CVA	Percentage of Total 2016 CVA	2019 Phased-In CVA	Percentage of Total 2019 Phased-In CVA	2020 Phased-In CVA	Percentage of Total 2020 Phased-In CVA
R Residential	752,626,100	95.66%	741,972,257	95.73%	752,626,100	95.66%
C Commercial	5,043,300	0.64%	5,021,610	0.65%	5,043,300	0.64%
X Commercial (New Construction)	1,900,400	0.24%	1,899,650	0.25%	1,900,400	0.24%
I Industrial	1,116,300	0.14%	1,054,709	0.14%	1,116,300	0.14%
J Industrial (New Construction)	171,800	0.02%	171,800	0.02%	171,800	0.02%
F Farm	1,201,800	0.15%	1,046,000	0.13%	1,201,800	0.15%
T Managed Forests	6,595,300	0.84%	6,338,351	0.82%	6,595,300	0.84%
W Railway Right-of-Way	0	0.00%	0	0.00%	0	0.00%
U Utility Transmission & Distribution Corridors	0	0.00%	0	0.00%	0	0.00%
(PIL) R Residential	1,420,200	0.18%	1,383,275	0.18%	1,420,200	0.18%
(PIL) C Commercial	578,100	0.07%	564,100	0.07%	578,100	0.07%
E Exempt	16,155,800	2.05%	15,579,500	2.01%	16,155,800	2.05%
<b>TOTAL</b>	<b>786,809,100</b>	<b>100.00%</b>	<b>775,031,252</b>	<b>100.00%</b>	<b>786,809,100</b>	<b>100.00%</b>

**Ministry of Children,  
Community and Social  
Services**

Minister's Office

438 University Avenue  
7<sup>th</sup> Floor  
Toronto, Ontario  
M7A 1N3

Tel.: (416) 325-5225  
Fax: (416) 325-5240

**Ministère des Services à  
l'enfance et des Services  
sociaux et communautaires**

Bureau du Ministre

438, avenue University  
7<sup>e</sup> étage  
Toronto, Ontario  
M7A 1N3

Tél. : (416) 325-5225  
Télec. : (416) 325-5240



127-2020-968

January 30, 2020

Dear Municipal Partner:

First, I want to take the opportunity to wish you a Happy New Year.

Further to the letter I sent you on December 16, 2019, I am pleased to notify you that our survey to inform the development of Ontario's next Poverty Reduction Strategy is now live on [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey) and will be available online until March 30, 2020.

Our government believes that the people of Ontario are the province's greatest asset and when the people of Ontario succeed, our economy and province succeed. It is our shared responsibility to create the best conditions for people to reach their potential. We need and we want to listen to municipalities, Indigenous partners, members of the community, service providers, employers, and local partners to find new and innovative ways to support people during challenging times and create the conditions that will help them build a better life.

To support the development of our new Poverty Reduction Strategy, we are asking residents of Ontario to take 30 minutes and answer our survey as we seek new ideas on how we can:

- Encourage job creation and connect people to employment
- Provide people with the right supports and services
- Lower the cost of living and make life more affordable.

As part of a new strategy, we will set a target for poverty reduction and identify indicators to measure progress to ensure we are achieving results.

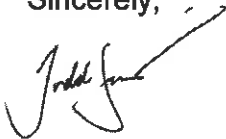
The survey can be accessed at [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey). Please feel free to share the survey link with your community members and colleagues.

.../cont'd

In addition, we are also welcoming written submissions that can be sent by e-mail to [prso@ontario.ca](mailto:prso@ontario.ca) or by mail to Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how any personal information such as names and addresses that are included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at [prso@ontario.ca](mailto:prso@ontario.ca) or by telephone at (647) 308-9963.

I encourage you to share information about this consultation, including the survey link, with service providers, Indigenous partners and businesses in your community. I look forward to receiving input from Ontario residents as we work together to make a difference in reducing poverty in the province.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Smith', with a long, sweeping horizontal stroke extending to the right.

Todd Smith  
Minister

## Issues discussed at the West Parry Sound Health Centre

Board of Directors meeting held February 10, 2020

- Board members received a tour of the new CT space in the Medical Imaging Department.
- T. Johnson of the Patient and Family Advisory Council presented information regarding the council's past year's accomplishments.
- The consent agenda was received. This included reports and recommendations from the Quality and Safety Committee, Governance Committee, Property/Finance Committee, Audit Committee, and Medical Advisory Committee.
- A financial update was provided.
- Concepts and language for the Vision in the strategic plan were discussed. The development of a new Strategic Plan was tabled for the time-being.
- J. Hanna provided an OHT update. The In-Development report was submitted to the Ministry on January 20, 2020. It was anticipated that the Ministry will provide a response in mid March.
- A verbal Foundation report was given. The annual Georgian Bay Walk, Run, Pole is scheduled May 31, 2020.
- The verbal Auxiliary report highlighted:
  - 935 hours of volunteer service was provided in the month of January.
- The CEO acknowledge the extra work that staff and leaders are undertaking as we move towards an Ontario Health Team environment. Their efforts are appreciated, and this work is positioning WPSHC for success.

Adjournment – 7:25 p.m.



February 11, 2020

Federation of Ontario Municipalities (FONOM)  
Member Municipalities

Dear Mayors and Councils:

On behalf of our Board of Directors, I would like to invite you to attend the 2020 FONOM Conference which is being hosted by the City of Timmins May 13-15, 2020.

This year's conference marks the 60th anniversary of the Federation and the theme is "connecting the north" with speakers and topics designed to appeal to municipal and indigenous councillors on issues important to Northerners.

In addition, the Conference tradeshow is an excellent opportunity for you to talk directly with exhibitors about the products and services they provide.

This year's event also includes a Minister's Forum where you will hear first-hand from Provincial Cabinet members on what their Ministries are doing for the betterment of Northeastern Ontario.

Registration is now open or more information please visit:  
<https://fonom.timmins.ca/>

Looking forward to seeing you there!

A handwritten signature in blue ink, appearing to read "Danny Whalen", is positioned above the printed name.

Danny Whalen  
FONOM President



**Lori West**

---

**From:** Aggregates (MNRF) <Aggregates@ontario.ca>  
**Sent:** Thursday, February 13, 2020 9:14 AM  
**To:** Keyes, Jennifer (MNRF)  
**Cc:** Desroches, Pauline (MNRF); Zeran, Rebecca (MNRF)  
**Subject:** Proposed regulatory changes under the Aggregate Resources Act  
**Attachments:** ARA-RegER Posting -- Municipality Notification-12Feb2020\_French.pdf

Dear Ontario Heads of Council and Clerks,

The Ministry of Natural Resources and Forestry recognizes the critical role Ontario's municipalities play in the lives of Ontarians. We value our strong collaborative partnership with municipalities and the associations that represent their interests.

We want to advise you that the Ministry of Natural Resources and Forestry is proposing changes to the way extraction of aggregate resources are regulated in Ontario, and we are inviting your input on the changes proposed.

The Ministry has gathered perspectives from, industry, municipalities, Indigenous communities, members of the public, and other stakeholders. These proposed changes promote economic growth within the aggregate industry while also maintaining strong protection of the environment and addressing community impacts.

The key areas being proposed for change are summarized below for your convenience. However, we would encourage you to read the details of the proposed regulatory changes which can be found on the Environmental Registry notice# **019-1303** *Proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the ARA* located [here](#).

The posting notice can also be viewed by searching for notice#**019-1303** at the following web link:  
[www.ero.ontario.ca](http://www.ero.ontario.ca)

We encourage you to provide feedback through the Environmental Registry process.

If you have any questions about the proposed changes, please call Rebecca Zeran at (705) 749-8422.

Kind Regards,

Jennifer Keyes  
Director, Natural Resources Conservation Policy Branch  
Ministry of Natural Resources and Forestry

**Proposed regulatory changes include:**

**For new pits and quarries:**

- enhancing the information required to be included in summary statements and technical reports at the time of application
- improving flexibility in how some standard site plan requirements can be implemented and modernizing how site plans are created

- creating better consistency of site plan requirements between private and Crown land and better alignment with other policy frameworks
- updating the list of qualified professionals who can prepare Class A site plans
- updating the required conditions that must be attached to a newly issued licence or permit
- adjusting notification and consultation timeframes for new pit and quarry applications
- changing and clarifying some aspects of the required notification process for new applications
- updating the objection process to clarify the process
- updating which agencies are to be circulated new pit and quarry applications for comment

**For existing pits and quarries:**

- making some requirements related to dust and blasting apply to all existing and new pits and quarries (requirements which were previously only applied to new applications)
- updating and enhancing some operating requirements that apply to all pits and quarries, including new requirements related to dust management and storage of recycled aggregate materials
- providing consistency on compliance reporting requirements, while reducing burdens for inactive sites
- enhancing reporting on rehabilitation by requiring more context and detail on where, when and how rehabilitation is or has been undertaken
- clarifying application requirements for site plan amendments
- outlining requirements for amendment applications to expand an existing site into an adjacent road allowance
- outlining requirements for amendment applications to expand an existing site below the water table
- setting out eligibility criteria and requirements to allow operators to self-file changes to existing site plans for some routine activities without requiring approval from the ministry (subject to conditions set out in regulation)

**Allowing minor extraction for personal or farm use:**

- outlining eligibility and operating requirements in order for some excavation activities to be exempted from needing a licence (i.e., if rules set in regulation are followed). This would only be for personal use (max. of 300 cubic meters) or farm use (max. 1,000 cubic meters)

## REPORT TO COUNCIL



<b>Report No.:</b>	C-2020-01
<b>Council Date:</b>	February 19, 2020
<b>From:</b>	Lori West, Clerk/Planner
<b>Subject:</b>	Application to Purchase Shore Road Allowance: SRA-2020-01 (Drake)

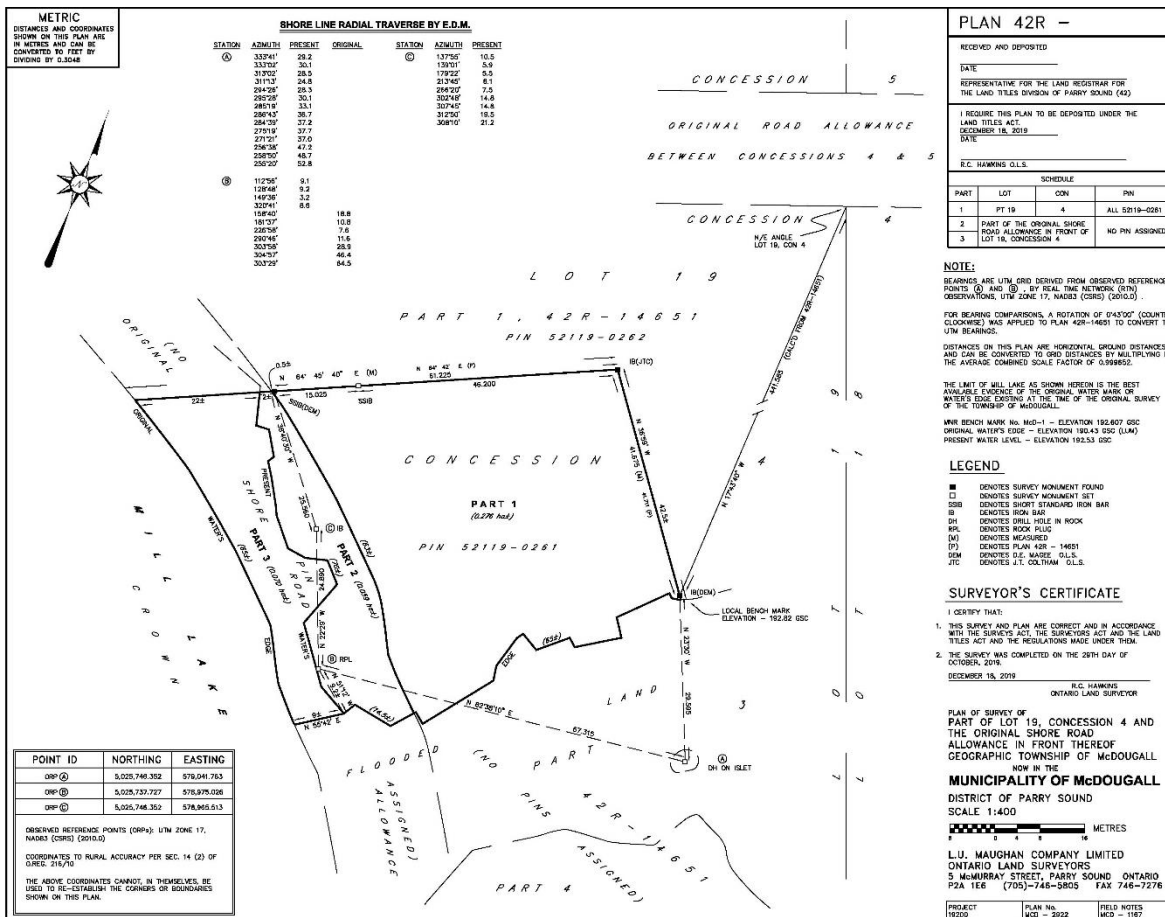
### **Background:**

Application has been made by John and Martha Drake to purchase the Original Shore Road Allowance (SRA) laid out along the shores of Mill Lake, in front of their lands, described as Part of Lot 19 Concession 4, being in the geographic Township of McDougall.



The application process requires that neighbours be circulated on the application in order to agree upon the lot line projections, the property owners surrounding the Drake lands have all provided consent to the application.

The Municipality of McDougall does not sell the flooded lands within a shore road allowance, therefore the lands to be stopped up, closed, and transferred would be only for the portion of shore road allowance above the water's edge, and identified as Part 2 on the Draft Plan.



Staff have been circulated on this application with no concerns brought forward.

## Recommendation:

Staff recommend that Council approve the request in principle, and direct staff to proceed with the application to stop up, close, and transfer of the subject SRA to the adjacent Drake Lands. Notice of the application and public meeting will be held in accordance with the municipal policy.

## REPORT TO COUNCIL



<b>Report No.:</b>	C-2020-02
<b>Council Date:</b>	February 19, 2020
<b>From:</b>	Lori West, Clerk/Planner
<b>Subject:</b>	Application to Purchase Shore Road Allowance: SRA-2020-02 (Janik)

### **Background:**

Application has been made by Andrzej and Teresa Janik to purchase the Original Shore Road Allowance (SRA) laid out along the shores of Lake Manitouwabing, in front of their lands, described as Part Lot 1 Concession 12, being in the geographic Township of McDougall.



The application process requires that neighbours be circulated on the application in order to agree upon the lot line projections. The lot line projection to the south has already been established as the SRA has already been stopped up, closed and transferred. The the property owners to the north have provided consent to the application.

Staff have been circulated on this application with no concerns brought forward.

### **Recommendation:**

Staff recommend that Council approve the request in principle, and direct staff to proceed with the application to stop up, close, and transfer of the subject SRA to the adjacent Janik Lands. Notice of the application and public meeting will be provided in accordance with the municipal policy.



The Lake Huron Centre for Coastal Conservation

February 13, 2020

**RE: 'Is the Coast Clear?' Lake Huron Conference**

Dear Mayor, Council, and Chief Administrative Officer,

The Lake Huron Centre for Coastal Conservation (LHCCC) is a non-government charitable organization established in 1998 with the goals of protecting and restoring Lake Huron's coastal environment, and supporting a healthy coastal ecosystem through education, restoration, and research projects.

The LHCCC is committed to working with municipalities and First Nations across Lake Huron's shoreline to provide opportunities for municipal staff, council members, First Nations and Métis representatives to learn about emerging issues related to Lake Huron, to network, and discuss ways to work together to share resources and effectively approach Lake Huron coastal management.

The Lake Huron Centre for Coastal Conservation Board of Directors and staff are pleased to invite you to attend the 11<sup>th</sup> biennial 'Is the Coast Clear?' Lake Huron conference being held May 12-13, 2020 at the Oakwood Resort in Grand Bend.

This unique event provides a forum for government officials, environmental professionals, and the public to learn about issues affecting Lake Huron's coastal environment, promoting greater community engagement. Experts from the Great Lakes region will speak about coastal research, along with local actions and solutions to environmental challenges. Some of the topics discussed will include Great Lakes water levels, climate change, erosion, water quality, micro-plastics, trade history, invasive species, and species at risk.

Information about the conference is available on our website at [www.lakehuron.ca/conference](http://www.lakehuron.ca/conference). If you have any questions please contact us at 226-421-3029 or via email at [coastalcentre@lakehuron.ca](mailto:coastalcentre@lakehuron.ca). We look forward to hosting you in Grand Bend in May!

Sincerely,

Erinn Lawrie  
Executive Director, Lake Huron Centre for Coastal Conservation



Experience Lake Huron at this  
fantastic two-day conference!

*Experts from the Great Lakes region  
will speak about coastal topics, local actions and  
solutions to environmental challenges*



IS THE  
COAST  
CLEAR?

LAKE HURON CONFERENCE

May 12-13, 2020  
Grand Bend, ON

Learn about issues  
affecting Lake Huron's  
coastal environment



[www.lakehuron.ca](http://www.lakehuron.ca)

# NEWS RELEASE

For immediate release: February 11, 2020

## PARENTING CAMPAIGN

PARRY SOUND, ON - Parents have a key role in supporting their children's social and emotional development. The North Bay Parry Sound District Health Unit (Health Unit), in collaboration with community partners, are reminding parents to listen, respond and connect with your child, to help your child work through their emotions, and to let your child play. In order to be there for your child, it is also important to make time to take care of yourself.

With the launch of the Parenting Campaign, key parenting messages will be displayed throughout Nipissing and Parry Sound Districts. The goal of the campaign is to raise awareness for parents and caregivers about children's needs to feel safe, secure and loved. Children thrive when their social and emotional needs are met through these early relationships.

"There is no such thing as a perfect parent and with today's pressures to juggle demands, we want to reassure parents that even small moments with your child counts. Let your children play, let them get dirty and let them be kids. When the time comes and your child needs you, make time to connect, and listen to their concerns. They will feel important and supported which helps them develop skills to get through difficult situations," said *Doris Chartrand, Public Health Nurse*.

For more information, call the Health Unit at 705-474-1400 or 1-800-563-2808 ext. 5351, or learn more at [myhealthunit.ca](http://myhealthunit.ca).

### Quick Facts

- Senior kindergarten students in the Parry Sound District were vulnerable on each of the five growth and development domains of the 2015 Early Development Instrument (EDI) when compared to Ontario.
- According to the EDI, children struggled most with overall social and emotional competences:
  - 14.6% of children were not on track on the Social Competence domain
  - 15.6% of children were not on track on the Emotional Maturity domain
- A local parenting study demonstrated that 63.5% of parents want to learn more about the importance of building a relationship with their child (Health Unit, 2014).

- 30 -

### Media Inquiries

Alex McDermid, Public Relations Specialist

P: 705-474-1400, ext. 5221 or 1-800-563-2808

E: [communications@healthunit.ca](mailto:communications@healthunit.ca)

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-04

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***Being a By-law to declare to be surplus, stop up, close and sell:***

**Part of the Original Road Allowance laid out between the Townships of McDougall and McKellar in front of Lot 1, Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 1 on 42R-21287 (SCOTT)**

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**WHEREAS** pursuant to Sections 8, 9, 11 and 35 of the Municipal Act, 2001 S.O. 2001, Chapter 25, (the “Act”) The Corporation of the Municipality of McDougall is empowered to stop up and close any part of a highway over which it has jurisdiction;

**AND WHEREAS** pursuant to Sections 8, 9 and 11 of the said Municipal Act, 2001, ante, The Corporation of the Municipality of McDougall is empowered to sell any part of a highway that is legally stopped up and closed;

**AND WHEREAS** the Clerk of The Corporation of the Municipality of McDougall, did cause a Notice in the prescribed form of the proposed by-law to declare to be surplus, stop up and authorize the sale of that highway part described in this by-law (“the highway”) to be published for four consecutive weeks in the “North Star”, a newspaper of local circulation, and to be posted on the bulletin board in the municipal offices and on the municipal web site;

**AND WHEREAS** the permanent closing of the highway will not result in any person being deprived of his, her or its sole means of motor vehicle access to and from the person’s land over any highway;

**AND WHEREAS** Council has determined that the highway proposed to be closed is surplus to the needs of the Municipality and deems it expedient to sell the highway as closed to the abutting owner or owners;

**NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL AS FOLLOWS:**

1. This Council does hereby permanently stop up and close:  
  
Part of the Original Road Allowance laid out between the Townships of McDougall and McKellar in front of Lot 1, Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 1 on 42-21287.
2. This Council does hereby declare that the land comprised of the closed highway is surplus to the needs of the Municipality.
3. This Council does hereby authorize the sale of Part 1 on 42R-21287 for the sum of \$5,000 subject to any easements that may be required by Bell Canada or Hydro One as Council in its discretion may determine, provided that any portion of the closed highway that is covered by water shall be retained by the Municipality.
4. The Mayor and Clerk are hereby authorized to execute all documents in connection with the closing of the highway and the subsequent transfer of title.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-04

Page 2

5. There shall be attached to this By-law as Schedule "A" an Affidavit of the Clerk to affirm that to the best of her knowledge and belief the requirements of the Act and municipal by-laws that apply to the stopping up and closing of highways and the giving of public notice thereof and of the Act and municipal by-laws that apply to the sale of municipal land and the giving of public notice thereof have been complied with.
6. Schedule "A" referred to above shall form part of this By-Law.
7. This By-law shall come into effect upon final passing.

**READ** a **FIRST** and **SECOND** time this 19<sup>th</sup> day of February, 2020.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

\_\_\_\_\_  
*Mayor*

\_\_\_\_\_  
*Clerk*

**READ** a **THIRD** time, **PASSED, SIGNED** and **SEALED** this 19<sup>th</sup> day of February, 2020.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

\_\_\_\_\_  
*Mayor*

\_\_\_\_\_  
*Clerk*

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
BY-LAW NO. 2020-04

SCHEDULE “A”

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PROVINCE OF ONTARIO ) IN THE MATTER OF the stopping up,  
DISTRICT OF PARRY SOUND ) closing and selling of that part of the  
MUNICIPALITY OF MCDOUGALL ) Original Road Allowance laid out  
 ) between the Townships of McDougall and  
 ) McKellar in front of Lot 1, Concession 11, in the  
 ) geographic Township of McDougall,  
 ) now in the Municipality of McDougall,  
 ) in the District of Parry Sound,  
 ) designated as Part 1 on Plan  
 ) 42R-21287.

TO WIT:

A F F I D A V I T

I, Lori West, of the Municipality of McDougall, in the District of Parry Sound, make oath and say as follows:

1. I am the Clerk of the Municipality of McDougall, and as such have knowledge of the facts herein deposed to.
2. Pursuant to a municipal by-law that prescribes methods and procedures for giving public notice, duly passed by the Council of the Corporation of the Municipality of McDougall pursuant to the provisions of the *Municipal Act*, I did cause there to be published in the “North Star”, a newspaper of local circulation and posted on the bulletin board in the municipal office and on the municipal web site, a Notice in the prescribed form of the proposed by-law to stop up, close and authorize the sale of:  
  
Part of the Original Road Allowance laid out between the Townships of McDougall and McKellar in front of Lot 1, in Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 1 on 42R-21287;  
  
more particularly described in the attached Exhibit "A".
3. Attached to this Affidavit, as Exhibit “A” is a copy of the actual Notice as it appeared in the “North Star”, and as it was posted on the bulletin board in the municipal office and on the municipal web site.
4. The first publication in the North Star was on the 16<sup>th</sup> day of January, 2020, and it continued thereafter for four consecutive weeks, the last publication being on the 6<sup>th</sup> day of February, 2020. The posting on the bulletin board in the municipal offices and on the municipal web site took place on the 16<sup>th</sup> day of January, 2020, and such Notices remained on the said sites for at least one calendar month prior to passage of By-law No. 2020-04 of the Corporation of the Municipality of McDougall.
5. Notice of the proposed road closing was sent to Bell Canada, Hydro One Networks Inc. and the Department of Public Works, and none of them has raised any objection or given any notice of any objection they have to the road closing.
6. The proposed By-law came before the Municipal Council for consideration at its regular meeting February 19, 2020, and at that time, Council considered all objections, if any, received regarding passage of the By-Law and it heard all persons in attendance before it claiming that he or she or it or his or her or its land would be prejudicially affected by the By-law and who applied to be heard.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
BY-LAW NO. 2020-04

SCHEDULE “A”  
Page 2

- 
- 7. At a properly constituted meeting held on February 19, 2020, Council read and Passed By-Law No. 2020-04 in open Council.
  - 8. To the best of my knowledge and belief the requirements of the *Municipal Act* and of a municipal by-law passed under the said *Act*, which apply to the stopping up, closing and sale of highways and the giving of public notice thereof have been complied with.

SWORN before me at the Municipality	)	
of McDougall, in the District of Parry	)	
Sound, this                      day of February,	)	<hr/> Lori West
2019.	)	Clerk

---

A Commissioner for Taking Oaths, etc.

DRAFT



THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-04

EXHIBIT "A"

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

PUBLIC NOTICE

**TAKE NOTICE** that the Council for the Corporation of the Municipality of McDougall proposes to enact a by-law to declare to be surplus and to stop up, close and sell part of an Original Road Allowance set out and described as follows:

Part of the Original Road Allowance laid out between the Townships of McDougall and McKellar in front of Lot 1, Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 1 on 42R-21287 received and deposited October 30, 2019 in the Land Registry Office for the Land Titles Division of Parry Sound.

The proposed By-Law will come before the said Council for consideration at its regular public meeting to be held at the Municipal Office, in the Municipality of McDougall at 5 Barager Boulevard, McDougall Ontario, P2A 2W9, on the 19<sup>th</sup> day of February, 2020 at the hour of 7:00 o'clock in the evening, and at that time, the Council will consider the comments, submitted orally or in writing, of any person or by his, her or its Counsel, solicitor or agent any person who claims that his, her or its land will be prejudicially affected, and who applies to be heard.

Written comments must be submitted to the person named below at the address indicated below by the 12<sup>th</sup> day of February, 2020 at 4:30 o'clock in the afternoon.

Dated at the Municipality of McDougall this 13<sup>th</sup> day of January, 2020.

Lori West, Clerk  
Municipality of McDougall  
5 Barager Blvd  
McDougall, Ontario  
P2A 2W9

THIS IS EXHIBIT "A" MENTIONED AND  
REFERRED TO IN THE AFFIDAVIT OF  
LORI WEST, SWORN BEFORE ME THIS  
DAY OF , 2019.

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A Commissioner for Taking Oaths, etc.

**THE CORPORATION OF THE MUNICIPALITY OF  
MCDOUGALL**

**BY-LAW NO. 2020-09**

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Being a By-law to regulate parks, parkland, Facilities  
and Municipal owned lands within the Corporation of  
the Municipality of McDougall and to rescind  
By-law 2016-51 and 2019-34.

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**WHEREAS** Section 10, 11 and 224 of the Municipal Act S.O. 2001, as amended M.45; and Section 11 (3) of the Municipal Act 2001 S.O. 2001, C. 25, provides that by-laws may be passed for the use, regulation, protection and government of public parks;

**AND WHEREAS** the Council of the Municipality of McDougall deems it expedient to regulate parks within the Municipality of McDougall;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. DEFINITIONS:

- a) Public Parks for the purposes of this by-law includes all such facilities as arenas, ice rinks, land, buildings, beach and waterfront areas, docks, wharfs and equipment owned, leased or under the auspices of the Municipality of McDougall or Town of Parry Sound, as outlined on Schedule "A" attached hereto.
- b) Municipal Parks for the purpose of this by-law includes all such facilities as arenas, ice rinks, land, buildings, beach and waterfront areas, docks, wharfs and equipment owned by the Municipality of McDougall or the Town of Parry Sound as outlined on Schedule "A" attached hereto.
- c) Valid Municipal Permit for the purpose of this by-law is a permit issued by the Municipality that allows a McDougall ratepayer to park in designated areas of Municipally owned properties and is currently valid in the given year and has not been revoked by the Municipality and is properly displayed on the vehicle.

2. No person shall park any vehicle, trailer, or vessel or otherwise:

- a) in any park owned by the Corporation of the Municipality of McDougall except in areas specifically marked for said purposes; as outlined on Schedule "B" and Schedule "E" and Schedule "F"
- b) In any park owned by the Corporation of the Municipality of McDougall overnight without authority granted by the Municipality; as outlined on Schedule "B"; Schedule "E" and Schedule "F"
- c) No person shall leave any boat unattended at any municipal dock or beach or property for more than fifteen (15) minutes, except for boats as outlined in Schedule "E"
- d) Any vehicle, trailer or vessel found to be in violation of this section may have their vehicle, trailer or vessel issued a parking infraction in the amount set by the Tariff of Fee Schedule By-law and/or removed from the site and the owner will be responsible for all charges associated with removal, towing, impound and storage of the vehicle, trailer or vessel.

3. All Municipal parks open at 8:00 a.m. daily and close at 11:00 p.m. daily, except for those listed in Schedule "E" and Schedule "F" or unless other authority has been granted by the Municipality;

4. No person shall use any municipal park for any purpose other than for access to or from their property after the hour of 11:00 p.m. unless authority has been granted by the municipality.

5. No person shall use any municipal park for camping or tenting unless authority has been granted by the municipality.

6. The Kinsmen Club Hall located at the Kinsmen Park owned by the Town of Parry Sound shall be allowed to be used past 11:00 p.m. as determined by the Parry Sound Kinsmen Club. Note: The Kinsmen Park property is in the Municipality of McDougall, use of the property, excluding the hall is limited to 11 p.m. unless prior approval is obtained from the Municipality of McDougall.
7. Municipality of McDougall owned ice rinks will have posted ice times as per Schedule "C", attached hereto. All persons using these rinks shall abide to the posted times.
8. No alcoholic beverage may be consumed at any park at any time, unless under the authority of the Municipality of McDougall and the LCBO Special Occasion Permit.
9. Dogs shall be allowed in parks owned by the Municipality of McDougall under the regulations listed on Schedule "D". Dogs must be leashed at all times and are not permitted in common swim areas,
10. Where dogs are allowed in parks owned by the Municipality of McDougall, persons in control of the dogs or owners of the dogs are required to pickup any and all fecal waste dropped by their dogs and removed it from the park property.
11. Any person contravening any section of this By-law is guilty of an offence, and shall upon conviction thereof, be liable to a fine not exceeding \$5000.00. Every such fine is recoverable under the Provincial Offences Act.
12. By-law No. 2016-51 and By-law No. 2019-34 are hereby rescinded, and where any by-law passed prior to this by-law conflicts with this bylaw, the terms of this by-law shall prevail.
13. This by-law shall come into force and take effect upon third and final reading of Council.

**READ** a **FIRST** and **SECOND** time this       day of       2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**READ** a **THIRD** time, **PASSED**, **SIGNED** and **SEALED** this       day of  
2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

SCHEDULE “A” TO BY-LAW NO. 2020-09

**Designated Parks and Facilities**

Nine Mile Lake Beach Park

Bell Lake Beach Park

Taylor Beach Park

George Hunt Memorial Wharf

Beaver Trail Beach Park

Nobel Beach Park

Lorimer Lake Water Access

Trout Lake Water Access

CIL Village Park

KARS Park

Meadowcrest Portage Lake Park

Kinsmen Park, (owned by the Town of Parry Sound)

Waubamik Community Hall

Municipal Administration Office property

McDougall Recreation Centre

Nobel Recreation Trail

SCHEDULE "B" TO BY-LAW NO. 2020-09

**MUNICIPAL PARK and FACILITIES**

**VEHICLE PARKING REGULATIONS**

**Daytime Parking During Open Hours**

Nine Mile Lake Beach Park  
Taylor Beach Park  
George Hunt Memorial Wharf  
Beaver Trail Beach Park  
Nobel Beach Park  
Lorimer Lake Water Access  
CIL Village Park  
KARS Park  
Municipal Administration Office property  
Waubamik Community Hall  
Bell Lake Beach Park  
McDougall Recreation Centre  
Kinsmen Park (owned by the Town of Parry Sound)

**Overnight Parking Allowed With Restrictions**

Nine Mile Lake Beach

- parking allowed in designated area only

George Hunt Memorial Wharf

- parking allowed in designated lots 1 & 2
  - must be a McDougall Ratepayer
  - must display a valid Municipal Permit easily visible on/in vehicle

Lorimer Lake Water Access

- Parking allowed in designated area only

Waubamik Community Hall

- with authority from Municipality

McDougall Recreation Centre

- with authority from Municipality

Municipal Administration Office property

- with authority from Municipality

**Parking Anytime May 15 to October 15 (permit required)**

Lorimer Lake Water Access

- Parking of vehicles, in designated areas, allowed only for McDougall Ratepayers. Must display a valid Municipal Permit easily visible on dash of vehicle.

McDOUGALL RECREATION CENTRE

ICE ACTIVITY SCHEDULE

FACILITY OPEN DAILY FROM 8 A.M. UNTIL 10 P.M.

MONDAY, WEDNESDAY, FRIDAY

8:00 a.m. - 3:00 p.m.	Open ice time (see notes)
4:00 p.m. - 7:30 p.m.	Junior Hockey (15 and under)
7:30 p.m. - 10:00 p.m.	Hockey

TUESDAY, THURSDAY

8:00 a.m. - 3:00 p.m.	Open ice time (see notes)
4:00 p.m. - 8:00 p.m.	FAMILY FUN SKATING
8:00 p.m. - 10:00 p.m.	Hockey

SATURDAY, SUNDAY, STAT & SCHOOL HOLIDAYS

8:00 a.m. - 11:00 a.m.	Hockey
11:00 a.m. - 2:00 p.m.	FAMILY FUN SKATING
2:00 p.m. - 5:00 p.m.	Hockey
5:00 p.m. - 8:00 p.m.	FAMILY FUN SKATING
8:00 p.m.-10:00 p.m.	HOCKEY NIGHT NOBEL

HOCKEY STICKS & PUCKS ARE ALLOWED ON THE ICE DURING SCHEDULED HOCKEY AND OPEN ICE TIMES

NOTES:

- Open ice time has no set activity scheduled. Permissible activities during open ice time include skating, hockey, broomball and ringette.
- On school days, the school skating schedule takes precedence over open ice time.
- Special events may alter the schedule under the authority of the Municipality of McDougall
- Maintenance may occur at any time due to weather or ice conditions

**MUNICIPAL PARK DOG REGULATIONS**

**Parks Where Dogs Are Allowed \***

Nine Mile Lake Beach Park

Taylor Beach Park

George Hunt Memorial Wharf

Beaver Trail Beach Park

Nobel Beach Park

CIL Village Park

KARS Park

Meadowcrest Portage Lake Park

Nobel Recreation Trail

Municipal Administration Office property

\*Dogs must be leashed at all times;

\* Persons must maintain control of dogs at all times

\*Persons must remove dog fecal waste from park

\*Persons must NOT allow dogs to bark continuously or disturb other patrons

**Parks Where Dogs Are Not Allowed \*\*\***

Waubamik Community Hall

Bell Lake Beach Park

McDougall Recreation Centre

Kinsmen Park (owned by the Town of Parry Sound)

\*\*\*bona fide service dogs exempt



SCHEDULE "E" TO BY-LAW NO. 2020-09

**LORIMER LAKE WATER ACCESS**  
**SITE SPECIFIC REGULATION**

**Parking of Vehicles**

- vehicles may park on site during daytime hours and overnight hours when space allows and are required to display, easily visible on the dash of a vehicle a valid Municipal permit or be subject to Part II parking offence notice and or towed at owners expense;  
Valid parking permit requirement is May 15 – October 15 annually.

**Parking of Trailers**

- trailers may be parked on site for a period no longer than 72 hours

**Mooring of Vessels**

- vessels may be moored in water on the shoreline and tied securely, during the non-ice season
- vessels must be maintained during pro-longed mooring so as to not allow them to become submerged due to a buildup of interior water
- vessels are not to be left unattended at the Municipal dock for more than 15 minutes
- vessels found to be moored at the municipal dock past the allowable time limit will be removed and towed away from the municipal property at the owners expense

**Storage of Vessels**

- no dry land storage of vessels allowed on the municipal property

**Delivery and storage of building materials and items**

- Excessive amounts of building supplies, or other large items that are delivered to the site awaiting owner transport to an offshore property must be removed from the municipal property within 3 days from delivery; and further, that materials be placed as not to obstruct the passage way to the waterfront; and further, that overly large items such as disposal bins must first be given written permission from the Municipality before being placed on the property.

**Noise**

- No person shall cause or create unreasonable loud noise outside the operational hours of 8 a.m. – 11 p.m. daily

**USE AT OWN RISK**

- This municipal property is a limited service property and does not have daily maintenance or staff on site. So PLEASE USE AT OWN RISK
- If any person finds a problem or hazard, please report and call the Municipality of McDougall (7/24) at 705-342-5252.

**MUNICIPAL PARK and FACILITIES &**

**VEHICLE PARKING REGULATIONS**

**GEORGE HUNT MEMORIAL BOAT LAUNCH AND PARKING FACILITY**

**Daytime vehicle parking** allowed on site when space permits and in the specified areas Lot 1 and Lot 2 (5a.m. until 11p.m.), no permit required.

**Overnight vehicle parking** is considered 11p.m. until 5a.m. the next morning

**Overnight vehicle parking** is allowed only for Ratepayers of McDougall and a valid Municipal Permit issued by McDougall must be easily visible on dash of vehicle;  
**Vehicles** found to be in violation will be issued a Part II offence notice ticketed and possibly towed at owner's expense

**Vessels** are not to be left unattended at the Municipal dock for more than 15 minutes

**Noise;** no person shall cause or create unreasonable loud noise outside the operational hours of 5 a.m. – 11 p.m. daily

**No camping,** tenting or fires allowed on site

**No littering**

**Pets** must be leashed at all times

**USE AT OWN RISK**

**SCHEDULE "G" - By-law 2020-09  
ISSUANCE OF PERMIT POLICY**

**The policy for distribution of Permits that allow or overnight parking at water access facilities, and the use of the Municipality of McDougall Transfer Station and Landfill will be as follows:**

1. Number of Permits to be Issued
  - a) Municipal Permits will be issued to residents as follows:
    - Two sticker permits per property roll. Permits will be issued with the interim tax bill.
    - One hanging tag permit will be issued for properties with more than 2 registered owners, proof or registration will be required.
  - b) One sticker permit per household may be exchanged for a hanging tag permit.
2. Time and Date Validation
  - a) Municipal Permits will be numbered, will be valid for a period of one year from the date of issue, and will be stamped with an expiry date.
3. Revoking of Permits
  - a) Where a Municipal Permit is revoked, a record of the number of the revoked pass will be on file for the Municipal Law Enforcement Department.
  - b) Municipal Permits will be revoked in the following circumstances:
    - When a Permit is lost or forgotten.
    - When the ownership of a property changes.
    - When the Municipality is notified that a tenant no longer occupies a dwelling.
    - When a damaged permit requires replacement.
4. Person to Whom the Permit is issued
  - a) Municipal Permits will be issued to:
    - A property owner of land within the Municipality of McDougall.
    - It is the landlord/property owners' responsibility to provide a tenant with the necessary permit. It is the responsibility of the landlord to notify the Municipality when the tenant no longer occupies the dwelling.
5. Displaying of Municipal Permits
  - a) Municipal Permits must be displayed on the windshield fixed to the lower passenger side in such a way that the permit is clearly visible from outside the vehicle.
6. In cases where a hanging permit is being used, the Municipal Permit shall be displayed on the review mirror in such a way that the permit is clearly visible from outside the vehicle. Replacement Municipal Permits
  - a) Replacement Municipal Permits will be issued for a fee when the following supporting documentation is provided:
    - Receipt for windshield replacement
    - Proof of purchase of a new vehicle
  - b) Ripped or damaged Municipal Permits will be exchanged at no cost.